

**Upper Paxton Township Board of Supervisors
Workshop Meeting
October 22, 2014**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Manager; Betty Warfel, Secretary/Treasurer; Marty Sowers, Light-Heigel; and Tom Shaffer.

The meeting was called to order by Chairman Hepner at 9:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: Tom Shaffer suggested that, over the winter months, the road crew sand and polyurethane the sign for the Hottenstein/Kocher Glen.

Roadmaster Report: Steve Erdman is not available due to medical issues. Ron Hepner reported that the crew is performing roadside mowing. The tractor has broken and Valley Ag will be repairing it in the next few days. The Charles Road project is complete except for landscaping.

John Orr reported that 38 persons brought in electronics for the October 11th recycling event. He provided a breakdown of the number of individuals and municipalities participating in this month's event.

Old Business:

1. Supervisors provided information to Marty Sowers with respect to possible code violations at the DS Recycling State Route 25 and 134 Huntz Road sites. The file containing prior code violation notifications and related documentation was reviewed and discussed. The Township currently does not have a list of trash haulers operating within the perimeters on file and the annual permit fee is not being collected. Sowers will review the materials in order to prepare a case citing a history of negligence by Mr. Erdman.
2. Marty Sowers reported that the township's zoning matters are going well in the Light-Heigel office.
3. The Board reviewed correspondence received from the Millersburg Area Ambulance Relief Association, Inc., stating that the association does not wish to receive any allocation until its account balance is between \$5,000 and \$10,000 since there are limitations on the way the money can be spent. John Orr made a motion that the 2014 Commonwealth state aid allocation in the amount of \$25,539.61 be given to the Millersburg Fire Company Relief Association. Second by Robert Stoner. All in favor, motion carried.
4. Supervisors proceeded to review the proposed Intergovernmental Cooperation Agreement and Memorandum of Understanding for the Dauphin County Land Bank. Attorney Howland has provided a suggested Addendum of provisions for inclusion in the Agreement. This item was tabled until the November 12th monthly meeting.
5. Ron Hepner reported that he had made a site visit to the emergency route near Goodling Road in response to a complaint regarding all-terrain vehicle activity. Hepner

found no evidence supporting alleged activity. Discussion of ownership of sections of Goodling Road ensued as well as how enforcement procedures of any proposed ordinance would be handled. Ron Hepner will discuss this matter with the State Police in order to determine whether the expense the adoption of an ordinance is warranted.

6. Attorney Howland has not provided any additional information for consideration with respect to a proposed amended Special Exception ordinance.

New Business:

1. The Board proceeded to discuss dangerous intersections in the Township including the one at Landis Drive and Route 209. Although a previous application for gaming grants funds was denied by the Dauphin County Gaming Advisory Board, Tom Shaffer stated that the Dauphin County Commissioners had led him to believe that funds for improving the intersection would be forthcoming. However, these funds were never made available and the intersection remains unchanged. Various options for improving the safety at the Landis Drive intersection were discussed. Grant monies are becoming more difficult to obtain and the cost to the taxpayers must also be considered. Ron Hepner and Luanna Zimmerman will prepare a letter to Mr. and Mrs. Beitman inviting them to a meeting to discuss the various options being considered to improve the line of sight issue.

2. Supervisors reviewed a proposed Purchase Order form to be used by employees of the Township. John Orr will prepare guidelines for using the form. Establishing a petty cash fund was also discussed.

3. Ron Hepner discussed the upcoming Berry Mountain Road project with the Chairman of the Board of Supervisors of Halifax Township. No dates have been set for this project to begin in 2015. This is an in-house project which will involve pipe installation. Therefore, this will not be a viable access road for emergency vehicle use during PennDot's work on Route 147 in 2015. The only route available to Harrisburg will be through Elizabethtown to Halifax.

4. Following discussion, Ron Hepner made a motion to send John Hoffman, Jr., to the Dirt and Gravel Road Training in Carlisle on October 28th and October 29th. Second by Robert Stoner. With all in favor, motion carried.

Public Comments: None

With no further business to be discussed, Ron Hepner moved to adjourn the meeting. Robert Stoner seconded the motion. With all in favor, motion carried. Meeting adjourned at 10:45 a.m.

Respectfully submitted,

Betty A. Warfel,
Secretary