

Upper Paxton Township Board of Supervisors

Workshop Meeting

April 22, 2015

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Luanna Zimmerman, Manager; Stephen Erdman, Roadmaster; William Burch and Kevin Ricker

The meeting was called to order by Chairman at 9:00 a.m. All present recited the pledge of Allegiance to the flag.

Public Comments: None.

Old Business:

1. Bill Burch addressed the Board on behalf of Kevin Ricker, developer for Nature's Edge Creekside Townhomes. Burch provided documentation regarding the Township's acceptance of the Final Subdivision Plan prepared by Burch & Associates and Raudenbush Engineering by the Board of Supervisors on March 9, 2005. This plan had been submitted by the previous developer, Gary Wiegand. Burch also provided a copy of documentation for the planning module for a pump station and main force by Millersburg Area Authority, which was approved by Resolution by the Township Board of Supervisors on February 9, 2005. Burch also stated that stormwater and erosion control measures had also been approved for the subdivision. With respect to allowing the streets in the development to be dedicated to the Township for maintenance services, Supervisors had several questions regarding the timeframe of having the streets paved and whether a homeowners' association would be formed to handle mowing and plowing the common areas of the subdivision. **[A]** The placement of parking areas currently on the recorded 2005 Subdivision plan is not correct. Burch directed the Supervisors' attention to a drawing prepared by Mellott Engineering dated August 12, 2010, on which the following changes had been made to the existing plan: (1) off-street parking has been revised to eliminate impact on on-site wetlands; (2) existing wet basin has been redesigned; (3) reconfiguration of the Stormwater Basin; (4) changes to the storm water collection and conveyance system; (5) redesign buildings to include garages; (6) revised proposed street grading; (6) Shift in Sanitary Sewerage Pump Station, etc. **[B]** Supervisors inquired whether the units were to be rental units or privately owned. Ricker stated that at the current time some were rentals and several were privately owned. Whether units will be rentals or privately owned will be determined by the economy. **[C]** Burch stated that at the time the 2005 Subdivision Plan was accepted, the Board of Supervisors at that time indicated that the streets in the development could be offered for dedication to the Township and would be accepted. A review of Township's records can find no evidence of this agreement. **[D]** With respect to storm sewers, Burch responded that the responsibility of storm sewers, easements for storm sewers and ponds would be the responsibility of the developer or homeowners' association. Plowing the common parking areas and mowing grass and maintenance of grassy median areas would also be the responsibility of the developer or homeowners' association. **[E]** Discussion ensued whether there is enough footage of paved roadway to qualify for liquid fuels money. **[F]** Ricker and the Board also discussed whether this could be converted to a 55+ community. **[G]** Steve Erdman will be on site when Brian Michaels of S.S. Witmer comes to grade the proposed roadway and during paving. **[H]** Chairman Hepner advised Ricker that the Supervisors will discuss the possibility of having the streets dedicated to the Township with our Solicitor.
2. The Board of Supervisors met with representatives of the Gannet-Fleming Engineering on April 17th to devise a plan for repair of the sinkhole on Chelton Avenue. John Orr suggested changes to the

repair design prepared by Gannett-Fleming for the Millersburg Area Authority. On motion made by John Orr, Supervisors will execute, pending review, an agreement with Gannett-Fleming for engineering services for Chelton Avenue in the amount of \$13,200.00. Second by Ron Hepner. All in favor, motion carried.

New Business:

1. Supervisors proceeded to review and discuss the proposed bid packages for roadwork for the spring season. The packages include [A] Schoolhouse Lane, Riverview Drive, Water Company Road – paving; [B] Seventh Street, Schoolhouse Lane, Power Company Road, Miller Road, Paul Drive, Stence Lane – double sealcoat; [C] Etzweiler Road – double sealcoat and fiber mat; [D] Etzweiler Road, Rife Road, Woodside Station Road, Miller Road, Coleman Drive, Power Company Road and Second Street – paving patchwork; [E] Isle of Q Road – bituminous surface treatment and triple course of aggregate; [F] Grange Hall Road – bituminous surface treatment and triple course of aggregate. The viability of using of fiber mat on Etzweiler Road was discussed. Supervisors and Roadmaster discussed the purchase of an asphalt zipper which could be used to work on asphalt, tar & chip and dirt roads. Roadmaster Erdman will arrange a demonstration of this piece of equipment. The cost of an asphalt zipper to attach to the front of the loader is approximately \$125,000. John Orr made a motion to advertise all the paving and sealcoat bid packages with the exception of the package for Etzweiler Road until a course of action for this road is decided. Second by Ron Hepner. All in favor, motion carried. Erdman will hold a pre-bid conference for potential bidders on Wednesday, May 6th at 8:00 a.m. Secretary Warfel will place the bid notice in the next issue of the Upper Dauphin Sentinel. A bid package for Green Street will be prepared following the receipt of materials from Keith Heigel.

2. The Board discussed materials received from Sealmaster regarding information for cracksealing for the upcoming season. The Township currently has a credit for materials and days owed by Sealmaster. The Township does not have enough manpower to do cracksealing and traffic control. Ron Hepner will request a meeting with Chris McGann, Chris Deitz and the Council person in charge of streets for Millersburg Borough to see if we can make an arrangement for in-kind manpower hours for cracksealing services. Execution of the agreement with Sealmaster was tabled until a future meeting.

3. Ron Hepner advised that Andy Schade is available on a part-time basis to mow the MYO Park and Hottenstein/Kocher Glen again this year. John Hoffman is currently servicing the John Deere mower to be ready for mowing when the season begins. Ron Hepner made a motion to hire Andy Schade on a part-time basis to mow the MYO Park and Hottenstein/Kocher Glen. Second by Robert Stoner. Hepner and Stoner voted in favor of the motion. John Orr cast a “no” vote. Orr stated he would have preferred to hire two part-time workers for the summer who would have provided other services for the road crew as well as mowing the parks. With two Supervisors in favor, motion carried. Orr will meet with the road crew to go over a list of duties and develop a work plan for summer maintenance work.

4. Ron Hepner moved to purchase Walmart gift cards in appreciation for the work done by volunteers at the Township’s Spring Cleanup Day on April 11th. Second by Robert Stoner. With all in favor, motion carried. Manager Zimmerman will purchase and distribute the gift cards to the volunteers.

5. Supervisors received a request from Skip Wingard for use of township roads during the tour de Millersburg Bike Race to be held on August 8th and August 9th. John Orr made a motion to grant the request for the race to be conducted utilizing roadways within the Township’s borders on the aforementioned dates. Second by Robert Stoner. All in favor, motion carried. Correspondence will be sent to Mr. Wingard advising him of the Board’s decision.

6. Dr. David Russell has requested the assistance of the Township in launching the Millersburg Ferry Boats. He has requested the use of the backhoe and an operator to guide the ferry boats into the water. No date has been set for this event. Township personnel will comply with this request.
7. Supervisors reviewed an invitation from the Millersburg Fire Company for Township personnel to attend the Annual Member Appreciation Banquet on May 16th to be held at the Tall Cedars Mahantango Lodge.
8. Supervisors have contacted Penn State Construction to review the plans for construction of a new Township building. John Orr provided information regarding the Public Private Partnership approved in the Second Class Township Code. This will be discussed with Solicitor Howland.

Roadmaster Report:

1. Steve Erdman reported that Bob Coleman is purchasing grass seed for use at the Charles Road project.
2. Rain is causing several issues with the planned maintenance work schedule.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:50 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary