

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
February 11, 2025**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Joe Underkoffler, Rodney Lebo, Rhonda Lebo, and Darlene Roadcap.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the Flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes of the January 22, 2025, meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the January financial documents. After review, Bob Coleman made a motion to approve the bills and the financial documents. Second by Rich Wiest. With all in favor, motion carried.

Old Business:

1. Robert Stoner made a motion to pay out the \$100,000 allocated in the 2025 Budget for EMS contribution to the Millersburg Ambulance Association as per the following schedule; \$33,333.34 on February 15, 2025, \$33,333.33 on June 15, 2025, and \$33,333.33 on October 15, 2025. Second by Bob Coleman. All in favor, motion carried.
2. The Board spoke with the Millersburg Ambulance Association President Darlene Roadcap concerning the list of volunteers that was provided to the Township. Roadcap said there are no volunteers that go out on ambulance calls. She said the volunteers cut the grass, service the lawn tractor, serve on the Board, mail out subscription notices, and other miscellaneous tasks at the ambulance building. The question was brought up as to whether an accident where to occur doing this type of volunteering would the liability fall under the ambulance association's own liability insurance, or would this be covered by the insurance the Township is currently providing. Luanna Zimmerman was asked to contact Curtis Keefer with Deibler, Straub & Troutman for clarification.
3. Chairman Stoner said there was a meeting held on February 5, 2025, at the Millersburg Borough Building to discuss the Tanner Run stormwater issues. He also said there will be another meeting held on February 26, 2025, at the same location. Bob Coleman asked Pete Howland to attend that meeting. Howland confirmed that he was planning on attending. Solicitor Howland said that he had driven around Upper Paxton Township and Millersburg Borough and observed various storm drains. He said that it appears as if the entire Millersburg Borough stormwater system is being routed into the pipe, located on private property, that is deemed owned by the Township. Howland said he thinks the repairs to the Tanner Run stormwater system need to be a joint effort. The Board expressed their concurrence that no development can happen in the fields to the north of Seal Park without the proper stormwater in place. After more discussion, Pete Howland was asked to research what steps would be necessary to allow a municipality to access private property and determine structure safety on private property.

4. The Board reviewed an estimate from Lykens Valley Fencing to replace the existing split rail fencing located around Glen Park. Robert Stoner made a motion to approve the estimate in the amount of \$2,911.78 and include another few sections of fencing that were omitted from the estimate. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman was asked to contact Lykens Valley Fencing and schedule the work.
5. Articles for a spring newsletter were discussed briefly. The plan is to have the newsletter out to Upper Paxton Township residents in early April.

New Business:

1. Robert Stoner said that the 2024 audit of the Upper Paxton Township financial records was recently completed by the elected Township auditors and the records were found to be in order. Chairman Stoner commended Treasurer Zimmerman for her record keeping.

Public Comments: Darlene Roadcap said that the Upper Paxton Township auditor and Millersburg Borough auditor were in the process of setting up a time to audit the Millersburg Ambulance Association's financial records for 2024.

With no further business on the agenda Robert Stoner made a motion to adjourn the meeting at 7:59 p.m. Second by Bob Coleman. With all in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer