

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
April 9, 2014**

Those in attendance: Ron Hepner, John Orr and Joseph Snyder, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; Luanna Zimmerman, Manager; Steve Erdman, Roadmaster. Students from Mr. Keim's Economics Class: Kayla L. Harris, Arianna M. Erdman, Samantha Witmer, Logan Ebersole, Lonnie Palmer, Mark Simpkins, Alex Frederick, Gabrielle Cross, Cody Hoy, Heather Montgomery, Brett Forney, Hanna Mowery, Kimberly Leitzel, and Carrie Feidt.

The meeting was called to order by Chairman Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag. Hepner welcomed MHS Economics students. Members of the Board and staff were introduced and Hepner proceeded to explain the functions of the Supervisors and staff in the Township.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the March 12th monthly meeting and the March 26th workshop meeting were reviewed by the Supervisors. Treasurer Warfel presented a monthly financial report and list of bills for payment. Upon review of these documents, John Orr made a motion to approve the minutes of the March meetings and the Treasurer's report and pay the list of bills as presented. Second by Joe Snyder. All in favor, motion carried.

Old Business:

1. Supervisors discussed a request made by Millersburg Area Authority to be allowed to repair its own street cuts made in the Township. John Orr reported that Jere Troutman advised that the Authority has been allowed to repair its street cuts in Millerburg Borough and this allows the work to be streamlined. Roadmaster Erdman stated that, in his opinion, allowing the Authority to repair its street cuts would be a good idea. Ron Hepner made a motion that the Board give the Millersburg Area Authority authorization to repair its own street cuts in the Township. Second by John Orr. All in favor, motion carried.
2. Chairman Hepner has spoken with Randy Witmer regarding mowing the Hottenstein Glen and MYO Park. Witmer will let Hepner know at a later date if he will be able to perform this service. The matter was tabled for future discussion.
3. Secretary Warfel, Manager Zimmerman and Roadmaster Erdman have prepared road project bid packages for the early bidding season. Scott Lehman has reviewed and approved the packages as prepared. (1) A paving package for .34 mile of Medical Road, 625 ft. of Lebo Road, .11 mile of Susan Drive, and .13 mile of Gary Drive was presented for consideration. The estimated cost of this paving work is \$126,650 to \$145,350 dependent upon the cost of materials. (2) A seal coat package for sections of Berry Mountain Road, Grange Hall Road, Isle of Q Road, and Sheetz Road was also presented for consideration. Estimated cost of the seal coating work is \$60,980. Following discussion, John Orr made a motion to place the paving bid package including the cul de sac at Gary Drive and the seal coat bid package out for bid to be opened at

the May 14th monthly meeting and also to approve the bid notice to be placed in the Upper Dauphin Sentinel. Joe Snyder seconded the motion. With all in favor, motion carried.

4. Luanna Zimmerman reported that the electricity provider has been switched from Pennsylvania Gas and Electric to PPL Energy Plus. PPL Energy Plus will provide the electricity at a fixed rate of \$.0868 per kwh for a two-year period beginning April 22, 2014. Zimmerman has also filed a refund request for the overcharge by PG&E with the Attorney General's Office.

5. Attorney Howland provided the Board with a final draft of the Comcast Franchise Agreement for consideration. An ordinance will not need to be adopted to accept this Agreement. Howland explained the purpose of this Agreement to the students. John Orr made a motion to have the Board enact an oral Resolution to accept the new Comcast Franchise Agreement as presented and execute the same for provisions contained therein to continue for the next fifteen (15) years. Second by Ron Hepner. All in favor, motion carried.

6. Luanna Zimmerman presented a spreadsheet outlining a cost comparison of cell phone options included in plans for both Verizon and AT&T. Both plans offered a free upgrade every 11 months with no contract. The plan includes 1 smart phone and 4 regular cell phones. Following review of the spreadsheet, John Orr moved to go with the AT&T plan. Joe Snyder seconded the motion. All in favor, motion carried.

7. Supervisors proceeded to discuss the Chubb septic matter. Brian McFeaters, SEO, has advised that Mr. and Mrs. Chubb are working on obtaining financing to cover the cost of new drain fields and replacement of their tank. McFeaters will be sending a letter to the Chubbs requesting that they proceed with the work as soon as possible. An excavator is in place to perform the work. Neighbors have complained that they are experiencing health problems due to the sewage discharge. Attorney Howland will conduct research to determine whether the Township needs to take any action in this matter.

New Business

1. Discussion ensued with respect to the culvert on Summers Road. A DEP individual permit will take about three to four months to secure. Engineering will be expensive. This project can be bid in August or September.

2. The Jay and Delores Miller Subdivision Plan has been approved by the Dauphin County Planning Commission. This plan includes a side yard addition. Ron Hepner made a motion to approve the Jay and Delores Miller Subdivision Plan. Second by John Orr. All in favor, motion carried.

3. Supervisors proceeded to review the DS Marketing Land Development Plan. This plan was approved at the Dauphin County Planning Commission meeting. The plan may not have been approved by the Dauphin County Conservation District. Approval by Millersburg Borough may be required as well. Further action on this plan was tabled for discussion at the April 23rd workshop meeting. Attorney Howland explained to the students that regulation of land development and subdivisions is an important function of the Township.

Public Comments: A student inquired when the Township's paving will begin. Roadmaster Erdman advised that paving will be scheduled after the bids are opened. Paving will take place between April 15th and October 15th while plants are producing blacktop.

With no further business on the agenda, Ron Hepner moved to adjourn into Executive Session to discuss personnel matters. John Orr seconded the motion. With all in favor, meeting adjourned into Executive Session at 7:40 p.m. to discuss personnel matters.

Executive Session:

Supervisors, Manager Zimmerman and Attorney Howland entered into Executive Session at 7:55 p.m. Following discussion, John Orr proposed a verbal Resolution to pay Luanna Zimmerman, part-time Manager, on an hourly wage basis of \$16.00 per hour for approximately twenty (20) hours per week average with the right to accumulate comp time when her work warrants more than twenty (20) hours per week to be used in a timely manner or to be paid for the additional hours. Ron Hepner seconded the motion. With all in favor, motion carried. With no further business to discuss, Ron Hepner made a motion to adjourn. Second by John Orr. All in favor, Executive Session adjourned at 8:00 p.m.

Respectfully submitted,

Betty A. Warfel,
Secretary