

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
May 09, 2023**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, Marty Sowers; Zoning Officer, Joe Underkoffler, Tim Travitz, Karen Travitz, Darlene Roadcap, Dan Schlegel, and Cheryl Dorman.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None

**Approval of Minutes and Financial Report:** The minutes of the April 26, 2023, monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the April financial documents. Bob Coleman said that he reviewed fuel receipts and has found that fuel is being purchased at different places and at times we are paying as high as .30 per gallon more than at the cheapest local gas station. Coleman said that it is important to be aware of fuel prices and buy at the local gas station with the cheapest price for that day. Supervisor Coleman asked for this to be included in the meeting minutes for auditing purposes. Township residents Dan Schlegel and Darlene Roadcap both suggested the Township look into the possibility of prebuying fuel in advance to save money. Bob Coleman said he will get more information on this. Upon review of the bills and financial documents, John Orr made a motion to approve the bills and financial documents. Second by Bob Coleman. All in favor, motion carried.

**Old Business:**

1. The proposed and advertised Ordinance pertaining to Feral Cats was reviewed. Township resident Joe Underkoffler spoke to the Board with four points of concern and asked that they be considered for inclusion in the Ordinance. They are as follows: 1.) Shelters on resident's property to be used by birds and animals shall not be considered a violation of this Ordinance. 2.) Drinking water placed on resident's property for use by birds and animals shall not be a violation of this Ordinance. 3.) Baiting/feeding used in humane traps for the purpose of trapping and TNR shall not be a violation of this Ordinance. 4.) After 90 days' notice a fine up to \$100.00, second of up to \$200.00 and a progression for further incidents would be sufficient. Eliminate any reference to jail time and let the district judge determine the amount of any penalties. After discussion from the Board and residents, Chairman Stoner said that the Board will review the baiting of traps for the purpose of TNR and provide leniency as needed. Underkoffler said that he has found cat collars and tracking devices on his property, and he has asked the SPCA to do an investigation. After more discussion, Robert Stoner made a motion to approve, adopt, and sign Ordinance No. 05-09-2023, Regulating Stray Cats and the Feeding of Stray and Feral Cats and Providing Penalties for Violation of Said Ordinance. Second by John Orr. With all in favor motion carried. Pursuant to the Second-Class Township Code this Ordinance will go into effect in 5 days.
2. The property located at 725 Paxton Drive, Dalmatia, PA, 17017 was discussed. Dan Schlegel, owner of the property, said that he recently completed the stormwater work,

according to the plan, on the west end of the property. After discussion, John Orr asked why the work was not already completed as per the previous timeline. Bob Coleman said that it was his understanding that an extension was given due to Covid. Schlegel said that he had been sick and is now healthy. Schlegel said he feels that no harm is being done by the work being delayed. Supervisor Orr told Schlegel he disagrees as other Township residents must comply with Township stormwater requirements and have pointed out that Schlegel's work is not completed. Orr asked Pete Howland if the Township could issue a cease-and-desist order to Schlegel's business operations since the work has not been completed as per the Agreement dated March 10, 2020. Schlegel said he will have the work done according to the Plan by July 1, 2023. A new timeline was discussed. Robert Stoner made a motion to allow Dan Schlegel to have until July 1, 2023, to have the stormwater work completed according to the Plan and to have Township Engineer, Light – Heigel, inspect the work. Second by Bob Coleman. All in favor, motion carried. Inspection of the stormwater work was discussed with Zoning Officer Marty Sowers. Sowers said that an engineer with Light-Heigel would do the inspection. John Orr requested that Township Solicitor Pete Howland do research to see what the next legal course of action be for the Township if Schlegel fails to meet the new deadline.

3. Robert Stoner read aloud a paragraph to be considered for an addition to the Upper Paxton Township Employee Personnel Handbook. This paragraph was written to address guidelines for Township employees who are also first responders. After review and discussion, Solicitor Howland said he was not comfortable with these guidelines as they are currently written. Howland asked for time to review this matter. This was tabled and will be revisited at the 6-13-2023 Township meeting.
4. Chairman Stoner said that we are currently still waiting on a quote for a generator from Mark Koppenhaver. This was tabled and will be revisited at a future meeting.

### **New Business:**

1. Robert Stoner read aloud a letter from National General Insurance stating that the driver of a car that hit the utility pole at the Township Municipal Site on 3-26-2023, did not have insurance coverage at the time of the accident, therefore; they are denying the claim. Luanna Zimmerman said that she gave the loss information to the Township's insurance carrier for further review and determination.
2. John Orr spoke with the Board regarding applying for a Dauphin County Gaming Grant for the 2023/2024 Grant Cycle for funding to build a new salt shed. Bob Coleman suggested including demolition of the existing salt shed in the gaming grant application. The Board agreed unanimously to pursue a gaming grant for the 2023/2024 grant cycle for the demolition and construction of a new salt shed.

**Public Comments:** Darlene Roadcap gave the Board information on the Millersburg Area Ambulance Association and their call breakdown from January 1, 2023, to April 21, 2023. Roadcap said that it is impossible to get more money out of Medicare and the problem is the private insurance companies. Robert Stoner said that he thinks there should be a meeting with the Millersburg Ambulance Association and the facilities that provide elderly care in the area. This information will be reviewed and revisited at a later date.

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer