

WORKSHOP MEETING MINUTES

October 23, 2013

Those in attendance: Ron Hepner, Chairman, John Orr and Joe Snyder, Supervisors; and Betty Warfel, Secretary/Treasurer; Steve Erdman, Roadmaster; and Eric Bolig.

The meeting was called to order at 9:00 a.m. by Chairman Hepner.

Pledge of Allegiance to the flag.

Public comments: None

Old Business:

1. The Board proceeded to discuss the notice to vacate the property sent by Dean McCorkel to Owen Erdman of DS Recycling and Disposal which also cited violations of their lease agreement. Notification of township code violations was intended to have the violations corrected and not intended to cause the business to move or to be shut down. As of this meeting, violations do not appear to have been corrected. McCorkel, property owner, will be notified that that no action will be taken if cleanup takes longer than the thirty day appeal period outlined in the letter sent to him by Zoning Officer Witmer and advising McCorkel that the Supervisors' intent was not to have the business closed down.

Roadmaster Report:

- Meckley's is currently paving Berry Mountain Road.
- A One Call has been made regarding work planned for Charles Road.
- The road crew will continue filling pot holes and hauling stone to various township roads.
- Erdman used the new roadside mower last week and thought that it works well and does a nice job cutting the banks.

Old Business (continued):

2. The upper end electronic recycling event will be held the second Saturday of every month. John Orr has spoken with the road crew regarding scheduling a loader operator to load the Gaylord boxes onto the County's trucks. The crew will take turns performing this task. The operator will be paid the 2-hour base call out time at time and a half wage. A donation box could be used to offset this expense. Dauphin County will arrange for the work release individuals to be transported to the township site. This piece of equipment would improve the road crew's efficiency. Discussion ensued regarding purchase of a forklift or skid loader with forks and rippers, which could also be used on other projects. This item will be included in the road crew's "wish list" for the 2014 budget. Amy Richards will be handling the press release for the event. Keith Kepler has requested that the Supervisors formally agree to holding this event. The road crew will speak with Kim Martz about borrowing his pallet jack for the event. Ron Hepner made a motion that the Board post the upper end of Dauphin County electronic recycling event scheduled for November 9th and all second Saturdays of the month thereafter. Second by John Orr. With all in favor, motion carried.

3. Eric Bolig addressed the Board with respect to the propane tank currently located in the shop. If Bolig's is to become the propane provider, they will either trade or purchase the tank in place from Koppy's Propane. The price of propane has risen and Bolig's would charge \$2.00 per gallon. Bolig's would also provide a cylinder rack for exchange of the 20 lb. tanks and we wouldn't be charged any additional cost for this service. Bolig requested that a leak test on the system be scheduled prior to service being provided. This is required by his insurance company and there would be no cost to the township.

4. Supervisors discussed with Roadmaster Erdman marking the invoices for determining their proper categories for budget purposes and more detail being included on work log sheets.

5. Supervisors proceeded to discuss feedback received from the Township newsletter. John Orr will respond to an email received from Pamela Troutman. A complaint regarding high grass in Rabbit Hill Estates will be given to Zoning Officer Witmer for response. High grass and weed issues in various locations in the Township were discussed.

6. Steve Erdman will contact Imhof's to replace slow start light bulbs in the shop.

New Business

1. The Board discussed whether the Township should continue retaining Buchart-Horn as the Township's engineer in 2014 or consider hiring another engineering firm. This item will be discussed further at the January Reorganizational Meeting.

2. Supervisors reviewed copies of Tax Assessment Appeal documents received from Van Allen, LLC, on behalf of Metal Industries of California for Tax Parcels 65-032-062 and 65-032-070. As previously discussed with Attorney Howland, the township does not levy a real estate tax; and therefore, the tax assessment has no effect on the Township's finances. At this time, the Supervisors do not feel that it is necessary for Attorney Howland to review this documentation.

3. Spring Cleanup Day will be held on Saturday, April 12, 2014.

Public Comments: None

With no further business to discuss, Ron Hepner moved to adjourn to Executive Session. Second by John Orr. All in favor, motion carried. Meeting adjourned at 10:50 a.m.

Executive Session: Called to order 10:51 a.m. by Chairman Hepner. Supervisors discussed personnel matters. Ron Hepner moved to adjourn. Second by Joe Snyder. All in favor, session adjourned at 12:20 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary