

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
March 27, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Steve Erdman; Roadmaster, John Hoffman, Diane Faust, Elizabeth Weaver, Barbara LaBone, and Jerry Duke.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Robert Stoner made a motion to approve the minutes from the March 12<sup>th</sup> meeting. Second by John Orr. With all in favor, motion carried. John Orr made a motion to pay the bills. Second by Robert Stoner. All in favor, motion carried.

**Public Comments:** None

**Roadmaster's Report:** Roadmaster Erdman reported the following: The roadcrew was busy with plowing snow, equipment clean-up, patching potholes on various roads, equipment repairs, and removing some of the debris from the compost lot. Erdman also said there is pipe repair needed on St. Davids Rd. John Hoffman said that Plasterer will be coming to repair the backhoe and the roadcrew will be getting the roads ready for the upcoming contracted roadwork.

**Old Business:**

1. The Board reviewed the zoning maps that were received from Tri – County Regional Planning Commission. Jerry Duke said they will print two of the maps on a heavy poster board. Proposed ordinance revisions were also reviewed with Duke. He gave guidance on advertising, the hearing, and the adoption process.
2. John Orr made a motion to award the following road bid packages:
  - 1.) Paving Contract for Rising Sun Road – Meckley's Limestone; \$70,890.00
  - 2.) Bituminous Fiber Reinforced Seal Coat for Koons Rd & Wagon Rd – Hammaker East LTD; \$51,737.61
  - 3.) Seal Coating for St. Davids Rd, Romberger Rd, Water Co Rd, Rife Rd, Summers Rd, Etzweiler Rd, Grange Hall Rd, and Kahler Rd – Hammaker East LTD; \$158,929.80. Isle of Q Rd was pulled from the original bid due to additional work needing to be completed before seal coating (original bid \$167,752.20 minus \$5,280.48 & \$3,541.92 for Isle of Q Rd).

Second by Robert Stoner. With all in favor, motion carried.

3. John Orr said that he and Luanna Zimmerman had met with Joe Breski to discuss stormwater installation for tax parcel #65-023-023. Orr made a motion to accept Breski's offer to install the stormwater infiltration system, as designed, by 5-15-19 for parcel #65-023-23 and not require stormwater escrow for tax parcel #65-032-088. Second by Ron Hepner. All in favor, motion carried.
4. The Board reviewed a letter to the owner of Paxton Precast, 725 Paxton Drive, Dalmatia, PA 17017, dated 3-26-19. The letter was signed by Zoning Officer, Marty Sowers and Township Engineer John Poff. This letter was referred to Township Solicitor, Pete Howland, for his review and comments.

**New Business:**

1. Elizabeth Weaver and Barbara LaBone, on behalf of the Millersburg VFW Auxiliary, presented the Board with a flag to fly at the Upper Paxton Township Municipal Complex.
2. Diane Faust, Director of the Millersburg Senior Citizen Center, informed the Board that she will be applying for a 2019 - 2020 Dauphin County Gaming Grant Award for the installation of a new kitchen in the Millersburg Senior Citizen Center. Faust asked the Board for a letter of support to include with her application. John Orr made a motion to provide a letter of support. Second by Robert Stoner. With all in favor, motion carried.
3. Luanna Zimmerman informed the Board that the renewal for health insurance for the full time Township employees is due by 5-1-19. This was tabled and will be revisited at the 4-9-19 meeting.
4. Roadmaster Steve Erdman informed the Board that a temporary fix was done to the bridge on Sams Rd. Erdman said that rocks were stacked on both sides of the bridge and the gutters were cleaned so the water was redirected. Cones were also placed to mark the area. The roadcrew plans to haul and place stone on Sams Rd in the near future.

**Public Comments:** None

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 11:45 a.m. to discuss items in the Employee Personnel Policy Handbook.

Following discussion, the meeting reconvened at 12:35 p.m. Ron Hepner made a motion to add the following to the Employee Personnel Policy Handbook, Page 7, under the

category **MEDICAL/DENTAL/VISION BENEFITS**, *“If a spouse is employed, to be eligible for insurance under the Township’s policy, they must provide to the Township a letter from their employer indicating that medical insurance is not available. Where the spouse has medical, dental, and vision insurance available at their place of employment, insurance coverage for any dependents shall be negotiated at the time of employment. The goal of the negotiation would be an equitable breakdown of coverage between the two insurance policies. The maximum cost to the Township would be 50% of the cost of the dependent’s insurance.”*

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:50 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer