Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
October 13, 2026

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Joe Underkoffler, Audrey Schulkins, Jack Ney, Tanner Stroup; Tri-County Regional Planning Commission, Brent Boyer, James Whitall, and Chad Shaffer.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

Public Comments: Millersburg Borough Council President, Brent Boyer, addressed the Board. He said that Millersburg Borough received a State Gaming Grant in the amount of $550,000.00 to address the Tanner's Run stormwater repairs. Possible fixes were discussed. Boyer mentioned the possibility of Millersburg Borough starting at the property located at 544 State Street, Millersburg, PA, 17061. The Board said Upper Paxton Township submitted a Dauphin County Gaming Grant for the lower end of the project (from the baseball field to the creek). Bob Coleman said that the township road crew is planning on doing some of the construction work. Boyer instructed Borough Manager James Whitall to provide a letter of support for the project to be submitted with the Dauphin County Gaming Grant Application. Chairman Stoner said he would like to have a meeting with representatives from the Township Board of Supervisors, Millersburg Borough Council, and both of their engineers to discuss the project.

Approval of Minutes and Financial Report: The minutes from the meeting held on September 23, 2026, were reviewed. Rich Wiest made a motion to approve the meeting minutes. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the September financial documents. After reviewing, Bob Coleman made a motion to pay the bills and approve the financial documents. Second by Rich Wiest. With all in favor, motion carried.

Old Business:

1. A possible ordinance to regulate short term rentals was discussed with Solicitor Howland and Tanner Stroup. Howland was directed to proceed with the ordinance draft. Chairman Stoner said he would like to have this ready for advertisement in the next month.

2. Chad Shaffer, with Stahl Sheaffer Engineering, spoke with the Board regarding the revised Sewage Planning Module for the Sam King Plan. Shaffer said that Township S.E.O. Brian McFeaters had signed the module. Tanner Stroup said he did not see a problem with the Dauphin County Planning Commission signing the module after the fee is received. After discussion, Robert Stoner made a motion to sign the module and approve the Resolution for Plan Revision for New Land Development. Second by Bob Coleman. All in favor, motion carried.

New Business:

1. Chairman Stoner made a motion to sell winter material (bulk road salt & anti-skid), at cost, to Millersburg Borough and Gratz Borough. Second by Bob Coleman. With all in favor, motion carried.

2. Robert Stoner made a motion to hold the Upper Paxton Township Reorganization Meeting on Monday, January 4, 2027, at 10:00 a.m., and to hold the regular Township meetings on the second Tuesday of each month at 7:00 p.m. (there will be no meeting on 1-12-2027) and the fourth Wednesday of each month at 10:00 a.m. (with the exception of the months of September 2027 and December 2027 it will be held on the fifth Wednesday which is 9-29-2027 and 12-29-2027). Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman will advertise this in the Citizen Standard.

3. Rich Wiest made a motion to approve the appointments of Jim Schlegel (replacing Bill Minier) and Matthew Riland to serve as township representatives on the Millersburg Area Authority Board for another term. Second by Bob Coleman. All in favor, motion carried.

Public Comments: None

With no further business on the agenda Robert Stoner made a motion to adjourn the meeting at 7:44 p.m. Second by Rich Wiest. All in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer