

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
February 11, 2015**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; Luanna Zimmerman, Manager; and Gina Donges.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the January 14th monthly meeting and the January 28th workshop meeting were reviewed by the Supervisors. John Orr made a motion to approve the minutes of the December monthly and workshop meetings. Second by Robert Stoner. With all in favor, motion carried. Treasurer Warfel presented a monthly financial report and list of bills for payment. Upon review of financial documents, Ron Hepner made a motion to accept the Treasurer's report as presented and pay the bills. Second by Robert Stoner. With all in favor, motion carried

Old Business:

1. Supervisors proceeded to review an estimate for preparation of approximately 1700 square feet of the shop building floor to be framed and concrete poured. The estimate in the amount of \$6,800 was received from Paxton Precast. Following discussion of the time frame for this work to be completed, John Orr made a motion to proceed with this project. Second by Robert Stoner. All in favor, motion carried. The dates to be scheduled for this work will have to be coordinated with the road crew's spring schedule.
2. Ron Hepner updated the Board with information he gathered with respect to the spring street sweeping. An estimate for the work in the amount of \$4,800 was received from DBI. Hepner contacted A&H Hagy and was informed that they no longer provide sweepers for rent. John Orr made a motion to use DeAngelo Brothers, Inc., for street sweeping services. Second by Ron Hepner. With all in favor, motion carried.
3. Board members reviewed estimates for various types of work needed on several roads in the township. Following review, Supervisors decided that measurements will need to be determined and work put out to bid as early as possible in the spring. Supervisors discussed the possibility of hiring summer help to assist in installing drainage on various roads and renting a trencher to accomplish this work. The costs of cold in-place recycling and full depth reclamation were discussed. The value of having a plan that incorporates linking work on various roads and combining like practices was agreed upon by all. Actual costs for the necessary work will need to be determined. Keith Heigel will meet with the Supervisors to review engineering needed on Green Street, Landfill Road and Rife Road. The Stormwater and Stormwater/Manure Management Plans submitted by Jesse Esh and Elmer King will also be discussed with Mr. Heigel. Manager Zimmerman will reschedule this February meeting.

4. Gina Donges addressed the Board to request that “No Winter Maintenance” signs be placed on a portion of Neagley Road adjacent to her property located on Fulkroad Road. This is a dirt farm road and is not plowed by the township in the winter months. Individuals are getting stuck on the road and disturbing the neighbors during the early morning hours. Various methods of remedying this issue were discussed including closing the road during the winter months, placement of signs, or placing barricades which the farmers could use to provide access for local residents only. Supervisors will look into this and do whatever they can to help resolve this issue.

New Business

1. Nate Troutman provided an estimate of health care coverage renewal costs for the members of the road crew. The increased cost for coverage for the upcoming year is approximately 12%.

2. Supervisors considered a Resolution which names the following Officers to conduct business with Mid Penn Bank: Ronald Hepner, John Orr, Robert Stoner, and Betty Warfel. These Officers would be authorized to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with Mid Penn Bank, John Orr made a motion to authorize the aforementioned Officers of Upper Paxton Township to conduct the listed powers with respect to checking and Money-Market accounts held at Mid Penn Bank. Second by Robert Stoner. With all in favor, motion carried.

3. Board members proceeded to discuss a request made by a member of the road crew to provide employees with a monthly allowance toward the purchase of a personal cell phone instead of providing a cell phone to be used for work purposes only. The current cost to the township for each phone is approximately \$30 per month. Supervisors decided that the current cell phone arrangement is satisfactory for the township’s needs.

4. A representative from the Tri-County Planning Commission will be attending the February 25th workshop meeting to discuss the best approach to take in reviewing and revising the township’s ordinances. Several revisions that will be addressed will be provisions relating to chickens, barking dogs, and noise nuisance complaints. A mini-cell tower ordinance may be included. Attorney Howland suggested the inclusion of provisions to recoup attorneys’ fees incurred as a result of municipal liens and for pipelines. The role a Planning Commission would play in this process was discussed. The current Code of Ordinances lacks clarity in its definitions and clear distinctions should be made in definitions of terms contained in numerous sections of the Code.

5. Supervisors proceeded to review the Stormwater Management Plan and Stormwater/Manure Management Plans for properties owned by Jesse Esh and Elmer King. John Orr recommended that the Board forward these plans to the township’s engineer for additional review. Luanna Zimmerman will forward the plans to Keith Heigel. A decision regarding these plans was tabled until Supervisors received the results of the engineer’s review.

6. The Supervisors agreed that all proposed subdivision plans that appear to increase stormwater runoff and require a stormwater management plan will be

forwarded to the township engineer for review. A stormwater management plan log will be established.

7. Supervisors reviewed an email received from Tom Troutman regarding the renewal of the township's general insurance policy. Comp and collision coverage for the 1954 tractor will be dropped.

8. Correspondence received from Chris McGann inviting township officials to a public information session on Thursday evening, February 26th was reviewed. This meeting will address the Borough's project to mitigate the type of flooding which occurs on the eastern end of Millersburg Borough during high water events. Ron Hepner and Robert Stoner plan to attend this meeting.

9. Information regarding a South Central Pennsylvania Summit to be held on April 15th at the Radisson Hotel in Camp Hill was reviewed. A decision on whether a township official will attend will be determined upon the receipt of followup registration information.

10. Dauphin County EMC Hazard Mitigation meetings are scheduled for February 27th at the Halifax Fire Company and on February 19th on Gibson Street in Harrisburg. Robert Stoner plans to attend one of these meetings on behalf of the township.

11. Supervisors proceeded to discuss establishing increased permit application fees. Merits of setting a flat fee versus setting a fee with a graduated per square foot additional cost were discussed. The zoning permit is required in order for an applicant to apply for a UCC permit. The issuance of a zoning permit confirms that the planned use meets the size and setback limits needed to comply with the township's zoning ordinance. John Orr provided a breakdown of current costs for various applications received including those for demolition, pools and various sizes of sheds. These permit fees are set by Resolution. Subdivision and Land Development fees are currently set by Ordinance and will need to be revised in order to be increased. At the time the ordinance is revised, varying rates for residential, commercial and industrial could be included. Zoning ordinances serve a public purpose in which they create consistency and help maintain property values. Further calculations of permit fees will need to be prepared for consideration at the next meeting.

12. Supervisors noted that the Bi-Centennial date for the township is approaching and volunteers who wish to plan some sort of celebration of this event should be contacted.

13. The Zoning Hearing Board meeting for the Special Exception for the Reihl dog kennel has been rescheduled for March 10th. Supervisors will prepare a list of recommendations to be presented to the Zoning Hearing Board at this meeting.

14. Betty Warfel informed the Board that she has met with Christine Nagorzanski of Mid Penn Bank in order to establish direct deposit for the township payroll and also to set up on-line banking for several vendors. Information will be gathered from employees and vendors in the upcoming weeks. The application for a major credit card for township purchases is also being prepared.

Public Comments: None.

With no further business to be discussed, Ron Hepner moved to adjourn. Second by John Orr. All in favor, meeting adjourned at 9:45 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary