

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
June 12, 2013**

Those in attendance: Ron Hepner, John Orr and Joseph Snyder, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; and Steve Schatz, of SEI.

The meeting was called to order by Chairman Ron Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes: Minutes of the May 8th monthly meeting and the May 22nd workshop meeting were reviewed by the Supervisors. Joe Snyder made a motion to accept the minutes of the May minutes. Second by John Orr. All in favor, motion carried.

Financial Report: Treasurer Warfel presented a monthly financial statement and list of bills for payment. Following review of the treasurer's report, Joe Snyder made a motion to pay all the Township's bills. John Orr seconded the motion. With all in favor, motion carried.

Old Business:

Proposed Revisions to the Personnel Policy: Chairman Hepner informed Attorney Howland that the main issue which needs to be resolved is the health insurance portion of the policy. Hepner will attend a seminar on Obamacare on June 26th in order to attain further information regarding the increased cost of health insurance in the coming years. This section will be completed following the seminar. Discussion ensued regarding whether a probationary period for health care coverage would be necessary for newly hired employees.

Purchase of a new Roadside Mower: Steve Schatz, of SEI, presented information for a Tiger side flail mower which would meet the Township's needs. The estimated cost of the mid-mount mower is \$24,718.00. This is the State contract price for the mower. The Board also reviewed an estimate received from Messick's for an Alamo Versa mower, which has an estimated cost of \$28,628.85. A final decision regarding the purchase of a mower was tabled until the June 24th Workshop meeting.

Report on the Burned out House in Lenkerville: No cleanup as been done by the owners of the burned out half of the duplex. Zoning Officer Witmer could send a letter citing the dangerous property sections of the Township Code of Ordinances. If the owners fail to take action, the Township could make the repairs and place a lien against the property. Attorney Howland will consult with Randy Witmer about preparation of the notice of violation letter to Matthew Wertz, owner of the property.

Prevailing Wage Resolution: Supervisors discussed the proposed Resolution urging the General Assembly to support bills amending the Prevailing Wage Act of 1961. Following discussion, John Orr moved to adopt the Prevailing Wage Resolution. Ron Hepner seconded the motion. With all in favor, motion carried. Secretary Warfel will provide executed copies of the Resolution to legislators and PSATS.

Removal of Tree Branch at 425 First Street (L): Chairman Hepner spoke with the residents at this address regarding the tree branch and mowing a portion of the Township's property. A large branch on a tree located on Township property overhangs the house roof. Professional tree trimmers with adequate insurance coverage will need to be hired to remove the branch. Chairman Hepner will make contacts and obtain estimates from several tree trimmers.

Sale of Berry Mountain Water Company Land in Lenkerville: A portion of the home owned by Scottie Long is located on the Township's property. Supervisors discussed whether to subdivide the property and sell a portion to Scottie Long and place the remainder of the property out for bid. Attorney Howland will conduct further research to determine clear title to the property. Supervisors will attempt to determine if the Millersburg Water Authority would be interested in acquiring the property before subdividing and placing the land out for bid.

Progress Report on Newsletter: Supervisors will begin preparation of the news articles for the newsletters. Secretary Warfel will apply for the postal permit.

Update on 2013 Paving Projects: Steve Erdman informed the Supervisors of an issue he encountered in planning the paving and sealcoat work scheduled for Berry Mountain Road. In order to avoid damage to the paving work, it will be necessary to have Meckley's pave a portion of the roadway at a later date. The cost to have Meckley's remobilize to pave this portion at a later date is \$250. Supervisors approved this additional cost. Chairman Hepner will advise Erdman of the Board's decision. Work on Pearl Street has not yet been scheduled.

New Business:

Yogi Bachtell Resolution: Supervisors reviewed a proposed Resolution commending Jack "Yogi" Bachtell for his 41 years of service at the Millersburg Fire Company, Station 20. The document further resolves that the Board designates June 22, 2013, as Jack "Yogi" Bachtell Day in Upper Paxton Township. Ron Hepner moved that the Board execute the Resolution for Jack "Yogi" Bachtell. Second by Joe Snyder. With all in favor, motion carried.

Adoption of a Commercial Vehicle Policy: Supervisors reviewed a memo prepared by Secretary Warfel containing information regarding the Township's insurance coverage with respect to employees' operation of commercial vehicles. Further research will be required before a decision can be made regarding preparation of a CVP.

Participation in "Urban County": Correspondence dated May 21, 2013, from the Dauphin County Commissioners with respect to Urban County status was reviewed. The County has received notice from HUD that it has to requalify for "Urban County" status in order to be eligible and receive CDBG funds directly from HUD. The Board decided to join the Urban County program. No action to "opt out" of the program will be taken.

September COG Meeting: Steve Quigley has agreed to host the September 19th COG meeting at the Ned Smith Center. Upper Paxton Township will provide refreshments for the meeting.

Repair of Street Cuts: The Millersburg Area Authority repairs their own street cuts in Millersburg Borough. Repair of the street cuts in the Township incurs costs in manpower and materials. Supervisors will meet with Jere Troutman to discuss having the Authority repair the street cuts to our specs.

HATS Long Range Regional Transportation Plan Request: HATS has provided a problem form for the Township to report any projects that could be included in the 2040 RTP update. Ron Hepner will contact Tri-County Planning to determine if this request would apply to any projects in the Township.

Public Comments: None

With no further business on the agenda to be discussed, John Orr moved to adjourn. Second by Joe Snyder. With all in favor, meeting adjourned at 8:45 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary