

**Upper Paxton Township Board of Supervisors
Workshop Meeting
February 26, 2014**

Those in attendance: Ron Hepner, John Orr and Joseph Snyder, Supervisors; Betty Warfel, Secretary/Treasurer, Steve Erdman, Roadmaster; Bob Coleman and Bob Hooper.

The meeting was called to order by Chairman Hepner at 9:00 a.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Old Business:

1. Supervisors reviewed the proposed Tax Collector's Fees Ordinance and Resolution prepared by Attorney Howland. Following discussion, John Orr made a motion to accept the proposed Ordinance and Notice for publication in the next issue of the Upper Dauphin Sentinel. Second by Joe Snyder. All in favor, motion carried.
2. Chairman Hepner provided an update on the search for a new street sweeping service provider. A company based in Mechanicsburg can provide sweeping services although their machines do not have vacuum capabilities at the rate of \$116 per hour during the week of April 7th or April 18th. York based company, Ross Industries, would provide sweeping services using a vacuum sweeper for \$120 per hour during the week of April 14th. Hepner will contact a third possible provider which operates out of Newville. John Orr moved that the Board authorize Ron Hepner to enter into a contract for street sweeping services with Ross Industries or another company that will provide the equipment and rate per hour which will best meet the Township's needs. Joe Snyder seconded the motion. With all in favor, motion carried.

New Business

1. Ron Hepner provided an update on the progress for Spring Cleanup Day. Mahantango Tire Company will again accept tires at \$60 per ton. Supervisors reviewed an Agreement to provide open containers for the event. Following review of the costs included in the Agreement, John Orr made a motion to accept the contract with Waste Management for services to be provided on the Township's Spring Cleanup Day. Second by Joe Snyder. All in favor, motion carried. Coleman's Surplus will take the scrap metal and appliances collected. On Spring Cleanup Day, electronics will only be accepted from Upper Paxton Township residents. Another municipality will be hosting the northern Dauphin County electronics cleanup on that day. Keystone Shredding will be on site for personal document shredding from 9:00 a.m. to 11:00 a.m. Hepner will contact local merchants for donations of food and water for the volunteer helpers. Volunteer helpers are welcome for this event.
2. Supervisors proceeded to review information received regarding information on increased funding starting in July which will be made available under the new transportation bill for low volume paved roads through the Dirt and Gravel Roads

Program. Funding will be available for paved and tar and chip roads with less than 500 vehicles per day. In order to be eligible to participate in this program, someone from the Township must attend and complete the required training. Applicants must be certified through the Environmentally Sensitive Training within the last five years to apply for funds. Six training have been scheduled for the first half of 2014. Ron Hepner made a motion that the Township Manager be registered to attend the Low Volume Paved Roads Training. Second by John Orr. All in favor, motion carried.

3. Chairman Hepner provided the health care renewal documents for review by the other Supervisors. This policy will renew in May.

Roadmaster Report:

- a. Steve Erdman advised that a vacuum street sweeper would do a better job on the township's roads.
- b. With respect to the possibility of replacing the 1988 large dump truck currently operated by Bob Coleman, Erdman stated that the road crew is of the opinion that three big trucks are needed for effective snow plowing during the winter season. If Supervisors would choose to replace the large dump truck with a pickup truck, the road crew feels that snowplowing would be more difficult. John Orr provided information on the age, mileage and replacement cost of the current vehicles. Several options for snowplowing could be explored with respect to replacement of the 1988 truck. These options include contracting out snowplowing services or purchasing a good used dump truck. The Supervisors' goal is to look at the township's budget and explore all options to make responsible decisions for the use of taxpayers' money. A small vehicle could be used for the manager and zoning officer and travel by Supervisors and employees. In making a decision on the purchase of a new truck, the need for costs for necessary road improvements will need to be considered. Supervisors directed Bob Coleman to provide the truck with plow specs to Sunbury Motors to get a cost estimate on a new vehicle. Prices on a new vehicle will be obtained, however, Supervisors will still also explore the option to locate a good used truck.
- c. Bob Coleman reported that the backhoe is broken. A repairman from Plasterer Equipment is working on the backhoe in our shop.
- d. Ron Hepner will contact DBI to obtain prices for weed-spraying services.
- e. Erdman has compiled estimates for roadwork projects for the spring. These estimates need revision prior to being presented to the Board for consideration.
- f. Bob Hooper gave an update on his road study project. He has measurements on fifteen roadways. Surface surveys have been completed on twelve roads. Pipes have been too full of snow for information to be gathered. The road crew will compile a "hard list" of the roads that need to be done. Supervisors and road crew will conduct a spring road inspection. All of the salt on the roads this winter has caused significant damage.
- g. Discussion of replacement of inlets, cracksealing and bad spots and blowouts on various roads ensued.

- h. Supervisors and road crew discussed regular road maintenance which will need to be done including brush trimming, basin repair and cleaning pipes. This work will need to be taken into consideration when scheduling spring and summer road projects.

Public Comments: None

With no further business on the agenda, Ron Hepner moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. Meeting adjourned at 11:40 a.m.

Respectfully submitted,

Betty A. Warfel,
Secretary