

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
February 10, 2026**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Joe Underkoffler, Doug Moran, Audrey Schulkins, Jack Ney, Diane Kennedy, Jonathan Martin, Alex Martin, Rodney Lebo, Rhonda Lebo, Marty Sowers, Bruce Phillips, David Roadcap, Charles Miller, Mary Ann Boyer, Skyler Hoffman, James Whitall, Jeanne Daum, and Ellen Schulkins.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes from the January 28, 2026, meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid from January 30, 2026, and February 10, 2026, and the January financial documents. After reviewing, Rich Wiest made a motion to pay the bills and approve the financial documents. Second by Bob Coleman. All in favor, motion carried.

Old Business:

1. The employee handbook was discussed. Particularly "Conditions of Employment". Solicitor Howland was asked to amend a portion pertaining to the hiring of relatives. This will be revisited at a future township meeting.
2. Luanna Zimmerman said she had received an email from Chad Shaffer of Stahl Sheaffer Engineering regarding the Sam King (CRI) Plan. The plan was previously approved at the 11-11-25 township meeting. According to PADEP, the plan needs a resolution approving the sewage module and a transmittal letter. Zimmerman said that she ran this by UPT SEO Brian McFeaters and he approved the resolution and signing of the transmittal letter. After review, Bob Coleman made a motion to approve the Resolution and sign the transmittal letter. Second by Rich Wiest. With all in favor, motion carried.
3. Chairman Stoner gave some history of the Tanner's Run Stormwater issues. Stoner said that Upper Paxton Township has employed Light-Heigel to provide a permanent fix for the problem. He said that currently it is proposed to pipe the water to the front of the Klinger property, down the driveway and into the creek. Chairman Stoner said that currently Light-Heigel has applied to PennDOT for permission since the work is in their right of way. He also said that Dauphin County has applied for grant funding for this project. James Whitall, Millersburg Borough Manager, reported that all easements were obtained for a temporary repair due to the borough owned ball field getting flooded. Township Resident Rodney Lebo asked for clarification on the December 10, 2025, Millersburg Borough Meeting Minutes. Whitall said the permit for the temporary repair is expiring today and has not yet been completed due to a \$10,400 lack in funding. He said the property owner could not contribute any funds to the project. Skylar Hoffman (Millersburg Borough Councilman) inquired as to whether the borough should renew the permit for the temporary repair. Chairman Stoner encouraged him to do so and to keep in close contact regarding any developments in the project. Stoner said that the property owner at 544 State Street,

Millersburg, PA, 17061, inquired as to whether the township would install a pipe at the collapse on his property as a temporary repair so he could use his parking lot. Bob Coleman said his stance on this has not changed. He said this is private property and the township is not getting involved in digging and doing work on private property.

New Business:

1. Chairman Stoner said the township has a CD, invested with Mid Penn Bank, in the amount of \$156,666.33, maturing on 2-22-2026. Stoner also said that \$50,000 was taken from this CD on 1-30-2026 (with no penalty) for a major equipment purchase which was approved at the June 10, 2025, meeting. After review and discussion, Robert Stoner made a motion to reinvest the entire CD, along with the interest, with Mid Penn Bank for 3 months at the interest rate of 3.80%. Second by Bob Coleman. All in favor, motion carried.
2. Audry Schulkins provided the Board with handouts concerning Goodling Road and the emergency access old railroad bed. Schulkins said she was told by township workforce that there is a possibility of closing a portion of Goodling Road and making the old railroad bed an access road. Supervisors Wiest and Coleman told her this is not happening. They plan for improvements on Goodling Road and the emergency access road. They said the reason Burch Associates did survey work in the area was because they had no idea where the road boundaries were located. Schulkins provided a list of times when vehicles and ATVs are using the emergency access road. She also presented photos and a petition. She said her ultimate request is to keep the old railroad bed in its current state and asked for the supervisors help to restrict unauthorized traffic on the old railroad bed. The Board informed her that they will look into this. Solicitor Howland was given directions to research this matter.
3. Alex and Jonathan Martin, both residents of Upper Paxton Township, spoke in favor of Audrey Schulkin's request to keep the railroad bed in its current state and limit unauthorized traffic. After discussion, the Board told the Martins that this is something they will look into and revisit at a future meeting.
4. Diane Kennedy spoke to the Board regarding the EMS tax revenue. Kennedy asked how it would be paid out to the Millersburg Ambulance Association. After discussion Robert Stoner made a motion to pay this monthly, at the end of each month, to the Millersburg Ambulance Association. Second by Bob Coleman. With all in favor, motion carried. Kennedy said she is concerned with the current financial condition of the ambulance association. Bruce Phillips and Charles Miller provided the Board with information on ambulance call volume and collections. Phillips said that the Millersburg Ambulance averages about 4 calls per day at \$400 per call.

Public Comments: None

With no further business on the agenda Bob Coleman made a motion to adjourn the meeting at 8:16 p.m. Second by Rich Wiest. With all in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer