

**Upper Paxton Township Board of Supervisors
Workshop Meeting
June 25, 2014**

Those in attendance: Ron Hepner, John Orr, and Robert Stoner, Supervisors; Luanna Zimmerman, Manager; Betty Warfel, Secretary/Treasurer; and Steve Erdman, Roadmaster.

The meeting was called to order by Chairman Hepner at 9:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Old Business:

1. Ron Hepner provided a report on the various dog complaints that have been received in recent weeks. One dog barking issue has been resolved to the complainant's satisfaction. Another barking complaint has not been resolved at this time. The owner of one of the dogs about which barking complaints have been received has advised Hepner that another dog has been killing his show rabbits.
2. Steve Erdman reported that construction debris had been deposited by an unknown individual at the compost center. The debris has been removed by township personnel.
3. Owen Erdman, d/b/a DS Recycling and Disposal, has purchased the property listed as Tax Parcels 65-022-090, 65-022-101 and 65-022-106 from Dean McCorkel. The property will need to be cleaned up to meet regulations contained in the Township Code. Ron Hepner and Luanna Zimmerman will prepare a letter to Owen Erdman to advise him of code violations that will need to be corrected in a timely manner.
4. Manager Zimmerman reported that no response has been received with respect to the septic problem at the Robert Chubb property.
5. Zimmerman contacted Nate Weems, of Deibler, Straub & Troutman, to inquire whether members of a road crew are covered in another Township's insurance when performing duties while on a reciprocal agreement. UPT's road crew is covered under our Worker's Comp insurance when performing duties in another municipality. However, if another municipality is supplying labor within UPT's borders, the other municipality would have to provide proof of insurance coverage for their own road crew member. Roadmaster Erdman will also notify Board members when another municipality will be providing assistance in our Township.

New Business

1. Luanna Zimmerman reported that she has sent a letter citing code violations to John Hoy, 520 Center Street, Millersburg (L). A complaint was received about the high grass and accumulated trash which is causing a rodent problem for neighbors.
2. Zimmerman has prepared several other letters of violation to residents of Lenkerville and Killinger. With regard to the property in Killinger owned by M&T Bank,

Zimmerman has filed a report with M&T Bank and left messages with the realtor informing these entities that the grass needs to be mowed.

3. Steve Erdman reported that a resident is blowing grass clippings on the roadway at Fourth and Center Streets in Lenkerville. This action is blocking the Township's pipe.
4. The property owned by Tracy and Matthew Wertz at 108 Maple Street, Lenkerville, remains in violation of several sections of the Township Code. Supervisors will have Marty Sowers review the file on this property and have him report to the Board his findings and advise of actions that could be taken to remedy the situation.
5. A Zoning Hearing Board meeting on the Special Exception Application for a dog kennel requested by David Stoltzfus has been scheduled for Tuesday, July 1st at 7:00 p.m. John Orr was requested by Chairman Ron Hepner to represent the Supervisors at this meeting.
6. On June 19th, Supervisors met with Don Klinger, Architect, to review proposed plans for construction of a new Township Building. Board members will prepare a list of questions for their meeting with Skip Memmi to assist in preparing an application for grant monies for this project. Memmi will also provide information regarding participation in the Dauphin County Land Bank Program for renovation of blighted properties.

Roadmaster Report:

- a. Steve Erdman reported that the road crew is preparing the area of Berry Mountain Road for tar and chipping. Discussion ensued regarding applying for dirt and gravel roads grant monies to perform work needed on the 1/10th of a mile to the Township's border with Halifax Township. Installation of a pipe and basin would eliminate the current swale to handle stormwater runoff. Ron Hepner will contact Halifax Township to determine the status for its dirt and gravel roads application and the work proposed to be done (timing & whether it is to be contracted or performed by road crew) on that side of the mountain.
- b. Supervisors reviewed proposed plans prepared by William Burch for the culvert on Summers Road. A cost estimate will need to be acquired in order to apply for dirt and gravel grant monies. Burch will be responsible for applying for the general permit which is required for this work.
- c. Owners of the property at the corner of Cornell Drive and Rising Sun Road will be asked to trim their ornamental trees which are creating a sight distance issue. These trees are situate on private property and are not on the Township's right of way.
- d. Road crew members will decide whether to take the July 4th holiday on Thursday, July 3rd or on Monday, July 7th.
- e. John Orr will prepare plans for the Charles Road intersection with information provided by Roadmaster Erdman.

Public Comments: None

Executive Session

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session at 10:52 a.m., in order to discuss several personnel matters.

The public meeting reconvened at 11:10 a.m. With no further business to be discussed, Ron Hepner moved to adjourn the meeting. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:10 a.m.

Respectfully submitted,

Betty A. Warfel,
Secretary