

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
February 22, 2023**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Rich Wiest, Roadmaster; Dave Rhoades & Brian Cole, Roadcrew; Larry Rank, Heidi Rank, Deb Snyder, Karen Paul, Randall Snyder, Robin Straub, and Curtis Keefer.

The meeting was called to order by Chairman Stoner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Bob Coleman made a motion to approve the minutes from the February 7, 2023, meeting. Second by John Orr. With all in favor, motion carried. After reviewing the list of bills to be paid, John Orr made a motion to approve the bills for payment. Second by Bob Coleman. All in favor, motion carried.

**Public Comments:** None

**Roadmaster's Report:** Rich Wiest presented the Board with a list of items that the roadcrew has been busy doing. They are as follows: filling potholes on various Township roads, cleaning ditches, inlet boxes, gutters & pipe ends, placing stone along S. Malta Rd, Paxton Drive, and Isle of Q Rd, met with two flagger companies to obtain quotes for flaggers for Spring Cleanup Day, met with PennDOT regarding an ice issue on State Route 25 after a recent winter storm, and assisted with the salt shed inspection.

**Old Business:**

1. The Board spoke with Randall Snyder & Karen Paul regarding Hillside Road in Paxton. The possibility of the Township taking over and maintaining Hillside Road was discussed. Larry Rank spoke to the Board regarding stormwater concerns on Hillside Road. Supervisor Orr said that normally, before the Township takes over a road, it must meet Township standards. Orr also asked who would be responsible for surveying costs and the recording costs for the Deed of Dedication. After discussion, Karen Paul said that she would talk with William Burch to obtain an estimate for surveying and a site plan for the area. Robert Stoner said that he would like the Board of Supervisors to meet onsite with the roadcrew to discuss the work that would need to be done to improve this road. This will be revisited at the 3-29-2023 Township Meeting.
2. John Orr informed the Board that an engineer and another person with Light - Heigel inspected the existing salt shed. Orr said that they found that the wooden structure is good, but the concrete is failing. Orr also said that we are waiting for a summary report and suggested options from Light – Heigel.
3. Two estimates for flaggers for Spring Cleanup Day were reviewed. They are as follows: 1.) Flagger Force – 4 flaggers at a total of \$2,524.80, 2.) Wright – 5 flaggers at a total of \$3,200.00. John Orr made a motion to sign the contract with

Flagger Force. Second by Bob Coleman. With all in favor, motion carried. John Orr also made a motion to provide a free compost lot card to Township volunteers for helping with Spring Cleanup Day. Robert Stoner added that in order to receive a free compost lot card, volunteers would need to work a minimum of at least 3 hours. This would be for the year 2023 or 2024 depending on if they already paid for 2023. Second by Bob Coleman. All in favor motion carried. The repurpose area at Spring Cleanup Day was discussed. After discussion, it was decided to continue the repurpose area.

4. Articles for the Spring Newsletter were discussed. It is the intent to have this out to the residents in the next few weeks.
5. Prioritization of roads for upcoming roadwork was discussed. John Orr said that he would like to see a comprehensive plan for improvements to Township roads. The Board authorized the roadcrew to prepare bid documents for roadwork for the following roads; Fulkroad Road, Rife Road, Sheets Road, Miller Road, and Middle Road. Goodling Road, S. Malta Road, and Isle of Q Road were also discussed. Rich Wiest said that he and the roadcrew had met with Chris Hooper with the Dauphin County Conservation District and that there is a possibility that work on Snyder Mill Road could be partially covered with Dirt & Gravel & Low Volume Road grant funding.
6. John Orr said that we are currently waiting to hear from Bill Burch as to whether an easement is needed for a sidewalk to be placed along a portion of State Route 25 in relation to the proposed Millersburg Area School District Plan. This will be revisited at a future meeting,
7. The Board reviewed an email from Zoning Officer Marty Sowers. Sowers stated that he had spoken to the property owner of 725 Paxton Drive, Dalmatia, PA, 17017. The property owner said that he will start the improvements shown on the Plan, as per the agreement dated March 10, 2020, in mid-March of 2023, and have it finished in 4-5 days. This will be revisited at a future meeting.
8. The Board reviewed Pete Howland's latest revision to the proposed ordinance pertaining to feral cats in Upper Paxton Township. John Orr provided the Board with wording he would like to see in the ordinance. After discussion, Robert Stoner and Bob Coleman concurred. This will be provided to Solicitor Howland and revisited at the 3-14-2023 meeting.
9. John Orr provided the Board with information on an outstanding bill for the Millersburg Pool. Chairman Stoner said that he would like to know how they plan on obtaining additional funding before deciding to make a donation for 2023. This was tabled and will be revisited at a future meeting.

**New Business:**

1. Robin Straub & Curtis Keefer provided the Board with the insurance renewal (property automobile, inland marine, small tools, treasurer's bond, and worker's compensation) for 2023-2024. After review, Robert Stoner made a motion to approve and accept the insurance proposal from Deibler, Straub & Troutman Insurance for 2023-2024. Second by Bob Coleman. With all in favor, motion carried.
2. Contracting with Costars for road salt for the 2023 – 2024 Winter Season was discussed. After discussion, John Orr made a motion to contract for 200 tons of salt. Second by Bob Coleman. All in favor, motion carried.
3. Bob Coleman said that he would like a set of standard guidelines for any Township Employee who is also a volunteer firefighter. This will be revisited at the 3-14-2023 meeting in order to get input from Solicitor Howland.
4. Robert Stoner said that the Township had received a letter from the Upper Dauphin Council of Governments regarding the forming of a committee to investigate the best ways to support and improve our local EMS services in Upper Dauphin County. John Orr said that he volunteered to be a part of this committee.
5. Brian Cole provided the Board with quotes for a small roller. They are as follows; \$21,250.00 – Skyworks Equipment Rental, \$23,386.00 – Groff Tractor, and \$23,850.00 – Stephenson Equipment. After review and discussion, Robert Stoner made a motion to purchase a Wacker Neuson RD12L Tandem Roller from Skyworks Equipment Rental in the amount of \$21,250.00. Second by Bob Coleman. With all in favor, motion carried.
6. Brain Cole informed the Board that he would like to get his Class A CDL License. He said he will get back to the Board with more details. This will be revisited at a future meeting.

**Public Comments:** None

Robert Stoner made a motion to adjourn the meeting at 12:36 p.m. Second by Bob Coleman. All in favor, motion carried.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer