

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
May 13, 2025**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rodney Lebo, Rhonda Lebo, Joe Underkoffler, Zachary Hoke, William Burch, John Orr, Doug and Elaine Moran.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

**Public Comments:** None

**Approval of Minutes and Financial Report:** The minutes of the April 23, 2025, meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the April financial documents. After review, Rich Wiest made a motion to approve the bills and the financial documents. Second by Bob Coleman. With all in favor, motion carried.

**Old Business:**

1. Luanna Zimmerman provided the Board with current CD rates. Chairman Stoner made a motion to reinvest the CD maturing on 5/22/25, in the amount of \$200,000.00 plus the interest, with Mid Penn Bank for 3 months at the interest rate of 4.25%. Second by Bob Coleman. All in favor, motion carried.
2. The recent township spring cleanup event was discussed. Chairman Stoner provided some figures on the expenses for this event. Robert Stoner made a motion to give a \$20.00 Walmart gift card to each of the volunteers that assisted with this event in place of a compost lot key card if they do not want a key card. Second by Rich Wiest. With all in favor, motion carried.

**New Business:**

1. Luanna Zimmerman said she had received information from Dauphin County Tax Assessment indicating that township resident Tayler Reyes had been billed for taxes in 2024 & 2025 that she should not have been billed for due to the fact of having a Disabled Veterans Exemption with the effective date of July 1, 2023. Bob Coleman made a motion to refund Tayler Reyes in the amount of \$399.29 for fire tax she paid in 2024 & 2025. Second by Rich Wiest. All in favor, motion carried.
2. John Orr spoke to the Board on behalf of the Millersburg Ambulance Association. Orr said the Millersburg Ambulance Association is in a financial crisis due to the fact that they are farthest in the year from their membership drive. He said the flyers for the 2025 membership drive are currently at the printer and will be mailed out shortly. He also said that Millersburg Borough collected an ambulance tax but has not turned over the funds as of this date due to the fact that they want the Millersburg Ambulance Association to sign an agreement. Orr said there is a Millersburg Borough Council Meeting on 5/14/25 and this is up for discussion. He requested, if Millersburg Borough Council does not give these funds on 5/14/25, Upper Paxton Township release the second installment of \$33,333.33 early. (As per the February 11, 2025, meeting minutes, these funds are to be

paid to the Millersburg Ambulance Association on June 15, 2025.) Joe Underkoffler inquired about the available line of credit the ambulance association had mentioned at their meeting on May 5, 2025. Orr reported that the Millersburg Ambulance Association has already taken \$30,000.00 from their Mid Penn Bank line of credit to make payroll. Orr also informed the Board that the Millersburg Ambulance was awarded a Dauphin County Gaming Grant in the amount of \$150,000.00 for a bariatric ambulance. More discussion was had. Township resident Willaim Burch spoke to the Board regarding the financial condition of the Millersburg Ambulance. Bob Coleman provided some history of the funding Upper Paxton Township has provided the Millersburg Ambulance with in the past few years. Chairman Stoner also provided information on the COG EMS study which is not yet completed. Chairman Stoner made a motion to pay the second payment of \$33,333.33 early to the Millersburg Ambulance Association if Millersburg Borough Council does not release the ambulance tax funds at their meeting on 5-14-25. With no second, motion failed.

Bob Coleman said, due to the condition of the Millersburg Ambulance Association, he feels it is necessary to appoint a secondary ambulance responder. After discussion, Bob Coleman made a motion to appoint UPMC as the secondary ambulance responder in Upper Paxton Township. Second by Rich Wiest. With all in favor, motion carried. It was noted that this motion does not repeal the reciprocal agreement Millersburg Ambulance Association has with Halifax and Williamstown Ambulance Services. This appointment was made to have someone in the position due to the unlikely event that the Millersburg Ambulance Association would fold.

3. Pete Howland spoke to the Board regarding the \$3.50 township road tax. Howland said that Keystone provided him with information to repeal this \$3.50 road tax and enact an ordinance to make it a \$3.50 occupation tax. After discussion, the Board asked Howland to prepare the necessary paperwork. This will be revisited at the 5-28-2025 meeting.
4. William Burch presented the Horchler Plan to the Board. Burch said it is simply a side yard addition and a rear yard addition. After discussion, Robert Stoner made a motion to approve and sign the plan. Second by Rich Wiest. All in favor, motion carried.

**Public Comments:** Township resident Rodney Lebo asked Pete Howland some legal questions pertaining to the Millersburg Ambulance Association.

With no further business on the agenda Robert Stoner made a motion to adjourn the meeting at 8:05 p.m. Second by Bob Coleman. With all in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer