

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
March 29, 2023**

Those in attendance: John Orr, and Bob Coleman, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Rich Wiest, Roadmaster; Dave Rhoades & Brian Cole, Roadcrew; Larry Rank, Heidi Rank, Karen Paul, Randall Snyder, Deb Fisher, Brian Snyder, William Burch, and Corporal Brett Ast.

The meeting was called to order by Vice - Chairman Orr at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Bob Coleman made a motion to approve the minutes from the March 14, 2023, meeting. Second by John Orr. With all in favor, motion carried. After reviewing the list of bills to be paid, John Orr made a motion to approve the bills for payment. Second by Bob Coleman. All in favor, motion carried.

**Public Comments:** None

**Roadmaster's Report:** Rich Wiest presented the Board with a list of items that the roadcrew has been busy doing. They are as follows: hauling anti-skid, hauling, and placing 2A stone on dirt roads, preparing roads for upcoming roadwork, preparing road bid packages, equipment maintenance, road checks after wind, cleaning up after a recent accident that took down a utility pole at the Township Municipal Site, and assisting in prep work to restore power/phone/internet to the Township Administration Building. Wiest said the backhoe and roller are currently at Groff Equipment for repair. John Orr said that he had a resident question the condition of the cul-de-sac on Dawn Drive. Rich Wiest said he has already contacted a contractor for a cost estimate for the repair. The roadcrew provided the Board with a summary of their list of work that needs to be done.

**Old Business:**

1. The Board spoke with Randall Snyder, Karen Paul, and Brian Snyder regarding Hillside Road. John Orr said that the Board and the Roadcrew previously met onsite with Randy Snyder to discuss Hillside Road. Bill Burch spoke to the Board on behalf of the Snyders. Burch discussed the importance of controlling the stormwater and suggested some options. John Orr said that the Roadcrew provided the Board with a list of roads in the Township that are named but the Township does not own. Orr said this is a total of 37,527 feet in length. Bob Coleman said that he is concerned with the steepness of the grade. He also expressed concerns with other Township residents asking the Township to take over private roads that are in poor condition. There was additional discussion on how to proceed and the criteria that needs to be met if the Township would decide to take over the road.
2. John Orr said that he did not receive any information from Light-Heigel regarding the salt shed. Orr said he will follow up with Ed Fisher.

3. Bill Burch spoke with the Board regarding a sidewalk along the east side (State Route 25) of the proposed school plan. Burch said he has copies of the proposed plan but would like a DWG file to help determine if an easement is needed for the sidewalk. Luanna Zimmerman said she will contact K &W Engineering to find out if they can send Burch the file.
4. The Millersburg Pool was tabled until the 4-11-2023 Township Meeting.
5. The generator was tabled until the 4-11-2023 Township Meeting.

**New Business:**

1. Corporal Brett Ast addressed the Board on behalf of the Pennsylvania State Police. Corporal Ast provided the Board with police involved incident statistics in Upper Paxton Township for 2022 and the first quarter of 2023. The Board expressed their appreciation for the Lykens Station, Pennsylvania State Police, Troop H.
2. Bob Coleman made a motion to renew the Employee Health Insurance coverage for major medical, eye, and dental with Capital Blue Cross for the upcoming renewal date of 5-1-2023 through 4-30-2024. Second by John Orr. With all in favor, motion carried.
3. Guidelines for volunteers for emergency response was tabled until the 4-26-2023 meeting.
4. John Orr made a motion to approve Wayne Township joining the Upper Dauphin COG UCC Board of Appeals. Second by Bob Coleman. All in favor, motion carried.
5. The Schlegel property, located at 725 Paxton Drive, was discussed. Luanna Zimmerman was asked to research the time line for the stormwater work on the property to be completed. John Orr said that if the work is not done as per the recent timeline that was set, he would like Zoning Officer Sowers and Solicitor Howland to contact the property owner.
6. The proposed ordinance addressing feral cats was discussed. Supervisors Orr and Coleman both agreed that they want to allow 3 months, for the person violating the ordinance, to come up with a solution to the problem, before filing a claim with the Magisterial District Judge. Luanna Zimmerman said this was also discussed with Chairman Stoner prior to the meeting, and he stated that he concurs with this decision.

**Public Comments:** None

John Orr made a motion to adjourn the meeting at 11:20 a.m. Second by Bob Coleman.  
All in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer