

## WORKSHOP MEETING MINUTES

September 25, 2013

Those in attendance: Ron Hepner, Chairman, John Orr and Joe Snyder, Supervisors; and Betty Warfel, Secretary/Treasurer; and Steve Erdman, Roadmaster.

The meeting was called to order at 9:00 a.m. by Chairman Hepner.

Pledge of Allegiance to the flag.

**Public comments:** None

### **Roadmaster Report:**

- Hammaker's should begin sealcoating on Berry Mountain Road tomorrow. Two bad spots, 10' and 22' long were paved by Miller Paving at a cost of \$1,000. A bill will also be forthcoming from Meckley's for 22 Tons of paving material for this patchwork. Kahler Road is also ready for sealcoating. All underdrains have been installed.
- Shenk Door has repaired the broken garage door in the maintenance building.
- Erdman advised the Supervisors that a new chainsaw with a 36" bar would have been useful in removing a downed tree on South Malta Road. This is the second time this year that a chainsaw with a larger bar would have proved beneficial in tree removal.
- The new roadside mower has been delivered. Randy Witmer is trying it out along the Township's roads today.
- Erdman will obtain estimates for patchwork on Summers Road from both Meckley's and S.S. Witmer.
- Joe Snyder will speak with personnel at Lisi Oil to determine if they will deliver fuel for the tank located in the shop.
- Shawn from Sealmaster contacted Erdman regarding additional cracksealing to be done in the Township this year. A decision on this work has yet to be determined. Sharing the cost of machine rental and cost of material will be discussed with Millersburg Borough.
- Erdman will contact Pennsy Supply to find out the cost of renting a grinder and sweeper for work to be done on Pearl Street. This work may be done later this year or in 2014.
- The road crew found boards with nails in them at the compost center on Isle of Q Road.
- Supervisors and Roadmaster discussed preparation of a letter to PennDot regarding ownership and replacement of the inlet on Fifth Street in Lenkerville.
- Discussion ensued with respect to stormwater runoff from the inlet in front of the townhouses on Schoolhouse Lane. The Lenkerville Elementary School will be installing new playground equipment which will require a 1-foot base of shredded material. School officials are concerned that water runoff will be diverted into the building. Erdman stated that grass clippings and leaves clog the inlet causing runoff issues. Supervisors will look into the possibility of installing a basin or two. Research will be conducted to determine if the Township has a water easement on the property.

### **Old Business:**

1. John Orr has advised Scott Isenberg that the Supervisors are addressing the issues he has brought to their attention at the DS Recycling & Disposal site. Ron Hepner visited the facility and informed Erdman that a couch at the operation would need to be removed immediately.
2. The Township has received the 2013 Commonwealth allocation supporting the Volunteer Fire Relief Association in the amount of \$26,951.40. Since 2009, this allocation has been split 80/20 percent between the Millersburg Fire Company Relief Association and the Millersburg Area Ambulance Relief Association. Upon review of the Ambulance Relief Association's monthly financial reports, these funds do not appear to have been used for any significant purchases in the last four years. Prior to making a decision regarding disbursement of the 2013 allocation, a letter will be sent to the Ambulance Relief Association inviting representatives to attend the October 9<sup>th</sup> monthly meeting and justify reasons why twenty percent of this allocation should be given to their organization.
3. The price list for winter materials made available for purchase by other municipalities was reviewed to determine costs to be charged in 2014. Materials include road salt, anti-skid and anti-skid mix. The road crew will verify the weights of the Township's trucks to make sure that the pricing is accurate. Prices for materials will be set following the results of the truck weights.

### **New Business**

1. The initial meeting to begin preparation of the 2014 budget will be held on Wednesday, October 16<sup>th</sup> at 9:00 a.m.
2. Chairman Hepner has contacted several paper shredding companies to determine the cost for providing this service at the Township's Spring Cleanup Day. John Burke, Blue Mountain Shredding, Hamburg, PA, would provide the service at \$350 for two hours and \$70 an hour for additional hours. Keystone Mobile Shredding, Williamsport, would charge \$350 for the first two hours and \$175 for each additional hour. Hepner will contact several other providers in the Harrisburg area. John Orr and Joe Snyder granted Hepner permission to enter into an agreement with the best available provider. No date was set for the 2014 Spring Cleanup Day.
3. Supervisors reviewed correspondence dated September 20, 2013, received from PennDot advising of the Millersburg Borough Halloween Parade to be held Wednesday, October 16<sup>th</sup> from 7:00 to 9:00 p.m. Rain date for the parade is Thursday, October 17<sup>th</sup>.
4. Chairman Hepner issued a warning letter for an open burning violation in Lenkerville on September 23<sup>rd</sup>.
5. Ron Hepner reported on issues discussed at the COG meeting on September 19<sup>th</sup>. In response to a request by Halifax Borough, a correspondence regarding safety concerns regarding large trucks traveling along Route 147 through the Borough was prepared and signed by COG Chairman Hepner. Senator Rob Teplitz, who will represent all of northern Dauphin County as a part of the 15<sup>th</sup> Senatorial District on December 1, 2014, spoke to representatives present at the meeting.

6. Supervisors proceeded to discuss the process by which the properties currently owned by Eugene Shaffer located on Daugherty Street behind the former bowling alley became parcels taxed by Millersburg Borough instead of Upper Paxton Township.

7. Joe Snyder requested that a tabulation of the labor, machines, undertiles, stone and fabric used on Kahler Road prior to the road being sealcoated be prepared. All costs have not yet been received.

**Public Comments:** None

With no further business to discuss, Ron Hepner moved to adjourn. Second by John Orr. All in favor, motion carried. Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary