

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
December 12, 2023**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, Peter Howland; Solicitor, Marty Sowers; Zoning Officer, Ben Warner & Jerry Duke; Tri- County Regional Planning Commission, Joe Underkoffler, Kim Martz, Doug Moran, Elaine Moran, Rod Lebo, Rhonda Lebo, Scott Wert, Kimberly Coe, Randy Coe, Grant Marchall, Eileen Orr, Karen Szives, Paul Szives, Darlene Roadcap, William Burch, Douglas Snyder, Robin Stoner, and Levi Smucker.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** William Burch spoke to the Board regarding the Lloyd Stoltzfus stormwater plan. Burch said the property is not being subdivided. Chairman Stoner said we will revisit this at a future meeting after the comments from Light-Heigel are received.

**Approval of Minutes and Financial Report:** The minutes of the November 29, 2023, monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the November financial documents. After review, John Orr made a motion to approve the bills and the financial documents. Second by Bob Coleman. With all in favor, motion carried. Chairman Stoner recognized Supervisor John Orr with a plaque for his 12 years of serving on the Upper Paxton Township Board of Supervisors. Chairman Stoner also recognized Supervisor Orr for his dedication, wisdom, knowledge, integrity, and caring for the well being of the community.

**Old Business:**

1. Bob Coleman made a motion to adopt the previously advertised budget for 2024. Second by Robert Stoner. With all in favor, motion carried.
2. The revisions to the minimum lot size in the Agricultural District were tabled until a future meeting.
3. Chairman Stoner thanked Darlene Roadcap for the Millersburg Ambulance Association financial reports that were received and asked her for a 2024 budget. Roadcap informed him that the budget is not finished but it will be provided to the Township when it is finished. Township Resident Randy Coe provided some general information on EMS services. Bob Coleman asked if the Township could appoint someone to be a representative at Millersburg Ambulance Meetings. Darlene Roadcap said that the Township Supervisors and Millersburg Borough Council are all welcome to attend the Millersburg Ambulance Meetings. Rod Lebo inquired as to how many people pay the Millersburg Ambulance Membership fee. Roadcap said it is approximately 35%. Supervisor Orr said that he is a strong advocate for the Millersburg Ambulance Association, and he feels that they deserve community support. Chairman Stoner said he appreciates the work that the Millersburg Ambulance Association is doing and tabled this topic until the 1-9-2024 meeting.

**New Business:**

1. Robert Stoner made a motion to reinvest the 2 CDs maturing on 12-15-2023, one in the amount of \$307,915.59 (currently invested in Link Bank), and one in the amount of \$130,000.00 (currently invested in Mid Penn Bank) with Mid Penn Bank for 12 months at an interest rate of 5.20%. This motion also included reinvesting the interest earned. Second by Bob Coleman. All in favor, motion carried.
2. Grant Marshall addressed the Board regarding the Levi Smucker Stormwater Plan. Marshall said that Smucker had turned in zoning applications for two calf barns along with a stormwater plan. After review from Light-Heigel, it was determined that Smucker would need to ask the Board for a waiver for Land Development. Supervisors Coleman and Stoner both concurred that they are not in favor of waiving the requirement for a Land Development Plan. Bob Coleman said that he wants everyone to operate by the same rules. Chairman Stoner informed Marshall that the request for the Land Development waiver is denied and that the revised Stormwater Plan should be resubmitted with the Land Development Plan for Dauphin County and Light-Heigel to review.
3. The Board spoke with Jerry Duke from Tri-County Regional Planning Commission regarding the Sam King Plan. Duke said this Plan is in Mifflin Township and was submitted to them; however, there is an existing access road off Wert Road in Upper Paxton Township. He said he feels that this is not insignificant and that the Upper Paxton Township Engineer should review it. Bob Coleman said that he would also like to be able to review the Plan. This was submitted to Light-Heigel on 12-8-2023 for their review.

**Public Comments:** Joe Underkoffler inquired as to whether the Millersburg Ambulance Association had gotten back to Upper Paxton Township regarding the possibility of the Township purchasing their building. Darlene Roadcap said that this was discussed with the Millersburg Ambulance Board, and they are not in favor of this due to the fact that they would not have equity if they needed to make a future purchase. Roadcap said it was discussed that an agreement could possibly be made in case the Millersburg Ambulance Association would go out of business the ownership of the building would transfer to Upper Paxton Township and Millersburg Borough.

Ben Warner inquired as to whether the Board would have any interest in ½ day sessions on topics or local planning issues municipalities are currently facing. Chairman Stoner said yes and offered the use of the Township Building.

Chairman Stoner said that as of this date the 12-27-2023 regularly scheduled Township Meeting is cancelled, and the next Township meeting will be the Reorganizational Meeting on 1-2-2024.

John Orr commented on his 12 years as Township Supervisor and said that he will be praying for the community, the fire company, and the ambulance association.

With no further business on the agenda, Bob Coleman moved to adjourn. John Orr seconded the motion. With all in favor, motion carried. The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer