

**Upper Paxton Township Board of Supervisors
Workshop Meeting
May 27, 2015**

Those in attendance: Ron Hepner, John Orr and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Luanna Zimmerman, Manager; and Steve Erdman, Roadmaster; Jere Troutman – Millersburg Area Authority, Audrey Schulkins, Mike Long – Burch Associates.

The meeting was called to order by Chairman Hepner at 9:00 a.m. All present recited the Pledge of Allegiance to the flag.

Roadmaster Report:

- a. Steve Erdman reported that John Hoffman is currently performing roadside mowing.
- b. Erdman is working on pothole patching.
- c. Weed whacking is also being done.
- d. The road crew will clean the edges of the roads scheduled for patching.
- e. Work is being performed on the water break on the Berry Mountain dirt road.

Public Comments: Audrey Schulkins addressed the Board with her concerns about vehicles traveling on the Township's emergency route near Goodling Road. Schulkins feels this activity is a danger to wildlife. The emergency route is not an open public roadway and is not paved. Chairman Hepner advised that the Board will look into legal remedies for this situation.

Old Business:

1. Supervisors proceeded to the cost of proposed roadwork to be done by Midland Asphalt on Grange Hall Road, Isle of Q Road, and Summers Road.
2. Mike Long, of Burch Associates, provided copies of the recorded Operations and Maintenance Agreements for Stormwater Management and best Management Practices for the Land Development Plans for Elmer King and Jesse and Rachel Esh. John Orr informed Long that he had recently made a site visit to the King property. Orr stated there is more development being done than indicated on the plan prepared by Burch Associates. Long requested a copy of the new plan which Mr. King had given to Orr. Burch Associates will followup on the changes being made by Mr. King that are not indicated on the original plan which will have an effect on the O & M Agreements.
3. Following review and discussion of the bids received for the 2015 road projects. Bids received were as follows:
 - a. Schoolhouse Lane/Riverview Drive/Water Company Road (paving) – Meckley's Limestone - \$93,206.40; Eastern Industries - \$108,694.00;
 - b. Part 1 - Etzweiler Road (patchwork paving) – Not Awarded; Part 2 – Rife Road, Woodside Station Road, Miller Road, Coleman Drive, Power Company Road, 2nd Street (patchwork paving) – G&R Charles Excavating - \$21,416.84; Eastern Industries - \$38,170.00.

- c. 7th St., Schoolhouse Lane, Power Company Road, Miller Road, Paul Drive, Stence Lane (Sealcoat) – Martin Paving - \$55,906.88; Midland Asphalt - \$54,468.10; Hammakers' East - \$47,582.51.

John Orr made a motion to award all three contracts as follows: (a) Meckley's Limestone - \$93,206.40, (b) G&R Charles - \$21,416.84, and (c) Hammakers' East - \$47,582.51. Second by Robert Stoner. With all in favor, motion carried. Secretary Warfel will notify all bidders of the results. Projects will be paid from liquid fuels funds.

4. Supervisors proceeded to discuss whether to enter into a contract with Midland Asphalt for cracksealing services and flagging personnel. Areas in need of cracksealing have been defined. Robert Stoner moved to enter into a contract with Midland Asphalt for cracksealing services. Ron Hepner seconded the motion. With all in favor, motion carried. A signed contract and Certificate of Insurance will be obtained prior to Midland beginning the work.

5. Ron Hepner has requested a written proposal from Midland Asphalt for work to be done on Etzweiler Road. Estimates for work to be done on Grange Hall Road and Isle of Q Road have also been requested. Decisions on these projects is tabled until the June monthly meeting.

6. John Orr, Luanna Zimmerman and Steve Erdman made a site visit with Keith Heigel to Green Street to explore options for repairing this intersection and roadway. David Troutman discussed his concerns regarding the flow of water following proposed improvements with Township representatives and engineer. Supervisors reviewed an email from Keith Heigel with respect to requirements for pedestrian crossings. Manager Zimmerman will prepare correspondence to Keith Heigel authorizing him to prepare drawings to include drainage and also include pedestrian crossings as required to extend the resurfacing to Pine Street. Requested information should be received by June 10th.

7. Ron Hepner made a motion to put out the Summers Road pipe work for bid. Second by Robert Stoner. All in favor, motion carried.

8. Supervisors also discussed options for improving safety at the Landis Drive intersection with Keith Heigel. Following discussion, John Orr made a motion to authorize Light-Heigel to proceed with a preliminary study of the right of way information from PennDot, traffic counts; and when the study is completed, meet with PennDot to review the compiled data to consider the costs and options. Second by Robert Stoner. All in favor, motion carried.

9. Following a request from Keith Heigel for guidance regarding enforcement of Stormwater Management issues, Supervisors will prepare and review a list of currently recorded Stormwater Management Agreements and develop and set forth guidelines for a joint inspection arrangement with Light-Heigel.

10. Supervisors considered the proposed Wireless Facilities Ordinance provided by Cohen Law Group. At this time, no other municipalities in upper Dauphin County have expressed an interest in sharing the cost to have the Cohen Group prepare an ordinance. A decision on this proposed ordinance was tabled until the June monthly meeting.

11. The Board reviewed an email received from Chris Dietz, of Millersburg Borough Council, setting forth options for the Chelton Avenue Storm/Sanitary Sewer repair. The Borough proposed a temporary repair to the collapsed township storm sewer and shoring up the exposed sanitary sewer line to last for nine month to a year. At this time, the replacement of the entire system from the car wash to the southeast of the intersection of Plum and Chelton Streets should be underway. Dietz advised that Dauphin County gave positive feedback to a request to expand the existing storm sewer project to include the sections in the Township and the Borough to the south of State Street. The Roadmaster and Supervisors are in agreement that there is no practical, safe way to repair the collapsed storm sewer. Detrimental results which could result from such a delay in making repairs were discussed. These include sanitary sewer system total collapse causing sewage to back up into homes and into the Wiconisco Creek and an increased cost for the Township to make the needed repairs. A telephone conference with Attorney Peter Howland was held in order to discuss legal ramifications a delay in repair work could cause, as well as, preparation of a proposed agreement for the Township to obtain ownership of a proposed junction box or manhole to be located on private property in the Borough. The improvements being considered by the Township would limit damage that could occur when the Borough's project is completed. PP&L will be moving their pole within two weeks. Jere Troutman, of the Millersburg Area Authority, advised that they are willing to work in conjunction with whatever the Supervisors decide to do. Luanna Zimmerman will email photos of the inside of the collapsed pipe to Troutman. Supervisors directed Manager Zimmerman to have their request for discussion of this matter placed on the Borough's workshop meeting agenda to be held later this evening. In the event that the Borough is not in agreement with the Township's plan to immediately begin repair work, they will need to provide documentation as to the reasons for stopping the Township from proceeding.

New Business

1. Luanna Zimmerman, Tax Collector, has requested to be exonerated from collecting the fire tax on two properties. (1) Tax Parcel 65-015-030, Kopyy's Irrevocable Trust/Kristen Snyder, Owner, in the amount of \$108.89; and (2) Tax Parcel 65-015-019, Christopher Lunt, Owner, in the amount of \$17.40. John Orr moved to exonerate Luanna Zimmerman, Tax Collector, from collecting the fire tax on these two parcels. Second by Robert Stoner. All in favor, motion carried.
2. The cost to have PP&L move the pole on Chelton Avenue is being paid by the Millersburg Area Authority. Supervisors agreed that the Township should pay one-half of the cost amounting to \$750.00.
3. A resident of Chestnut Street has requested a street light be placed to increase safety on the street. A letter has been received from PP&L that a street light will be installed at this location. John Orr made a motion to execute the contract to have PP&L place a pole on Chestnut Street. Robert Stoner seconded the motion. With all in favor, motion carried.
4. At a future date to be determined, Supervisors will meet to review the current budget and encumbered funds.

Public Comments: None

Executive Session:

At 11:55 a.m., Supervisors entered into executive session to discuss personnel matters.

At 12:19 p.m., the Executive Session ended and the public meeting was re-adjourned.

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:20 p.m.

Respectfully submitted,

Betty A. Warfel,
Secretary