

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
September 8, 2026**

Those in attendance: Bob Coleman, and Rich Wiest; Supervisors, Luanna Zimmerman; Secretary/Treasurer, Joe Underkoffler, Audrey Schulkins, Jack Ney, Jason Botzer, and Samantha Rivera.

The meeting was called to order by Vice-Chairman Coleman at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes from the meeting held on August 26, 2026, were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the August financial documents. After reviewing, Rich Wiest made a motion to pay the bills and approve the financial documents. Second by Bob Coleman. With all in favor, motion carried.

Old Business: None

New Business:

1. The Board reviewed an invoice from New Enterprise Stone & Lime Co., Inc. for paving on Isle of Q Road. The invoice came in at more than the contracted amount because of more material being needed than was estimated as well as the price of asphalt increasing due to the asphalt index which was added as an addendum to the contract prior to the bidding. This was run by District 8 PennDOT Representative Rick Levan and was approved by him for payment. After review, Bob Coleman made a motion to approve payment of this bill in the amount of \$331,349.53 with \$276,500.00 being paid out of the Liquid Fuels (State Funds) Account and \$54,849.53 being paid out of the General Fund Account. Second by Rich Wiest. All in favor, motion carried.
2. Vice-Chairman Coleman said the township received a letter from Northern Dauphin Christian School making the township aware of their upcoming 5K run to be held on November 7, 2026, from 10:30 a.m. – 11:30 a.m. Luanna Zimmerman read the letter aloud. This race will utilize state roads, and they will provide their own traffic control.
3. Bob Coleman said the Board received a letter from the Northern Dauphin Emergency Services Authority as per the 8-26-2026 Upper Paxton Township meeting. At that time, the Board discussed donating funds out of the 2026 Culture & Recreation Budget Category for the Authority after a letter was received. Bob Coleman made a motion to approve to donate \$12,500.00 out of the 2026 Budget, Culture & Recreation Budget Category, to the Northern

Dauphin Emergency Services Authority to help with their startup costs. Second by Rich Wiest. With all in favor, motion carried.

Public Comments: None

With no further business on the agenda Bob Coleman made a motion to adjourn the meeting at 7:09 p.m. Second by Rich Wiest. All in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer