

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
January 7, 2019**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, and Bill Burch.

The regular meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the December 26th monthly meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented the December financial report and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents. Second by Robert Stoner. All in favor, motion carried. John Orr made a motion to pay the bills. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. John Orr made a motion to return Dirt & Gravel, Low Volume Road Grant money in the amount of \$41,142.60 to the Dauphin County Conservation District. (These funds were given in advance to the Township for Streambank Stabilization on Landfill Road.) Second by Ron Hepner. All in favor, motion carried.
2. The Board reviewed an estimate from John Hoffman for tires for the grader and the backhoe and for an exhaust manifold/labor for the grader. John Orr made a motion to authorize the purchase of 6 tires (4 for the grader and 2 for the backhoe) for a total of \$2,746.90 and to table the purchase of the exhaust manifold. Second by Ron Hepner. With all in favor, motion carried.

New Business:

1. The Board reviewed a subdivision plan from Melham Associates on behalf of Todd & Kori Bell and the comments from Tri – County Planning Commission & Light – Heigel. After review, John Orr made a motion to approve the plan and sign the documents for recording. Second by Robert Stoner. All in favor, motion carried.
2. Bill Burch, from Burch Associates, reviewed with the Board a plan on behalf of Randy Snyder. After review of the comments from Tri – County Planning Commission and Light – Heigel, John Orr made a motion to approve the Snyder Plan and sign the documents for recording. Second by Robert Stoner. With all in favor, motion carried. Burch also discussed a plan, which he had prepared, on behalf of Dan Schlegel for Paxton Precast. The comments from Tri – County Planning Commission were reviewed. The plan was also given to Light – Heigel for their review. The Light – Heigel review was not received as of 1-7-19. The Board gave a copy of this plan to Township

Solicitor Pete Howland for his review and recommendation. This will be revisited at a future meeting.

3. The Board reviewed an estimate for a laptop computer for the roadcrew for use in the Township garage. After review Robert Stoner made a motion to approve this purchase in the amount of \$415.00 with an additional \$88.00 for onsite setup for a total not to exceed \$503.00. Second by John Orr. All in favor, motion carried.
4. Luanna Zimmerman presented CD rates from several local banks and letters from Mid Penn Bank regarding 3 CDs, totaling \$450,000.00, that will mature on 1-9-19. After review, Robert Stoner made a motion to invest the following Township funds into the following CDs with Mid Penn Bank: \$150,000 in a 9-month CD at the rate of 2% interest, \$100,000 in a 12-month CD at 2.25% interest, and \$100,000 in an 18-month CD at 2.75% interest. \$100,000 of the funds currently invested in CD's with Mid Penn Bank will revert to the General Fund Account. Second by John Orr. With all in favor, motion carried.
5. Ron Hepner informed the Board that Luanna Zimmerman received an email from Costars regarding the 2019-2020 Statewide Contract for Road Salt. This will be tabled and revisited at the 1-23-19 meeting.
6. Robert Stoner made a motion for all designated funds in the 2018 budget except for the funds encumbered for the Millersburg Pool, codification of Township Ordinances, and equipment replacement be reverted to the General Fund. Second by John Orr. All in favor, motion carried.
7. Robert Stoner said that he had placed the order for 6 trees to be planted at the Township site. The trees will be delivered and planted in the Spring of 2019.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer