

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
August 13, 2014**

Those in attendance: Ron Hepner and Robert Stoner, Supervisors (John Orr was not in attendance); Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; and Luanna Zimmerman, Manager.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None.

Approval of Minutes and Financial Report: Minutes of the July 9th monthly meeting and the July 23rd workshop meeting were reviewed by the Supervisors. Treasurer Warfel presented a monthly financial report and list of bills for payment. Upon review of these documents, Robert Stoner made a motion to approve the minutes of both the July monthly and workshop meetings. Second by Ron Hepner. All in favor, motion carried. Ron Hepner moved to pay the list of bills and to approve the Treasurer's report as presented. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. Ron Hepner reported that no response has been received from Owen Erdman with respect to the letter sent regarding cleanup of the DS Recycling site.
2. Supervisors reviewed correspondence received from Marty Sowers regarding the burned out duplex at 108 Maple Street. Sowers reported that Matthew Wertz has advised that a sale of the property will take place in the next week or two and repair work is slated to begin as well. Luanna Zimmerman stated that Will Gordon contacted her to advise that the Land Bank would be interested in enrollment of this property. Attorney Howland will research court records to determine if the information received from Mr. Wertz has been recorded.

New Business

1. Supervisors reviewed a letter received from the Dauphin County Planning Commission requesting a letter of support for its application for a Local Share Municipal Grant. The Planning Commission is requesting funds to assist in updating the Dauphin County Comprehensive Plan. This update will initiate the development of a list of planning issues throughout the county and provide measurable steps to alleviate these issues. Hepner and Stoner agreed that the Township will provide a letter of support for this application.
2. The Board proceeded to review correspondence received from the Dauphin County Conservation District offering county landowners the opportunity to receive aerial insecticide spraying to suppress the gypsy moth in the year 2015. The county will provide this service by entering into an agreement with the Department of Conservation and Natural Resources to participate in its Gypsy Moth Suppression Program. John Orr will be attending a public meeting regarding this program on August 20th. The Conservation District is requesting that the Township make a determination and provide

it in writing to the Project Coordinator by August 25th. The letter would also need to specify whether the cost would be covered by municipal funds or collected from landowners. The cost for spraying would be \$25 to \$27 per acre sprayed. Supervisors reviewed Township documentation from the 2009 Gypsy Moth Spray Program.

3. Treasurer Warfel requested assistance in determining vacation and sick benefits for new employees. Provisions set forth in the Employee Personnel Manual were reviewed. Warfel will request clarification of these provisions from Supervisor Orr.

4. Tax Collector Luanna Zimmerman has requested that a refund of the fire tax for two parcels - one owned by Metals Realty PA, LLC, and one owned by Metal Industries of California. The property owners are entitled to a refund based on the new taxable assessed values. The refund for parcel number 65-032-062, Metal Industries of California, for tax bill number 2014100567 is \$7.65. The refund for parcel number 65-032-070, Metal Realty PA LLC, for bill number 2014100571 is \$35.37. Robert Stoner made a motion to approve the refund for the fire tax on these properties to Metal Industries of California and Metal Realty PA, LLC. Second by Ron Hepner. With both Supervisors in agreement, motion carried.

5. Board members proceeded to discuss preparation of a fall newsletter. Items to be included on the Township's website and/or a newsletter were discussed.

6. Correspondence from an organization called Neighborhood Dispute Settlement was discussed. Ron Hepner will contact Chris McGann to determine whether this service has been beneficial to Millersburg Borough.

Public Comments: None.

With no further business to be discussed, Ron Hepner moved to adjourn. Second by Robert Stoner. All in favor, meeting adjourned at 8:20 p.m.

Respectfully submitted,

Betty A. Warfel,
Secretary