

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
November 11, 2025**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Joe Underkoffler, Doug Moran, Chad Shaffer, Sam King, Tammy Coleman, Camber Coleman, Jon Martin, Alex Martin, Rodney Lebo, and Rhonda Lebo.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes from the October 14, 2025, meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid from today and from October 29, 2025, and the October financial documents. After review, Bob Coleman made a motion to pay the bills from 10-29-25. Second by Rich Wiest. All in favor, motion carried. Rich Wiest made a motion to approve the bills from today and the financial documents. Second by Robert Stoner. With all in favor, motion carried.

Old Business:

1. Chairman Stoner said that the proposed 2026 Budget was advertised for review. He then asked for comments. Hearing no comments, Robert Stoner made a motion to approve and adopt the 2026 Budget. Second by Bob Coleman. All in favor, motion carried.
2. Chad Shaffer, with Stahl Sheaffer Engineering, presented the Board with the Sam King Plan. Shaffer said the majority of this plan is in Mifflin Township and was already approved by Mifflin Township. He said the plan involves about 100 acres and is an eight-lot subdivision and will be a mixed used type of development. The Board expressed concern about the use of Wert Road, especially by large trucks. Shaffer said King plans to post the one access road off of Wert Road as "No Truck Traffic". He said they will be using Maple Road to access the development and sometime in the future will be applying for a PennDOT Highway Occupancy Permit to construct a new road east of Maple Road which is in Mifflin Township. After more discussion, Bob Coleman made a motion to approve and sign the Sam King (CRI) Plan. Second by Rich Wiest. With all in favor, motion carried.
3. Chairman Stoner provided an update on the possible repair for the portion of Tanner's Run located in Upper Paxton Township. Stoner said that Light-Heigel provided the township with a drawing showing the repair would start at State Route 209 and run parallel along SR 209 and the front of the apartment building then continue down the driveway of the apartment building and make its way to the outfall at the creek. He said that both Senator Rothman and Representative Kerwin are aware of the project and are involved and the next step is to get approval from PennDOT. Rodney Lebo had some questions and comments about Millersburg Borough's portion of the project. Chairman Stoner told him that he is communicating with Millersburg Borough Manager James Whitall regarding the progress in the township.

New Business:

1. The Board discussed the possible sale of winter materials (salt & anti-skid) to Millersburg Borough and Gratz Borough. Supervisor & Roadmaster Wiest said that he was informed that Millersburg Borough requested to buy winter materials from Halifax Township. After discussion, Robert Stoner made a motion to sell winter material to Millersburg Borough & Gratz Borough at cost. Second by Bob Coleman. All in favor, motion carried.
2. The Board discussed meeting times for 2026. Robert Stoner made a motion to advertise the following meeting times: Township Reorganizational meeting will be held on January 5, 2026, at 10:00 a.m. Additional meetings for 2026 will be held at 7:00 p.m. on the second Tuesday of each month (the January 13th meeting will be combined with the January 5th Reorganizational Meeting) and at 10:00 a.m. the fourth Wednesday of each month except for the months of April & July, it will be held at 10:00 a.m. on the fifth Wednesday. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman will prepare an advertisement for the Citizen Standard and also update the township website.
3. Chairman Stoner said that the township received notice that Ben Margerum's term on the Millersburg Area Authority Board expires at the end of 2025. Robert Stoner made a motion to reappoint Ben Margerum to serve an additional term on the Millersburg Area Authority Board. Second by Rich Wiest. All in favor, motion carried.
4. Robert Stoner said that a township resident accused the township of doing something illegal by having more than 25% of the township budget invested in CDs. Chairman Stoner said that Luanna Zimmerman called and emailed Holly Fishel with the Pennsylvania State Association of Township Supervisors. Fishel said that this individual is misinterpreting the law (second class township code). She said there is no limit as to how much General Fund (capital reserve) money can be invested in CDs. She clarified that there are certain types of reserve funds which are restricted in how the funds can be used and how much money can be put aside but this does not pertain to the General Fund money invested in CDs. Township Solicitor, Pete Howland, said he agrees with this.

Joe Underkoffler told Pete Howland that this individual informed him that he and Pete Howland set this up in the Township Code. Howland said that he knows, in the past, money was earmarked for things, but he has no recollection of anything else pertaining to this. Township Resident Rodney Lebo commended the Board for having money put aside for emergencies and unexpected expenses.

Public Comments: Robert Stoner said he received information of someone harvesting a deer at the intersection of Charles & Shaffer Road. After discussion, it was decided to talk with Deputy Game Warden & Township Resident Troy Lehman. Stoner said he would notify residents in that area to encourage them to "post" their property for protection as this is a residential area.

With no further business on the agenda Robert Stoner made a motion to adjourn the meeting at 7:42 p.m. Second by Bob Coleman. With all in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer