

WORKSHOP MEETING MINUTES

December 23, 2013

Those in attendance: Ron Hepner, Chairman, John Orr and Joe Snyder, Supervisors; and Betty Warfel, Secretary/Treasurer.

The meeting was called to order at 9:00 a.m. by Chairman Hepner.

Pledge of Allegiance to the flag.

Public comments: None

Roadmaster Report: None

Old Business:

1. Supervisors have spoken with several residents who might be interested in serving on the Zoning Hearing Board. More possible candidates were suggested to be contacted.
2. Board members discussed the amount of time taken by the auditors to complete the 2012 audit. The number of hours that were worked to complete the audit process was well in excess of previous years. Supervisors discussed having the auditors have a set deadline to finish the process with specific dates being set to have the work completed by the end date. John Orr made a motion that the Board send a letter setting forth a specific date and timeline of meetings during which the work needs to be completed. Second by Ron Hepner. With all in favor, motion carried. Supervisors also discussed methods to make the Township office space work area more secure during the Tax Collector's collection hours.
3. Supervisors proceeded to discuss items which may need to be revised in the 2014 budget. Engineering costs may need to be increased. Supervisors are also soliciting proposals from engineering firms other than Buchart Horn to consider prior to appointing a Township engineer at the Reorganizational meeting on January 6th. A discussion of job responsibilities for the road crew and office staff ensued. A final decision regarding employee positions and salaries will be made by the time of the Reorganizational meeting. Any budget revisions will be made after these items have been resolved.
4. John Orr reported that Grace United Methodist Church informed the Township of the 5K Glow Run event as a courtesy and that the church was not seeking approval to hold the event from the Supervisors. Insurance coverage for the event is secured through the church's policy.
5. Ron Hepner informed the Board that a Community Shred Agreement has been executed with Keystone Mobile Shredding, Inc., for an event to be held on Saturday, April 12 from 9:00 to 11:00 a.m. This event coincides with the Township's Spring Cleanup Day.

6. The electronics cleanup event held on Saturday, December 14th was very successful. A full truck of electronics was collected. Options for dealing with the electronics cleanup event during the Township's Spring Cleanup Day on April 12th were discussed.

New Business

1. A spring newsletter may be prepared and distributed in March prior to the Spring Cleanup Event. A list of proposed articles for the newsletter are being prepared.

Public Comments: None

With no further business to discuss, Ron Hepner moved to adjourn. Second by John Orr. All in favor, motion carried. Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary