

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
June 10, 2025**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rodney Lebo, Rhonda Lebo, Joe Underkoffler, Doug, and Elaine Moran.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

**Public Comments:** None

**Approval of Minutes and Financial Report:** The minutes of the May 28, 2025, meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the May financial documents. After review, Robert Stoner made a motion to approve the bills and the financial documents. Second by Bob Coleman. With all in favor, motion carried.

**Old Business:**

1. The Board discussed Ordinance No. 6-10-2025 with Solicitor Howland. Chairman Stoner read portions of the ordinance aloud. This ordinance will enact a \$3.50 occupation tax for township residents. It was noted that the \$3.50 occupation tax replaces the \$3.50 township road tax. The notice advertising this ordinance previously appeared in The Citizen Standard. After review and discussion, Robert Stoner made a motion to approve and sign Ordinance No. 6-10-2025. Second by Rich Wiest. With all in favor, motion carried.
2. After discussion, Chairman Stoner made a motion to sign the necessary paperwork to participate in the Dauphin County Local Bridge Inspection Program (2025-2029). Second by Rich Wiest. All in favor, motion carried.

**New Business:**

1. Luanna Zimmerman provided the Board with current CD rates. Chairman Stoner made a motion to reinvest the CD maturing on 6/15/25, in the amount of \$141,588.27 plus the interest, with Mid Penn Bank for 3 months at the interest rate of 4.15%. Second by Bob Coleman. All in favor, motion carried.
2. Bob Coleman made a motion to pay the invoice from Atlantic Transportation Systems, Inc. in the amount of \$1,275.00 for 5-year access to the Millersburg School District's school signal. This will allow the school district to access the school signal timing for the next 5 years. Second by Rich Wiest. With all in favor, motion carried.
3. Rich Wiest provided the Board with information on a mid-size Case track excavator and attachments. Bob Coleman said this would be used for tree trimming and brush cutting and can be used in all seasons. After review and discussion Bob Coleman made a motion to purchase the Case track excavator and attachments from Case Power & Equipment in the amount of \$152,580.00. This will be paid for in 3 equal payments, over the course

of 36 months, of approximately \$50,860.00 each with 0% financing. Second by Rich Wiest. All in favor, motion carried.

4. Chairman Stoner read aloud Resolution No. 6-10-2025. This resolution names Keystone as the tax collector for the Upper Paxton Township per capita tax and the Upper Paxton Township occupation tax. After review and discussion Robert Stoner made a motion to approve and sign Resolution No. 6-10-2025. This motion also included signing a contract with Keystone for collecting these taxes for 3 years contingent on the Millersburg Area School District also accepting and signing a contract with Keystone for the collection of their per capita and occupation taxes. Second by Rich Wiest. All in favor, motion carried.

**Public Comments:** Joe Underkoffler informed the Board that he will not be able to attend the next Millersburg Ambulance meeting, the July 8, 2025, township meeting, and the July UD COG meeting.

With no further business on the agenda Bob Coleman made a motion to adjourn the meeting at 7:33 p.m. Second by Rich Wiest. With all in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer