

**Upper Paxton Township Board of Supervisors
Monthly Meeting
January 23, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Secretary/Treasurer, Steve Erdman; Roadmaster, and John Hoffman.

The meeting was called to order by Chairman Hepner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. John Orr made a motion to approve the minutes from the January 7th meetings. Second by Robert Stoner. With all in favor, motion carried. Robert Stoner made a motion to pay the bills. Second by John Orr. All in favor, motion carried.

Public Comments: None

Roadmaster's Report: Roadmaster Erdman reported the following: The roadcrew has been plowing snow, salting/cindering roads, cleaning up trees and tree limbs, cleaning basins, underdrain work has been completed on Matter Lane, measuring roads, preparing bid packages, cleaning and servicing equipment. A meeting has been scheduled with the PennDOT District #8 representative to review the prepared bid packages. John Hoffman said that the tires that were approved at the January 7th meeting were purchased and are on the equipment. He said the backhoe, roller, grader, and tractor have been serviced and he is getting an estimate for cutting edges for the snow plows and chains for the loader. Hoffman said he is in the process of putting together a work schedule for the roadcrew. He also informed the Board that Watson Diesel has asked for 25% upfront for items that they will install on the new truck which has been ordered through Sunbury Motors. He said this amount is approximately \$15,000.00. Robert Stoner made a motion to approve this payment pending Watson Diesel provides us with an invoice. Second by John Orr. With all in favor, motion carried.

Old Business:

1. A bid package, prepared by John Orr, for a generator and installation of the generator was reviewed by the Board. Robert Stoner made a motion to advertise for bids for this project once it is approved by Henry Heberle of Carbaugh Engineering. Second by John Orr. All in favor, motion carried.
2. The Board reviewed rules and regulations, written by Robert Stoner, for the use of the Township Compost Lot located on Isle of Q Road. An onsite meeting, with Lykens Valley Fencing, at the compost lot, is scheduled for today at 2:00 p.m.
3. Ron Hepner said the due date for entering into a contract for salt with Costars is 3-15-19. This will be revisited at the 2-12-19 Township meeting.

4. The Board instructed Luanna Zimmerman to find out if the PADEP GP – 11 application is available online. This needs to be completed for the W. Pearl Street (Myo Road) reconstruction project. Ron Hepner made a motion to authorize Herbert, Rowland & Grubic to complete any work on this application that Township office staff cannot complete. Second by John Orr. With all in favor, motion carried.
5. Ron Hepner stated that he had spoken with Jerry Duke from Tri- County Regional Planning Commission regarding the proposed ordinance revisions. John Orr said that he met with Nick McCarron of the Millersburg Authority and viewed a map of their service area. Orr recommended that Luanna Zimmerman contact Duke and question if the open space issue be defined by whether it is serviceable by the Authority. The Board plans to meet and finalize these ordinance revisions no later than the end of 2019.
6. John Orr recommended that the roadcrew perform corrective work to the stormwater basin located at the rear of the Township Administrative Office Building to prevent it from becoming a West Nile Virus retention pond.
7. Landfill Road and possible solutions for streambank stabilization were discussed. John Orr recommended meeting with someone from K & W Engineering to discuss their services and possibly having them take a look at this matter. Luanna Zimmerman will set up the meeting.

New Business:

1. A contract, from Comcast, for internet service at the compost lot was reviewed and tabled. Ron Hepner will speak with Lykens Valley Fencing to find out if this service is needed for the proposed security measures that are being taken at the site.
2. Roadmaster Erdman reported that, so far, very little cracksealing on Township roads was damaged due to Winter weather and snow plowing. He said that he had examined Etzweiler Road and Medical Road.
3. The Board reviewed topics for an upcoming newsletter. It is planned to have articles completed by the end of February and have the newsletter published and mailed by the end of March 2019.
4. Road bid packages for sealcoating, paving, and the placement of fiber material on various Township roads were reviewed. John Orr made a motion, pending approval from the PennDOT District #8 Representative, to approve these bid packages for advertisement in the Upper Dauphin Sentinel on 2-5-19 & 2-12-19 or 2-12-19 & 2-19-19 to be opened at the 2-27-19 or the 3-12-19 meeting. Second by Robert Stoner. All in favor, motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:05 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer