

WORKSHOP MEETING MINUTES

May 22, 2013

Those in attendance: Ron Hepner, Chairman, John Orr and Joe Snyder, Supervisors; and Betty Warfel, Secretary/Treasurer.

The meeting was called to order at 9:00 a.m. by Chairman Hepner.

Pledge of Allegiance to the flag.

Public comments:

None

Roadmaster Report: Steve Erdman had no significant information for review. The road crew was performing crack sealing with the equipment rented from Sealmaster preparing the roads for paving.

Old Business

1. Supervisors discussed complaints received regarding several lawns that are not being mowed at homes that have been abandoned by the residents. Randy Witmer has written letters to two owners regarding the violations of the Code of Ordinances. Options for handling this type of issue were discussed. Remedies for the complaints received about the chickens in Lenkerville that are not being properly confined to the owner's property were also discussed.
2. The burned out duplex property situate at 108 Maple Street in Lenkerville is not being repaired by the owner. The current owner is Matthew Wertz. Mr. Wertz's current address is unknown. Supervisors will attempt to obtain an address for Matthew Wertz and prepare a correspondence to him citing violations under the Code of Ordinances.
3. Revisions to the Employee Handbook prepared by Attorney Howland were reviewed by the Board members.
4. Roadmaster Erdman has been discussing the possibility of having Meckley's Limestone Company arrange the scarification needed on Pearl Street in order to make the roadway ready for paving work. At the May 8, 2013 monthly meeting the bid for paving Third Street/Center Street/Berry Mountain Road was awarded to Meckley's Limestone in the amount of \$57,571.80. The bid for paving Pearl Street, in the amount of \$11,764.50, was rejected due to the additional work required to get the roadway ready for paving. John Orr made a motion that the Board award the contract for paving Pearl Street in the amount of \$11,754.50 to Meckley's Limestone Company, Inc., contingent on Meckley's having a reasonable cost for the scarification work. Joe Snyder seconded the motion. All in favor, motion carried.

New Business

1. John Brabits has purchased a computer from Federal Surplus for use by the Emergency Management Coordinator. Said computer is currently located at the Millersburg Fire Company. The total purchase price of \$80.00 was billed to Millersburg Borough. Mr. Brabits has requested that the Township pay one-half of the cost of the computer. Following discussion, Joe Snyder moved that the Township approve the payment of \$40.00 for one-half of the cost of the computer for use by the EMC

and reimburse Millersburg Borough for this expense. Second by Ron Hepner. All in favor, motion carried.

2. Millersburg Borough Council is proposing that a late summer/early fall electronics collection be scheduled. Advertising costs for the event were discussed. Chairman Hepner reported that a proposal to periodically hold an electronics collection at a central location for the local municipalities was recently discussed at COG. John Orr moved that the Board endorse the idea of additional periodic electronics collections, but we recommend that it be an intermunicipal effort administered by COG. Second by Ron Hepner. With all in favor, motion carried.

3. Chairman Hepner has again been contacted by Ahmed Lasloudji, Grade Crossing Administrator for PennDot, regarding the request for the Township to partner with PennDot and Norfolk Southern Railroad to install crossing warning lights at the railroad crossing on River Drive in Paxton. The cost of the local match would be up to \$6,500. Supervisors discussed the finding in the Annual WBAPS Report which sets for the statistic of 265 vehicles utilizing this crossing every day. Use of the road at this crossing has also diminished because the active campground along the river no longer exists. Hepner will contact Mr. Lasloudji and advise him of this information and request that the findings in the report be revisited.

4. John Orr has been invited to participate in a Stormwater Roundtable for consultants and municipal officials to be hosted by the Chesapeake Bay Foundation on Wednesday, June 26, 2013. In order for Orr and Chairman Hepner to attend this event, Joe Snyder made a motion that the Wednesday, June 26, 2013 Workshop Meeting be rescheduled to Monday, June 24, 2013 at 9:00 a.m. Second by Ron Hepner. All in favor, motion carried.

5. Chris Dietz has informed the Board that organizers of the Tour de Millersburg Bike Race to be held on August 11, 2013, are seeking approval to put sponsor banners on the guard rails climbing up Tarry Hall Road from Route 147. Ron Hepner made a motion that the Supervisors approve the organizers' request to place banners on the guard rails along Tarry Hall Road climbing from Route 147 for the race to be held on August 11th. Second by Joe Snyder. All in favor, motion carried.

6. Correspondence received from Waste Management dated May 15, 2013, providing written notification of an Air Plan Approval Application being submitted to the Pennsylvania Department of Environmental Protection for the Dauphin Meadows Landfill was reviewed by the Board. Supervisors had no comments with respect to this correspondence.

7. Discussion ensued regarding whether to rent or purchase a new mower to replace the John Deere mower used for roadside mowing. The purpose of purchasing or renting would be to increase efficiency and to increase the safety of the operator. Contact will be made with a vendor to give us an on-site demonstration to see how various types of mowers would best suit our needs.

8. John Orr and Steve Erdman found the "Asphalt Roads: Common Maintenance Problems" workshop which they attended on May 20th to be very interesting. According to the information provided in this workshop, the township should perform crack sealing this fall for projects to be scheduled in 2014. Joe Snyder also suggested that the township consider drums of oil instead of cases in order to save money.

9. Supervisors have not received the photos requested of the recycling bins. Issues and costs that may arise as a result of having the bins located on the township property were discussed. John Orr

made a motion that we not get the recycle bins and set the same up on the township's property for various reasons. Second by Ron Hepner. All in favor, motion carried.

10. Municipal Publications has contacted Ron Hepner about the preparation of new township maps. In order to secure more advertising to cover the cost, they suggested that we partner with Millersburg Borough to prepare a cooperative map. Hepner will approach the Borough Council with this proposal.

11. Chairman Hepner has spoken with Shawn and Patti Coleman about the pipe replacement that will need to be done along their property in Paxton. The township will need to bid out the work required by this project. Permits may be required and preservation of wetlands may be involved. Supervisors will attempt to schedule an on-site meeting with DEP and DC Conservation officials to determine the best course of action for this project.

Public Comments:

None

With no further business to discuss, Joe Snyder moved to adjourn. Second by Ron Hepner. All in favor, motion carried. Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary