

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
March 14, 2023**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, Frank Klinger, Darlene Roadcap, Vanessa Snyder, Matthew Danner, Matthew Eck, and Tim Travitz.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** None

**Approval of Minutes and Financial Report:** The minutes of the February 22, 2023 monthly meeting were reviewed. John Orr made a motion to approve the meeting minutes. Second by Bob Coleman. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid and the February financial documents. Upon review of these documents, Robert Stoner made a motion to approve the bills and financial documents. Second by Bob Coleman. All in favor, motion carried.

**Old Business:**

1. Frank Klinger and Darlene Roadcap spoke to the Board regarding the proposed merger of the Halifax Ambulance Association and the Millersburg Ambulance Association. They said that the merger has not happened yet, and they have a hearing scheduled on May 8, 2023, before the Pennsylvania Orphan's Court. Klinger asked the Board if they are planning to give the Halifax Ambulance Association the same monetary donation that they gave to the Millersburg Ambulance Association in 2022. Supervisor Orr informed Klinger that prior to preparing the 2023 Upper Paxton Township Budget, the Millersburg Ambulance Association was contacted to find out if there was a need for the Township to budget funds for 2023. After not getting a response from the Millersburg Ambulance Association, the Board did not designate funds for the Ambulance Association for 2023. Chairman Stoner said that if the Millersburg & Halifax Ambulance Associations merge, equal funding, based on the per capita of the municipality, should come from all 7 municipalities this Ambulance Association will serve. The Board asked Klinger and Roadcap to keep them informed of the progress of the potential merger.
2. John Orr said that he has not received a written response from Light-Heigel regarding the existing salt shed. Orr said that he spoke with Ed Fisher, from Light-Heigel, and Fisher indicated that they are waiting on a cost estimate to have the existing wooden structure of the salt shed moved or lifted to allow demolition of the existing concrete walls and footers. The existing concrete is in such poor condition that it is no longer usable. Once this estimate is received, Light – Heigel will complete their report and recommendations. Bob Coleman said that he favors replacing the existing salt shed with a new one. John Orr made a motion to delay the bidding process for a new salt shed until 2024 and to apply for a 2023-2024 Dauphin County Gaming Grant to assist with the cost of a new structure. Second by Bob Coleman. With all in favor, motion carried.
3. The Board reviewed a proposed Ordinance pertaining to feral cats. At the Board's request, the Ordinance was revised by Solicitor Howland. Chairman Stoner read aloud the proposed Ordinance. Vanessa Snyder voiced her concerns with the Ordinance.

Snyder and Tim Travitz had pro and con discussion with the Board. After discussion, John Orr made a motion to advertise the proposed ordinance for a public hearing at the April 11, 2023, meeting. Included in the motion, Orr asked Howland to add a 3-month grace period provision, into the Ordinance, for anyone who is feeding feral cats in the Zoning Districts that the Ordinance pertains to, to have time to figure out a remediation plan. Second by Bob Coleman. With all in favor, motion carried.

4. Robert Stoner said that we have not heard back from Bill Burch, of Burch Associates, as to whether an easement is needed for a sidewalk to be included on the east side (along SR 25) of the proposed Millersburg Area School District Plan. This will be revisited at a future meeting,
5. The Board reviewed a cost estimate from Robert Meyers for a generator for the Township Administration Building. This was tabled and will be revisited at a future meeting.
6. Hillside Road was discussed. Bob Coleman provided some history on zoning. The roadcrew provided a list of named roads that have the potential for residents to ask for the Township to take them over. This was tabled and will be revisited at the 3-29-2023 meeting.

#### **New Business:**

1. Matthew Eck, of Frederick, Seibert & Associates, presented the Perry County EMA Tower Plan to the Board. Eck said there is a “black out” spot for emergency services in Perry County and this proposed tower would eliminate that. After review, the Board asked Solicitor Howland to review the Plan and the Operation & Maintenance Agreement for Stormwater. John Orr made a motion to approve and sign the Plan upon concurrence from Solicitor Howland. Second by Bob Coleman. All in favor, motion carried.
2. Bid packages for Paving and Seal Coating, and Fog Sealing on various Township roads were reviewed. The pros and cons of Fog Sealing were discussed. Bob Coleman made a motion to pull the Fog Sealing from the bid package. Those roads scheduled for a single Seal Coat will receive a double Seal Coat in lieu of the Fog Sealing. This motion included approval of the bid packages for advertisement. Second by John Orr. With all in favor motion carried.
3. John Orr made a motion to reinvest the \$150,000.00 CD in Mid Penn Bank that matures on 3-15-2023, with Mid Penn Bank for 3 months, at the interest rate of 4.18%. Orr also included in his motion to invest an additional \$130,000.00, from the Township General Fund Account, in a CD with Mid Penn Bank for 12 months, at the interest rate of 4.65%. Second by Bob Coleman. All in favor, motion carried.
4. The Board reviewed a letter, prepared by Luanna Zimmerman, to PennDOT Municipal Services Representative Rick Levan. This letter states that the Township has been maintaining a 200' x 18' portion of Oak Street for at least the past 21 years and that the Township is requesting that this portion of Oak Street be added to the Township's Municipal Services List. Robert stoner made a motion to sign the letter and send it to Rick Levan. Second by Bob Coleman. With all in favor, motion carried,

5. John Orr presented the Board with a letter and 2022 financial records from the Millersburg Pool Association. The Millersburg Pool Association is asking the Board to consider a monetary donation. This will be reviewed and revisited at the 3-29-2023 Township meeting.

**Public Comments:** Matthew Danner spoke to the Board expressing his concerns about the possible merger of the Millersburg Ambulance Association and the Halifax Ambulance Association. The Board said they will revisit this at the 4-11-2023 meeting.

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. The meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer