

**Upper Paxton Township Board of Supervisors
Monthly Meeting
February 27, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Pete Howland, Solicitor; Luanna Zimmerman, Secretary/Treasurer; Marty Sowers, Zoning Officer; Steve Erdman; Roadmaster, Robin Straub, and Jerry Duke.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Robert Stoner made a motion to approve the minutes from the February 12th meeting. Second by John Orr. With all in favor, motion carried. Robert Stoner made a motion to pay the bills. Second by John Orr. All in favor, motion carried.

Public Comments: None

Roadmaster's Report: Roadmaster Erdman reported the following: The roadcrew has been busy plowing snow, salting & cindering roads, cleaning up after the recent snow and wind storms, and performing equipment maintenance. After discussion, it was decided to strike Isle of Q Road from the Sealcoating bid package due to additional work needing to be done on this road prior to the Sealcoating. It was also decided to shorten the distance of the placement of Bituminous Fiber Material on Wagon Road because of pipe replacement work that is needed to be done prior to the placement of the Bituminous Fiber Material. Erdman also informed the Board that an addendum, listing the quantity of crack sealing material, to the Bituminous Fiber Material Bid Package will be distributed to everyone who had obtained bid documents.

Old Business:

1. The Board reviewed proposed ordinance revisions with Jerry Duke from Tri County Regional Planning Commission. Specifics were discussed pertaining to open space areas and areas serviced by public water and sewer. Duke also reviewed the process for advertising and adoption of these proposed ordinance changes.
2. A plan for the lot containing Paxton Precast was reviewed with Zoning Officer Marty Sowers and Township Solicitor Pete Howland. Howland recommended not recording the plan but to use it as a baseline and going forward the owner would need to go through the proper approval process before any new construction is started. Zoning Officer Sowers was instructed to pursue areas of concern such as stormwater requirements and was also asked to make another visit to the property. Howland was asked to do more background research. This will be revisited at a future meeting.

3. Ron Hepner said that no bids were received for a generator and placement of the generator. It was decided to table this and put the purchase on hold for the present time.
4. Robert Stoner made a motion to set the yearly fee for a residential permit, to dispose of yard debris, at the Township Compost Lot, at \$25. Second by Ron Hepner. With all in favor motion carried. It will be decided at a later date if contractors are permitted to use the compost lot. The Board determined the start date for the security at the lot to be 5-1-19.
5. Ron Hepner said that he had contacted Buchart – Horn regarding Phase 2 information on the Township’s Act 537 Plan. Luanna Zimmerman was asked to follow up with Buchart – Horn and also to request an “educational” meeting on this subject with DEP.
6. Robin Straub, of Deibler, Straub & Troutman, presented the Board with information on the insurance renewal (Property, General Liability, Inland Marine, Workers Comp.) for 2019. Straub said there was an overall premium decrease of approximately \$4,000.

New Business:

1. The Board reviewed a contract from W. C. Eshenaur & Son, Inc. for planned maintenance of the heating and cooling systems for the Township Administration Building for a yearly fee of \$635.00. Robert Stoner made a motion to accept and sign this contract. Second by John Orr. All in favor, motion carried.
2. Ron Hepner resolved to make a motion to appoint Linda Douty as the alternate to the Zoning Hearing Board. Second by John Orr. With all in favor motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:45 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer