

**Upper Paxton Township Board of Supervisors
Workshop Meeting
August 27, 2014**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Manager; Betty Warfel, Secretary/Treasurer; and Steve Erdman, Roadmaster; Marty Sowers, Light-Heigel; David Esh and Lloyd Stoltzfus.

The meeting was called to order by Chairman Hepner at 9:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

New Business:

1. David Esh addressed the Board with a zoning concern regarding the proposed expansion of his business located in the agricultural zone. Esh operates an existing commercial business which manufactures and has retail sales of poly lawn outdoor furniture on his property situate on Wert Road. The current operation takes place in a 40' x 60' building on the property which is permitted under non-conforming uses because the building predates zoning in the Township. Esh is proposing to construct an addition of approximately 1,280 square feet to the existing structure. Within the next year, he is also considering constructing a new 40' x 160' building on the property for storage of the finished products. Marty Sowers advised Esh that he will need to apply for zoning permits for both structures. Sowers informed Esh that he should be very specific in describing the project in stating the building size, setbacks, location on the property and its impact on the surrounding roads and properties. Esh may also be required to request a variance from the Zoning Hearing Board. In order to conform to UCC Building Code requirements, an engineer or architect's plan may be required. Esh should also contact the Dauphin County Conservation District to inquire whether a Land Development would be required for the expansion project.

Old Business:

1. Supervisors proceeded to open bids received for the Charles Road project. The project was duly advertised in the August 5th and August 12th issues of the Upper Dauphin Sentinel. Bids received were as follows: Mid State Paving - \$38,422.75, G & R. Charles Excavating - \$42,220.00, and Eastern Industries, Inc. - \$37,412.00. Following review of the bids, John Orr made a motion to award the contract to Eastern Industries, Inc., with the bid of \$37,412.00 pending no further complications occur with review of the contract. Second by Robert Stoner. With all in favor, motion carried.

2. Marty Sowers provided the Supervisors with a spreadsheet outlining the zoning permits issued to date by Light-Heigel with the cost for their services in administering this service for the township. Supervisors will review these costs to consider increasing the fees for various applications and services provided by the township. If the Board determines that the fee schedule needs to be amended, a Resolution will be prepared and adopted at a future meeting.

Roadmaster Report:

- a. Steve Erdman requested that the Supervisors meet with him at the Charles Road project site to discuss installation of basins. John Orr will meet with him to determine a good starting point for the process.
- b. Meckley's Limestone is ready to begin work on the Susan Drive and Gary Drive project. Various types of grates were discussed for use in this area.
- c. Luanna Zimmerman advised Erdman that she had received an inquiry about repair work which needed to be done on Kahler Road. Options for completing needed repairs were discussed.
- d. In the upcoming months, the road crew will be performing three days of cracksealing in the Township and five days assisting the road crew in Jordan Township.

Old Business (continued):

3. Supervisors reviewed a communication received from Will Gordon of DCED advising that the Millersburg Area School Board voted against participation in the Dauphin County Land Bank. Ron Hepner will speak with school board members in order to determine why they chose not to participate in this program. Hepner also received a complaint about a dilapidated structure in the Frogtown area of the township. A letter has been sent to the property's owners to inquire their intentions for cleanup or repair of the property.

4. Manager Zimmerman provided an update on the Robert Chubb septic issue. Brian McFeaters, SEO, has enlisted the help of Nelson Zeigler, who is willing to perform work on the installation of the septic system at no cost to the Chubbs. Mr. Zeigler is also looking into funding that may be available to Mr. Chubb to pay for the materials for this project. An employee of Representative Sue Helm's office contacted the Township office in response to a complaint received from Jeff Wilhelm. Mr. Chubb has secured employment and will continue to seek financing for the project. DEP has no interest in requiring the Chubb family to leave the home until the work is completed.

5. With regard to the burned out home on Maple Street, Mr. Wertz has filed for bankruptcy and there is an encumbrance against the property. Prior to this filing, Mr. Wertz entered into a contract to sell the home to an individual who desires to make the necessary repairs. A response from the creditor is due prior to the second week of September. If the creditor has no objection, the sale may proceed and repair work could begin on the property.

6. Justin Challenger has advised that there is no grant money available this year for the proposed River Road and Summers Road projects. Following discussion, Robert Stoner made a motion to have Mr. Rehab, Inc., proceed with Pre-lining Clean and CCTV Investigation of the pipe on River Road to see what options are available for proceeding with this project. Ron Hepner seconded this motion. All in favor, motion carried. Hepner will contact Mr. Rehab to arrange this work. The work on Summers Road has not yet been bid. This project would be a good candidate for the new Dirt & Gravel Road Funding next year. The guidelines for this funding have not yet been established. This project will be bid next year.

New Business (continued):

2. The Board proceeded to review a proposed five-year lease provided by Dressel Welding Supply. Following discussion of the need for this service, Ron Hepner made a motion to renew the contract with Dressel Welding Supply for a five-year term at a cost of \$178.25. Second by Robert Stoner. All in favor, motion carried.
3. Supervisors reviewed materials received from PSATS Trustees Insurance and Retirement Services with regard to preparation of a Resolution to approve an amended and restated Declaration of Trust for the Township's Group Short-Term Disability Coverage. If 50% of the membership approve this amended Trust Agreement, PSATS will supply a proposed ordinance for adoption at a subsequent public meeting.
4. The Board discussed a proposed Subdivision Plan prepared for Christopher and Connie Lunt. The plan creates a side-yard addition for Parcel 65-015-030 and no construction is included in the plan. This plan will be reviewed by the Dauphin County Planning Commission.
5. Supervisors reviewed a Subdivision Plan prepared for John and Aaron King for Parcel 65-016-012, Lots 1 and 4. The original plan was approved by the Board on June 8, 2011. The current proposed plan indicates the location for construction of structures on Lot 4. This plan will also be reviewed by the Dauphin County Planning Commission.
6. The Dauphin County Association of Township Officials will hold its annual convention on Thursday, October 2, 2014 at the West Hanover Township Recreation Center from 5:00 to 9:00 p.m. Registration and checks should be submitted to Robyn Loesch by September 25th. Supervisors will decide whether they will be available to attend the convention.
7. Comcast has advised that the center on Route 209 will be closing.
8. Supervisors reviewed correspondence received from DEP regarding permit modifications for Dauphin Meadows Landfill. The Board has no objections to these modifications.
9. Board members discussed adopting an ordinance to install "No Parking" signs on one side of Maple Street. A letter will be prepared to request that a resident along this street refrain from parking on both sides of the street which restricts passage without crossing the center line.
10. Chairman Hepner advised that Pennsylvania One Call will be sending a package of materials and annual membership information.
11. Justin Challenger of the Dauphin County Conservation District will be presenting information on erosion and sediment pollution control at the September 18th COG meeting. Upper Paxton Township and Millersburg Borough will be co-hosting the meeting to be held at the Ned Smith Center.
12. Discussion ensued with respect to the purchase of a forklift to be used for the monthly Dauphin County Recycling event held at the Township building. The township is incurring substantial labor and administrative costs by hosting this event. Ron Hepner

may approach COG members about sharing the cost of this event. John Orr will also contact Keith Kepler and outline the costs being incurred by the township and request assistance from the County.

13. Bob Stoner advised that he will not be attending the September 10th monthly meeting.

Public Comments: None

With no further business to be discussed, John Orr moved to adjourn the meeting. Ron Hepner seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:10 a.m.

Respectfully submitted,

Betty A. Warfel,
Secretary