

**Upper Paxton Township Board of Supervisors
Workshop Meeting
November 26, 2014**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Betty Warfel, Secretary/Treasurer ; Luanna Zimmerman, Manager; and Steve Erdman, Roadmaster.

The meeting was called to order by Chairman Hepner at 9:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Old Business:

1. Luanna Zimmerman reported that there has been significant progress made with respect to the installation of a new septic system at the Robert Chubb property. Brian McFeaters, SEO, has coordinated the effort to remedy this situation. U.S. Veterans and several companies have provided some labor, materials and services to help out the Chubb family with this project. Supervisors will send letters of appreciation to those who have provided assistance in bringing this matter to a successful conclusion for the Chubb family and their neighbors.
2. Chairman Hepner advised that Sue Helm will be relocating her office to Market Street in Millersburg.
3. Manager Zimmerman provided information with respect to several companies that she has contacted to provide estimates for street sweeping services. DBI would base their estimate on curb or lane miles. Roadmaster Erdman will provide accurate mileage estimates. Estimates from Golden Equipment, A&H Hagy, and Kenny Weiner will also be considered.

Roadmaster Report:

- a. Steve Erdman provided information regarding the services provided by Mr. Rehab as the pipe on River Road was cleaned and relined.
- b. The road crew will be plowing snow today as the event progresses during the daytime and evening hours.

New Business

1. Supervisors proceeded to discuss whether the township should once again enter into an agreement for roadside weed spraying in 2015. Erdman stated that the spray would need to be directed farther under the guard rails than it was during last year's services in order to be effective. Following discussion, Supervisors decided to have a part-time employee weed whack along these areas and not to enter into a spray contract next year.
2. Buchart-Horn, the township's engineering firm, has provided several estimates for road projects over the last few years. To date, their services have not been required for any of these projects. Supervisors discussed the cost for engineering services and

what type of firm is needed to best meet the township's needs. Several projects that will require engineering services are the pipe on Rife Road, Landfill Road, Green Street, and Berry Mountain Road. Following discussion, John Orr made a motion to contact Light-Heigel to obtain engineering fees and determine whether they would be interested in being named the township's engineer in 2015. Second by Robert Stoner. With all in favor, motion carried.

3. Supervisors and Roadmaster Erdman discussed placing a barrier down the center of the compost center on Isle of Q Road to have residents place grass and leaves on one side and brush on the other. Signs to be erected to direct residents where to place these items.

4. Board members will discuss with road crew members whether services they provide during the monthly electronics collection will be taken as comp time or paid at overtime pay rates.

5. Supervisors will meet with employees on Monday, December 15th at 7:00 a.m., to discuss several matters of concern. Items to be included on the meeting's agenda were discussed.

6. Board members reviewed information gathered by Manager Zimmerman with respect to amending the township's current kennel ordinance. Emails providing additional information from Attorney Howland and Leah-Pearlman Storch, of the Tri-County Planning Commission, were also reviewed. Further information will be gathered in order to develop an amended ordinance which sets forth acceptable criteria and limitations on future kennels. This matter will be discussed with Attorney Howland at the December monthly meeting.

7. Supervisors proceeded to review the Updated Trust Agreement for PSATS Unemployment Group Trust and the Approval for Changes to the Pension and Health Trust Agreements. In order to approve these Agreements, the Supervisors will need to adopt an Ordinance authorizing the township's participation in the PSATS Unemployment Compensation Group Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law and a second Ordinance authorizing the participation of the township in the Pennsylvania Townships Health Insurance Cooperative Trust pursuant to the Pennsylvania Intergovernmental Cooperation Law. Secretary Warfel will discuss these proposed Ordinances with Attorney Howland. Following discussion, Ron Hepner made a motion to advertise the proposed Ordinances "as is" to be approved at the January monthly meeting. Second by John Orr. With all in favor, motion carried.

8. Luanna Zimmerman, Tax Collector, has requested the refund of the fire tax for interim bill 2014242911. She has requested that a reimbursement in the amount of \$7.89 be made to Daniel Bolton following the approval of his appeal to the Dauphin County Office of Tax Assessment. John Orr moved to approve the reimbursement of fire tax in the amount of \$7.89 to Daniel Bolton. Second by Robert Stoner. All in favor, motion carried.

9. Robert Stoner reported on the Dauphin County Regional CRS Initiative Municipal Officials Conference which he attended. The purpose of this conference was to provide information on the Commissioners' efforts to establish a two-part voluntary program for

municipalities that may reduce the annual flood insurance rates for some property owners who reside in flood-prone areas. Due to new Federal regulations, these residents could experience a 100% increase in the cost of their flood insurance in the next five years. The township would have no cost for its participation in this program. Officials would perform an initial visit to the township to score our current performance of activities and assign a classification and determine a reduction in flood insurance premiums.

10. Chairman Hepner will attend hearings at the Attorney General's Office in December to answer questions about electricity overcharges that township experienced by a previous supplier. His attendance at the hearings is necessary in order for the township to obtain a refund of the overcharges.

11. The Tri-County Planning Commission is in the process of preparing a proposed Ordinance for consideration by townships to limit the placement of mini cell towers on utility easements. No action is required by the Board at this time.

12. Supervisors will discuss road project priorities for 2015 following the December 15th employee meeting. John Orr made a motion to designate \$200,000 out of the Special Reserve account to be designated toward road projects in the 2015 budget. Second by Robert Stoner. With all in favor, motion carried.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:56 a.m.

Respectfully submitted,

Betty A. Warfel,
Secretary