

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
January 9, 2024**

Those in attendance: Robert Stoner, Bob Coleman, and Rich Wiest; Supervisors, Luanna Zimmerman; Secretary/Treasurer, Peter Howland; Solicitor, Joe Underkoffler, Rod Lebo, Rhonda Lebo, Scott Wert, Darlene Roadcap, David Roadcap, Jason Turns, Tyler Weaver, Diane Kennedy, Tim Travitz, Karen Travitz, Larry Bailor, Paul Szives, Karen Szives, and Lanny Kintzer

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None

**Approval of Minutes and Financial Report:** The minutes of the January 2, 2024, Reorganizational Meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Rich Wiest. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the December financial documents. After review, Robert Stoner made a motion to approve the bills and the financial documents. Second by Bob Coleman. With all in favor, motion carried.

**Old Business:**

1. Darlene Roadcap presented the Board with financial information and a 2024 Budget for the Millersburg Ambulance Association. Chairman Stoner expressed his appreciation for the documents and for the Millersburg Ambulance Association. He said the #1 goal of the Upper Paxton Township Supervisors is to keep the Millersburg Ambulance Association afloat. More discussion was had pertaining to the Ambulance Association. Robert Stoner said he would like to see their 2023-year end documents. Treasurer Diane Kennedy said she is working on that. Darlene Roadcap said that Hoover Financial Services will do their audit for 2023 and she will contact them to inquire as to how they would like the appointed Township Representative Jo Anne Horchler to be involved. Chairman Stoner said that his goal is to see Upper Paxton Township, Millersburg Borough, and the Millersburg Ambulance Association have a good working relationship.

**New Business:**

1. Robert Stoner made a motion to reinvest the CD, in the amount of \$102,469.93, maturing on 1-14-2024, with Mid Penn Bank for 12 months at the interest rate of 5.27%. This motion also included reinvesting the interest. Second by Bob Coleman. All in favor, motion carried.
2. Tyler Weaver, with Stahl Sheaffer Engineering, spoke to the Board regarding the Sam King Plan. Weaver said 95% of this Plan is in Mifflin Township. After discussion, it was decided that representatives from Stahl Sheaffer Engineering would meet with the Board on site and make some adjustments to the Plan. This was tabled and will be revisited at a future meeting,
3. Jason Turns, with Burch Associates, reviewed the Lloyd Stoltzfus Stormwater Plan with the Board. After discussion, Bob Coleman made a motion to approve the Stormwater Plan.

Second by Rich Wiest. All in favor, motion carried. Chairman Stoner signed the Operations & Maintenance Agreement on behalf of the Township.

4. Bob Coleman made a motion to hold Spring Cleanup Day on Saturday, April 20, 2024, from 7:00 a.m. – 12 noon. This motion also included hiring Flagger Force to direct traffic during the event. Second by Rich Wiest. All in favor, motion carried.
5. The request from PPL for an access road easement off of Wiconisco Street in Upper Paxton Township was reviewed. Solicitor Howland advised the Board to table this until they receive the survey exhibit. This was tabled for a future meeting.
6. Bob Coleman made a motion to contract with Golden Equipment for a street sweeper for 2024 not to exceed \$4,000. Rich Wiest said that the roadcrew would like to have the sweeper the week of 4-22-24. Second by Bob Stoner. With all in favor, motion carried.

**Public Comments:** None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer