

## WORKSHOP MEETING MINUTES

November 27, 2013

Those in attendance: Ron Hepner, Chairman, John Orr and Joe Snyder, Supervisors; and Betty Warfel, Secretary/Treasurer; Steve Erdman, Roadmaster; Robert Coleman, Assistant Roadmaster; and Bill Burch.

The meeting was called to order at 9:00 a.m. by Chairman Hepner.

Pledge of Allegiance to the flag.

**Public comments:** None

**Roadmaster Report:** None

### **Old Business:**

1. Supervisors proceeded to discuss the revised plans for the Nature's Edge Townhome Development prepared by Mellott Engineering, Inc. on August 12, 2010. The original recorded Final Subdivision Plan was prepared by William Burch & Associates on December 6, 2004, and revised March 9, 2005. This plan was recorded in the Recorder of Deeds Office of Dauphin County in Deed Book J, Volume 9, Page 71. The original NPDES Permit was issued to Michael Ricker, Ricker Development LLC. Bill Burch, who is overseeing the progress of the development, provided information regarding the changes made from the original plan to the Mellott plan. Since the NPDES Permit had expired, changes to the plan were required in order to have it renewed. (a) According to Burch, the streets, utilities, and sewer layout remains unchanged. (b) The Dauphin County Conservation District designated the pond area as "Waters of the Commonwealth" and required that it have two wetlands areas and bypass channels. The location of stormwater inlets was changed and an additional inlet was added. (c) The developer also added garages to each unit, which did not change the coverage area. (d) With respect to the Supervisors' inquiry about discharge from the pond being channeled off of the development's land and onto Township land, Burch stated that a temporary construction channel with a pipe running through it has been installed (after receiving clearance from DCCD) and a rock channel for the remaining distance has already been installed. When the by-pass channel becomes permanent, the pipe will be removed. In order for the Township to perform future maintenance work on the rock channel, an easement will be need to be obtained from PP&L where the channel crosses its lands. (e) The new plan also has the roadway surfaces leaning inward into an infiltration area as opposed to the original plan which had the surfaces leaning outward for stormwater runoff. (f) Discussion ensued as to the width of roadways in the development and whether the Township would accept the roads from the developer when the project is completed. The plan contains an overflow parking area. Installing signage on the road may require a traffic study to be done. Problems with snowplowing and emergency vehicle ingress and egress were discussed. A homeowner's association could handle the mowing of the center strip of land at the entrance and alongside roadways. PennDot will also need to be contacted with respect to signage. Bill Burch will keep the Board updated on the progress of the project.

2. Enos Byler has provided two sketches for consideration by the Board for placement of a driveway at his property. The sketch designated as "Plan A" did not contain enough sight distance from the top of the hill to be a feasible plan. With respect to the sketch marked "Plan B", which places the driveway at the bottom of the hill, this plan would be acceptable as long as the maximum sight distance

listed in the book is adhered to when the driveway is in place. Randy Witmer has informed Mr. Byler of the acceptable distance required for the driveway's placement.

3. Chairman Hepner provided a copy of the correspondence received from Evan Pappas, Esquire, with respect to the DS Recycling matter. Attorney Pappas stated that his client, Owen Erdman, intends to vacate the property by the end of November, 2013, and will have all recycling materials currently stored outdoors removed from the premises. His client will have not appeal to the Township's Notice of Violation and considers the matter resolved. On November 21, 2013, Chairman Hepner prepared a written confirmation to Attorney Pappas advising him that the Township considers the matter to be resolved.

4. The Supervisors considered whether a part-time seasonal employee would be needed to perform grass-mowing services for the MYO Park and Hottenstein Glen. Many of the road crew's tasks, i.e., brush trimming, pipe replacement, cracksealing, require three laborers to be handled in an efficient manner. Following discussion, John Orr made a motion that the Supervisors set in the budget an additional \$6,000 to do mowing and provide an additional person when the crew is doing cracksealing. Second by Ron Hepner. With all in favor, motion carried.

5. The Supervisors and Roadmaster Erdman will set a day to drive around the township and decide the order for road projects and repairs.

6. The Board reviewed the proposed 2014 budget. An additional expense for a part-time seasonal employee was added to be paid for by unappropriated funds. Ron Hepner made a motion that we advertise the proposed 2014 budget in the Upper Dauphin Sentinel for approval at the December 11, 2013 monthly meeting. John Orr seconded the motion. All in favor, motion carried.

### **New Business**

1. A meeting will be held on Wednesday, December 4, 2013, at 6 p.m., at the Millersburg Ambulance Association building for representatives from PennDot and Skelly & Loy to provide information regarding work to be done on Route 147 both North and South of Millersburg. Detour routes will be determined. Ron Hepner will attend this meeting.

2. Supervisors reviewed the proposed 2014 Municipal Domestic Animal Protective Services Agreement provided by the Humane Society of Harrisburg Area. Following discussion of the provisions of the Agreement, Ron Hepner made a motion that we do not contract with the Humane Society of the Harrisburg Area for services in 2014. Second by Joe Snyder. All in favor, motion carried.

3. As a point of interest, Chairman Hepner advised that he has passed along contact information to an individual who is interested in representing the upper Dauphin County area as a member of the Dauphin County Library Board.

4. The Board discussed whether the Township should continue retaining Buchart-Horn as the Township's engineer in 2014 or consider hiring another engineering firm. This item will be discussed further at the January Reorganizational Meeting.

**Public Comments:**     None

With no further business to discuss, Ron Hepner moved to adjourn. Second by John Orr. All in favor, motion carried. Meeting adjourned at 11:55 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary