

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
October 14, 2025**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Joe Underkoffler, Tanner Stroup; Tri-County Regional Planning Commission, Doug Snyder, William Burch, Rodney Lebo, and Rhonda Lebo.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

Public Comments: Joe Underkoffler informed the Board that the company installing the lines for Frontier Fiber Optic damaged one of his trees. Underkoffler said he contacted a representative of the company and has scheduled a meeting with them as they previously said they would pay for any damages.

Approval of Minutes and Financial Report: The minutes from the September 24, 2025, meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the September financial documents. After review, Rich Wiest made a motion to approve the bills and the financial documents. Second by Bob Coleman. With all in favor, motion carried.

Old Business:

1. The Board reviewed the proposed 2026 Budget. After review, Bob Coleman made a motion to approve to advertise the tentative budget for 2026. Second by Robert Stoner. All in favor, motion carried.

New Business:

1. William Burch presented the Board with the Rueben Lantz Stormwater Plan. Burch said it is planned to build a chicken house on the property. After review and discussion, Bob Coleman made a motion to sign and approve the plan. Second by Rich Wiest. With all in favor, motion carried.
2. William Burch presented the Board with the Polk Foundation Subdivision Plan. Tanner Stroup said there is a maintenance agreement with Millersburg Borough for Evelyn Drive. Burch said as of now the plan has no impact other than a change of ownership. After discussion with Burch and Tanner Stroup, Bob Coleman made a motion to approve and sign the plan. Second by Robert Stoner. All in favor, motion carried.
3. The Sam King (CRI) Plan was tabled on a recommendation from Keith Heigel and due to the fact that no one was in attendance to discuss it with the Board.
4. Chairman Stoner said at this point he is not interested in signing a contract with the Millersburg Ambulance Association. This was discussed with Solicitor Howland and tabled for the time being.
5. The Board discussed the request from Millersburg Borough for a resolution supporting the borough for a State Gaming Grant. After discussion, it was unanimously decided to

provide Millersburg Borough with a letter of support for their grant application rather than a resolution.

6. Fire Chief Doug Snyder spoke to the Board. He said the Millersburg Fire Company is not requesting an increase in the fire tax for 2026. Robert Stoner made a motion to approve the Fire Tax Resolution setting the fire tax millage rate at 1.1 mills for 2026. Second by Rich Wiest. With all in favor, motion carried.
7. The Board discussed the approval of driveway permits with Solicitor Howland. After discussion, Robert Stoner made a motion to approve Light-Heigel to review and issue driveway permits in Upper Paxton Township. Stoner's motion also set the new fee at \$150.00. Second by Bob Coleman. All in favor, motion carried.
8. Chairman Stoner said that Upper Dauphin Council of Governments has requested a contribution toward funding the consulting and legal professionals that are helping to establish an authority model to oversee emergency services in Northern Dauphin County. He said they are requesting the township pay \$1.00 per resident and based on the 2020 Census this would be \$4,010.00. Robert Stoner made a motion to pay the \$4,010.00 when all necessary paperwork is satisfactory. Second by Bob Coleman. With all in favor, motion carried.
9. Rich Wiest said the mower tractor is in need of major repairs and it is 15 years old. After discussion, Bob Coleman made a motion to purchase a new mower tractor from Messick Farm Equipment. Second by Rich Wiest. All in favor, motion carried.
10. Rich Wiest said he received a quote for a hydraulic upgrade in the amount of \$5,000.00 for the backhoe. After discussion, Rich Wiest made a motion to approve the upgrade. Second by Bob Coleman. With all in favor, motion carried.
11. Robert Stoner made a motion to approve the payment of a \$400.00 cell phone stipend to all full-time township employees for use of their personal cell phones for township business. Second by Bob Coleman. All in favor motion carried.

Public Comments: Rodney Lebo inquired as to the date of the next UDCOG meeting. Lebo also asked questions pertaining to Tanner's Run. Chairman Stoner informed him that Light-Heigel is working on a solution for the area from 209 – south.

With no further business on the agenda Robert Stoner made a motion to adjourn the meeting at 7:55 p.m. Second by Bob Coleman. With all in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer