

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
September 25, 2024**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Rodney Lebo, Rhonda Lebo, Jason Turns, and Douglas Snyder.

The meeting was called to order by Chairman Stoner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Bob Coleman made a motion to approve the minutes from the September 10, 2024, meeting. Second by Rich Wiest. With all in favor, motion carried. After reviewing the list of bills to be paid, Robert Stoner made a motion to approve the bills for payment with the exception of the engineering bill from Light-Heigel until the engineering report is received. Second by Rich Wiest. All in favor, motion carried.

**Public Comments:** None

**Roadmaster's Report:** Rich Wiest said that the roadcrew has been busy with the following items: shoulder work on Paxton Drive & S. Malta Road, cleanup on inlets & outlets due to recent storms, assisting with the salt shed construction, and roadside mowing. Possible work on Snyder Mill Road & Woodside Station Road was discussed.

**Old Business:**

1. Chairman Stoner read aloud portions of a letter from the Millersburg Senior Center asking for sponsorship for their Emergency Shelter Project. This was tabled and will be revisited at the October 23, 2024, meeting.
2. Luanna Zimmerman said that she had met with Keith Heigel to discuss fees pertaining to stormwater management. Zimmerman provided the Board with examples of fees from other nearby municipalities. After review and discussion, the Board decided to set forth the following fees: a.) for applications involving up to 4,999 sq. ft. of new impervious area - \$250, b.) for applications involving more than 4,999 sq. ft. of new impervious area - \$500, c.) O & M Agreement recording fee - \$90.00, d.) an escrow fee of \$600/\$2,000+, to be determined by the Township Engineer, upon review, will be charged to ensure stormwater management is completed as required for the project. It was decided to pass this information on to Solicitor Howland in order for him to prepare a resolution to be acted upon at the October 8, 2024, meeting.

**New Business:**

1. Scott Isenberg spoke to the Board on behalf of the Millersburg Upper Paxton Township Historical Society. Isenberg provided information on current active projects. He said that the Historical Society asked the Millersburg Area School District to support an "in service" day for high school students and asked the Board

if they would do the same. Chairman Stoner made a motion to support an “in service” day for the High school students. Second by Bob Coleman. All in favor motion carried. Isenberg also discussed some of the history of the once existing canal & pump house located near Myo Park and informed the Board of the research he is doing. He said an engineer has been hired to assist with the research.

2. The stormwater review for the property owned by Michael Gardner at 17 Cornell Drive, Millersburg, was discussed with Jason Turns from Burch Associates. After review and discussion, Bob Coleman made a motion to approve the stormwater plan. Second by Rich Wiest. With all in favor, motion carried.
3. Millersburg Fire Chief Douglas Snyder spoke to the Board regarding the fire tax millage for 2025. After discussion, Robert Stoner made a motion to set the fire tax millage at 1.1 mills for 2025. Second by Rich Wiest. All in favor, motion carried. It was noted that this is the same rate as 2024. Snyder provided the Board with updates on the new fire truck that has been ordered and the new radios that were recently purchased.
4. Robert Stoner made a motion to give the 2024 Commonwealth State Aid Allocation supporting the volunteer fire relief association, in the amount of \$25,041.12, to the Millersburg Fire Company Relief Association. Second by Bob Coleman. With all in favor, motion carried.
5. Chairman Stoner made a motion to sell winter material to Millersburg Borough and Gratz Borough at cost for the 2024-2025 winter season. Second by Rich Wiest. All in favor, motion carried.
6. Robert Stoner made a motion to schedule the 2025 Budget meeting on October 23, 2024, at 10:00 a.m. during the regularly scheduled workshop meeting. Second by Bob Coleman. With all in favor, motion carried.
7. A quote from Woody Wiest for grinding and hauling of the debris at the compost lot located on Isle of Q Road was reviewed. Rich Wiest made a motion to have Woody Wiest do the work at his quote of \$7,500 not to exceed \$9,100. Second by Bob Coleman. All in favor, motion carried.
8. Discussion was had as to having security cameras installed at the Township Municipal Site. Luanna Zimmerman was directed to request a quote from Millersburg Information Systems. Robert Stoner made a motion to have cameras installed as per the recommendation from MIS not to exceed \$5,000. Second by Bob Coleman. With all in favor, motion carried.
9. Chairman Stoner said that he received a petition to have a U.S Postal Service Mailbox placed at the Township Municipal Site. Bob Coleman expressed concerns

of this possibly creating a traffic safety issue. Luanna Zimmerman was asked to discuss this with Solicitor Howland.

**Public Comments:** Township resident Rodney Lebo inquired about the Dauphin County Gaming Grant for the salt shed and the Tanner Run stormwater issues.

Robert Stoner made a motion to adjourn the meeting at 11:24 a.m. Second by Bob Coleman. All in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer