

## WORKSHOP MEETING MINUTES

JUNE 24, 2013

Those in attendance: Ron Hepner, Chairman, John Orr and Joe Snyder, Supervisors; and Betty Warfel, Secretary/Treasurer; Steve Erdman, Roadmaster; and David G. Spicher.

The meeting was called to order at 9:00 a.m. by Chairman Hepner.

Pledge of Allegiance to the flag.

### Public comments:

None

### Roadmaster Report:

1. Underdrains have been installed on Berry Mountain Road and St. David Drive.
2. Prep work for paving is being done on Fairlane, Parklane and Lincoln Lane Drives. Paving by Meckley's is tentatively scheduled for the week of July 8<sup>th</sup>.
3. Supervisors reviewed the \$6,100 estimate for Meckley's to have a subcontractor mill up Pearl Street for paving. Roadmaster Erdman suggested that the road crew could rent a machine and do the work at a lower cost. Joe Snyder made a motion that the Board reject Meckley's estimate and have Steve Erdman get a price on a skid loader and milling machine for the road crew perform the work. Second by John Orr. All in favor, motion carried.
4. Chairman Hepner presented the following list of roads to be scheduled for dust suppressant this season: Sams Road, Charles Road, South Malta Road and Paxton Drive. Roadmaster Erdman informed the Board that the list of projects scheduled for this year has caused the regular maintenance work, i.e., grading up roads, brush trimming, etc., to be delayed. In upcoming years, the regular maintenance work will be started earlier in the season and more work done during the winter months so that the prep work on roads to be paved will not have to be rushed. With respect to application of dust suppressant on the above-mentioned roads, it will be done later in the year, if time permits, due to projects that have already been scheduled.
5. Since the paving and chipping on Berry Mountain Road will be done at different times, Meckley's would charge an additional \$250 mobilization charge for the second part of the paving work. Pearl Street may not be ready for paving by the week of July 8<sup>th</sup>, therefore, this mobilization charge would also cover the work to be done on this roadway as well.
6. Erdman reported that roadway corners will be cleared of stones for the tour de Millersburg bike race on August 10<sup>th</sup> and 11<sup>th</sup>.
7. Supervisors proceeded to discuss the purchase of a roadside mower. Quotes for a Tiger flail mower and an Alamo flail mower were reviewed. Discussion of whether a flail mower is the best choice for the township's terrain were discussed. Erdman will call neighboring municipalities to inquire what type of mowers they use for roadside mowing. Steve will also inquire about rotary mowers when he talks to Scott Schatz of SEI about milling machine rental prices. A decision on the purchase of a mower was tabled until the next Township meeting.
8. The Board and Roadmaster discussed the most cost efficient ways to repair the cement back steps at the entrance to the Township office. A wooden deck with steps is being considered.
9. Ron Hepner and John Orr will meet and discuss the possibility of having the Millersburg Area Authority repair their own street cuts in the Township.

### Old Business

1. Correspondence received from Attorney Howland regarding the Wertz/Lower burned out house at 108 Maple Street in Lenkerville was reviewed. This correspondence outlined several courses of action the township could pursue in order to remedy the situation. Supervisors were not advised whether Zoning Officer Witmer had prepared any correspondence to Mr. Wertz or Ms. Lower.
2. Richard Raker will be removing the tree which has branches overhanging the roof of the Scottie Long property at 425 First Street in Lenkerville. A certificate of insurance will be obtained from Mr. Raker.
3. The Board reviewed correspondence dated June 21, 2013, from the Dauphin County Conservation District advising that the Early Bird/Night Owl Storage Application has been determined as incomplete and is therefore withdrawn.

### New Business

1. Supervisors considered a request for the refund of street light tax for two properties on Chestnut Street that are not serviced by the two lights installed last year. These parcels, 65-033-128 and 65-033-114 are owned by Eugene Shaffer. Following review, Ron Hepner made a motion that the Board approve the refund of the 2013 street light tax for parcel 65-033-128 in the amount of \$56.44 and parcel 65-033-114 in the amount of \$75.26. Second by John Orr. All in favor, motion carried.
2. The Township, along with Millersburg Borough, will be hosting the September 19<sup>th</sup> COG meeting to be held at the Ned Smith Center.
3. Ron Hepner informed the Board of several matters discussed at the June COG meeting. These items included an update on the Harrisburg City financial situation, proposed costs for an electronics collection to be held by Millersburg Borough in the fall, and the steps to be taken when electrical wires are down. A discussion regarding road sign management also ensued. Med Ex Ambulance Service of Halifax, the Township's named second responder, has been acquired by Pinnacle Health and the Life Team.
4. Roadmaster Erdman reported that the cost to rent a 24-inch skid loader (\$200) and a mini-Road Hog (\$550) from Stephenson's Equipment is \$750 per day. To perform the work needed on Pearl Street would take about 2 days. The cost of a week's rental is \$1,900. This equipment could be rented at a later date to mill Goodling Road prior to applying seal coat. Scott Schatz will also fax a list of names and numbers for rotary mowers.
5. Two road crew members will need to attend the Dirt & Gravel Roads training to be held August 13<sup>th</sup> and 14<sup>th</sup> at the Dauphin County Conservation District in Dauphin.
6. Supervisors will inquire from the road crew members how the diesel fuel for the Township's tank in the maintenance is currently obtained and whether it would be more beneficial and cost effective to have the fuel delivered.

7. Joe Snyder reported that the roadside bank along the south side of Middle Road did not appear to be mowed. Ron Hepner will look into this matter.

8. Due to the high volume of work being done by the road crew, the merits of hiring a part-time seasonal employee were discussed. Supervisors will take this matter under consideration and a decision made at a future date.

9. Secretary Warfel reported on discussions with the post office employees regarding the purchase of a postal permit for mailing the newsletter. This process could be time consuming and the cost is prohibitive if the permit will only be needed for mailings once or twice a year. Following discussion, the Supervisors decided to not purchase a permit until the response to the first newsletter is evaluated.

Public Comments:

None

With no further business to discuss, Ron Hepner moved to adjourn. Second by Jon Orr. All in favor, motion carried. Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary