

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
March 12, 2024**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Luanna Zimmerman; Secretary/Treasurer, Peter Howland; Solicitor, Rodney Lebo, Rhonda Lebo, Scott Wert, William Burch, and Randy Snyder.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes of the February 28, 2024, meeting were reviewed. Robert Stoner made a motion to approve the meeting minutes. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the February financial documents. After review, Bob Coleman made a motion to approve the bills and the financial documents. Second by Rich Wiest. With all in favor, motion carried.

Old Business:

1. The Employee Handbook was reviewed. After discussion Robert Stoner made a motion to amend the following items: Page 4.) pertaining to Overtime, "The full-time hourly employees, seasonal employees, part-time employees, and temporary employees shall receive time and half for hours worked over forty hours of actual work per week.", Page 7.) pertaining to Medical/Dental/Vision Benefits, "Full-time employees are provided with medical, dental, and vision benefits. The spouse and children of the employee will be eligible for 100% of the cost of the insurance.", and Page 10.) pertaining to Emergency Responders, "Township employees that are volunteer emergency responders are permitted to respond to a total of 40 hours of emergency calls per year during the regular workday. Employees will be paid by the township at their hourly rate. No overtime will be paid." Second by Bob Coleman. All in favor, motion carried.
2. Chairman Stoner said that engineered stamped drawings for a salt shed were received. The Board concurred that bid packages are to be prepared and the project is to be advertised and out for bid as soon as the contract from Dauphin County is received and executed to obtain the awarded Dauphin County Gaming Grant Funds for the project.

New Business:

1. William Burch, of Burch Associates, spoke to the Board regarding the Stormwater Plan for the Hardy-Lumley property located on S. Malta Road. After review and discussion, Bob Coleman made a motion to approve the Plan and sign the Operations & Maintenance Agreement. Second by Robert Stoner. With all in favor, motion carried.
2. Robert Stoner made a motion to reinvest the CD maturing on 3-15-2024, in the amount of \$133,047.34 (including interest), with Mid Penn Bank for 9 months at an interest rate of 5.35%. All in favor, motion carried. Second by Bob Coleman.

3. Bob Coleman made a motion to purchase employee Health Insurance (medical/dental/vision) through PSATS as of 4-1-2024. The motion also included authorizing Luanna Zimmerman to execute the paperwork. Second by Rich Wiest. With all in favor, motion carried.
4. Due to the fact that this item was not on the advertised agenda, Robert Stoner made a motion to discuss the recently received Municipal Notification Form from Penn E&R. This form states that Upper Paxton Township acknowledges receiving notification that PPL intends to rebuild approximately 2.5 miles of existing transmission line to address reliability and operability issues. Second by Bob Coleman. All in favor, motion carried. (The agenda will be readvertised on the Upper Paxton Township Website.) After review and discussion with Solicitor Howland, Bob Coleman made a motion to sign the form acknowledging receipt. Second by Rich Wiest. All in favor, motion carried.
5. Due to the fact that this item was not on the advertised agenda, Bob Coleman made a motion to discuss the Randall & Debra Snyder Plan. Second by Rich Wiest. With all in favor motion carried. (The agenda will be readvertised on the Upper Paxton Township Website.) After review and discussion with William Burch, Robert Stoner made a motion to approve and sign the Snyder Plan and the Operations & Maintenance Agreement pertaining to stormwater. Second by Rich Wiest. All in favor motion carried.

Public Comments: Bob Coleman asked Luanna Zimmerman to get information from PSATS regarding their retirement/pension program before the 2025 Budget Meeting.

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. The meeting was adjourned at 7:29 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer