

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
April 11, 2023**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, Darlene Roadcap, Joseph Underkoffler, Lisa Specht, Janet Specht, Vicki Bednar, Debra Harner, Cheryl Dorman, Craig Dorman, Tim Manning, Karen Travitz, Tim Travitz, Bruce Kance, Bill Kobel, Jacqueline Krabel, Debbie Meck, Derek Herb, and Deb Underkoffler,

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes of the March 29, 2023, monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the March financial documents. Upon review of these documents, John Orr made a motion to approve the bills and financial documents. Second by Bob Coleman. All in favor, motion carried.

Old Business:

1. The Board reviewed the Salt Shed Inspection Report & Recommendations from Light – Heigel. Bob Coleman said that he would like the project to be out for bid in the fall of 2023 and the project started by early 2024. John Orr said that he had spoken with Keith Heigel, and they will honor their quote of \$7,413.00 for design and bid documents. Discussion was had as to whether it would be beneficial to build an entirely new structure or use the existing wooden structure & roof and replace the walls. This was tabled until the April 26, 2023, meeting.
2. Joseph Underkoffler addressed the Board concerning the feral cat problem in Debb Estates. Underkoffler provided the Board with background information on himself and his wife. He told the Board that an injured cat with kittens appeared on his property approximately one year ago and took shelter under a piece of porch furniture. Underkoffler said that he and his wife searched for an organization that would find homes for the kittens but had no success. He also said that someone, representing the neighbors, came to his house to discuss the feral cat problem. Underkoffler said that he told this person that they were trying to find homes for the cats. Several residents of Debb Estates spoke to the Board and the Underkofflers with their concerns. Debbie Meck also spoke to the Board concerning this issue. Meck said she will be assisting the Underkofflers with trapping these cats. The intent is to have the cats spayed/neutered and vaccinated. Chairman Stoner read aloud the proposed ordinance pertaining to feral cats in Upper Paxton Township. The Board directed Solicitor Howland to change Section 3., Violations and Penalties, 3-1., to allow 90 days for a person violating the ordinance to have time to find a solution to the problem. Robert Stoner made a motion to approve advertisement of the ordinance. Second by John Orr. With all in favor, motion carried.
3. Luanna Zimmerman said that she had contacted K & W Engineering and requested a DWG file of the School Plan to give to Bill Burch in order for him to determine if an

easement was needed for a sidewalk adjacent to State Route 25. Zimmerman said that she was told since Burch was not the surveyor for the project the school would need to give K & W permission to release the file. John Orr made a motion to contact the Millersburg Area School District and ask them to release the DWG file to the Township. Second by Bob Coleman. All in favor, motion carried.

4. Chairman Stoner said that we are waiting on a quote, from Mark Koppenhaver, for a generator to power the administration building in case of a power outage.
5. Two bids for Seal Coat on various Township roads were reviewed. They are as follows:

Russell Standard Corporation - \$249,986.88
Midland Asphalt Materials, Inc. - \$304,471.20

Two bids for Paving on various Township roads were reviewed. They are as follows:

New Enterprise Stone & Lime Company, Inc. - \$172,500.00
Meckley's Limestone Products, Inc. - \$182,808.00

Bob Coleman made a motion to award the bid for Seal Coat to Russell Standard Corporation in the amount of \$249,986.88 and to award the bid for Paving to New Enterprise Stone & Lime Company, Inc. in the amount of \$172,500.00. Second by Robert Stoner. John Orr opposed due to budget overruns. The motion was carried on a 2 to 1 majority rule vote.

6. The Board provided information regarding the Millersburg Pool to the residents attending the meeting. Chairman Stoner said that the Township gave contributions totaling \$65,000.00 to the Millersburg Pool in the last two years. John Orr said that the Township had budgeted another \$10,000.00 for 2023 in the Culture and Recreation Budget Category. This money was previously given to Dauphin County Parks & Recreation for a Disc Golf Course at Wiconisco Park. John Orr made a motion to donate \$10,000.00 to the Millersburg Pool for 2023 and to make an annual appropriation in the budget each year for a donation to the pool. After discussion, John Orr rescinded his motion. The Township residents attending the meeting discussed the possibility of an awareness program for social media or the Township website to make residents aware that the Millersburg Pool has financial needs.
7. Darlene Roadcap, with the Millersburg Ambulance Association, spoke to the Board concerning the recent proposed merger of the Millersburg Ambulance Association and the Halifax Ambulance Association. Roadcap said this merger is not going to happen. She said the Affordable Cares Act and Covid have created a shortfall in money and staffing for the ambulance association. Roadcap provided the Township with an Activities Report and Account Balances for February 2023. She requested a meeting with the Upper Paxton Township Supervisors and representatives from Millersburg Borough to discuss how they can proceed. Township resident Bruce Kance said if a temporary committee is formed to discuss and help to solve the problems of the Millersburg Ambulance Association, he would be willing to serve on it. Township resident Tim Travitz volunteered as well.

8. Chairman Stoner said that Township Zoning Officer Marty Sowers reported that the owner of the property located at 725 Paxton Drive told him that the stormwater work on the property, as per the agreement dated 3-10-2020, would be completed by the end of this week. Stoner said we will be following up with Zoning Officer Sowers on Monday.

New Business:

1. Robert Stoner said that the Township received the 2022 Audit Report from the Millersburg Fire Company. Stoner said that the records were approved and found to be in order.

Public Comments: None.

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. The meeting was adjourned at 9:04 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer