

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
May 14, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Cassidy Reed, Taylor Bowman, Hailey Etzweiler, Morgan Shaffer, Sara Harris, Nick Benedetto, Lexi Underkoffler, Marleigh Hoover, and Chris Hoover.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: Supervisor Hepner greeted the Millersburg High School Students and gave them a brief overview of local government.

Approval of Minutes and Financial Report: Minutes of the April 24th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented the April financial report and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents and pay the bills. Second by Robert Stoner. All in favor, motion carried.

Old Business:

1. John Orr said that the owner of Paxton Precast, Dan Schlegel, has hired an architect and a surveying firm to address the Supervisor's concerns at his property located at 725 Paxton Drive, Dalmatia, PA, 17017.
2. Ron Hepner informed the Board that it is stated in the 4-9-19 and 4-24-19 meeting minutes that a portion of Rising Sun Road located within the Millersburg Borough portion (approximately 121 feet) was owned by Upper Paxton Township. This was found to be owned by Millersburg Borough. PennDOT District 8 representative Rick Levan informed Chris McGann and Luanna Zimmerman that, since 2012, Millersburg Borough has been receiving Liquid Fuels money for this portion of road, therefore; it is owned by Millersburg Borough. The Borough will be repairing the section of Rising Sun Road from State Route 209 to the Upper Paxton Township line. Upper Paxton Township will not be part of the Millersburg Borough Contract for Rising Sun Road.
3. Robert Stoner made a motion to advertise the proposed ordinance revisions in the 5-28-19 issue of the Upper Dauphin Sentinel and take public comments directly before the scheduled 6-11-19 meeting. Second by John Orr. With all in favor, motion carried. Pete Howland will prepare the notice for advertisement.

New Business:

1. Ron Hepner informed the Board that the contract with Toshiba for the current copier is about to expire. Hepner made a motion to contract with Toshiba for a new copier (Lexmark XC2235) at the rate of \$110.37 per month. Second by Robert Stoner. All in favor, motion carried.

2. Ron Hepner said that the audit for the Millersburg Fire Company for the calendar year 2018 was completed. The records were reviewed, and it was reported that they accurately and fairly represent the financial position of the Millersburg Fire Company for the 2018 calendar year.
3. The Board reviewed an invoice for \$8,960.00 from Hammaker East/Russell Standard Corp. for rubberized crack sealing for Wagon Road & Koons Road. This work is part of the bid package for Bituminous Fiber Reinforced Seal Coat. This is the amount that was quoted in the bid package. Roadmaster Erdman confirmed that the work was completed. John Orr made a motion to pay this bill out of the State Funds (Liquid Fuels) Account. Second by Robert Stoner. With all in favor, motion carried.
4. John Orr said that a proposal for the creation of an Agricultural Security Area was received from Ronald & Joyce Novinger, 163 Novinger Rd, Millersburg, PA 17061, tax parcel #65-027-017. Orr provided information to the Millersburg Area High School students as to the proper procedures for the creation of Ag Security Areas and Ag Preservation Areas. The Board recognizes receiving this document from the Novingers.
5. Robert Stoner made a motion to approve of the use of various Township roads for the Tour de Millersburg bike race to be held on August 3rd & 4th, 2019. Second by John Orr. All in favor, motion carried. A letter will be sent to Skip Wingard confirming this decision.
6. Ron Hepner said that Roadmaster Steve Erdman had called him earlier about a broken-up portion of Grange Hall Road. Erdman said that he had spoken with Brian Michael of S.S. Witmer and had gotten a quote of approximately \$3,700.00 to have this section of the road repaired (approximately a 19' x 30' section). Ron Hepner made a motion to have S.S. Witmer do this work and pay for it out of the General Fund. Second by Robert Stoner. With all in favor, motion carried.
7. Robert Stoner said that he noticed that Joe Breski did not have the stormwater infiltration trench installed at a property located on State Route 25. Luanna Zimmerman will contact Mr. Breski.

Public Comments: Ron Hepner thanked the Millersburg High School students for attending the meeting.

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 7:30 p.m. to discuss personnel issues and legal issues that could result in litigation.

Following discussion, the meeting reconvened at 8:23 p.m.

The Supervisors asked Luanna Zimmerman to place a notice in the Upper Dauphin Sentinel to advertise that they will be holding a Special Workshop Meeting on 5-23-19 at 9:00 a.m. to prioritize road projects, discuss the Kocher – Hottenstein Glen Park, and Act 537.

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer