

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
March 12, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner; Supervisors, Pete Howland; Solicitor, Steve Erdman; Roadmaster, Luanna Zimmerman; Secretary/Treasurer, Marty Sowers; Zoning Officer, and Brian Paul.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the February 27th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented the February financial report and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents and pay the bills. Second by Robert Stoner. All in favor, motion carried.

Old Business:

1. John Orr made a motion to table the awarding of the road bid packages that were opened at the Special Bid Opening Meeting on 3-12-19 at 6:30 p.m. After bid documents and calculations are checked and a complete understanding of the budget amount available to spend on these projects is obtained, the intent is to award these projects, or some of them, at the 3-27-19 meeting. Second by Robert Stoner. With all in favor, motion carried.
2. Zoning Officer Marty Sowers reviewed the Paxton Precast property (725 Paxton Drive, Dalmatia, PA 17017) with the Board and Solicitor Howland. Sowers informed the Board that he is planning on sending the owner of the property three letters. They are as follows: 1.) Zoning Violation, 2.) UCC Violation, 3.) Deficiency pertaining to the recent Land Development Plan submission for this property. The Board and Howland were all in agreement with this approach.
3. Luanna Zimmerman said that she had spoken with Jerry Duke at Tri County Regional Planning Commission regarding the proposed ordinance revisions. Duke asked for a letter from the Board stating that they wish to proceed with the ordinance revisions, thus directing him to present them to the Dauphin County Planning Commission for their review. Robert Stoner made a motion to proceed with this process and to hold the public hearing on June 11, 2019, before the start of the regularly scheduled Township meeting. Second by John Orr. All in favor, motion carried. Pete Howland will prepare an advertisement for the Upper Dauphin Sentinel.
4. John Orr said that the Board and Luanna Zimmerman met with Timothy Wagner and Bethany Sweger from PA DEP on 3-11-19. This was an informative meeting to review the process of updating the Act 537 Plan for Upper Paxton Township. PA DEP is mandating that Upper Paxton Township have an official plan that adequately addresses current and future sewage disposal needs. Currently, consulting firms are being contacted to provide the Board with their qualifications to assist with this project.

New Business:

1. Zoning Officer Marty Sowers spoke with the Board and Solicitor Howland regarding a property (tax parcel #65-023-023) that was recently sold by Joe Breski. Sowers stated that the best management plan for stormwater on this property was designed and recorded but never implemented. The Supervisors asked Luanna Zimmerman to schedule separate meetings with the new homeowners of tax parcel #65-023-023 and Mr. Breski to find out how this problem can be rectified. Sowers stated that Breski has applied for permits to build another home in the Township (tax parcel #65-032-088). Howland advised the Board to obtain a performance bond from Breski for the stormwater installation on property identification #65-032-088, which is the location of the proposed new construction. John Orr made a motion, subject to the outcome of discussion with Mr. Breski, pertaining to the required stormwater improvements for parcel #65-023-023, to collect a performance bond equal to 110% of the cost of the installation for stormwater best management practice for tax parcel #65-032-088 prior to the issuance of the permit(s). Second by Robert Stoner. With all in favor, motion carried. Howland will draw up the document pertaining to the bond agreement.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session. Robert Stoner seconded the motion. With all in favor, meeting adjourned into Executive Session at 8:55 p.m. to discuss personnel issues.

Following discussion, the meeting reconvened at 9:15 p.m.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer