

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
February 7, 2023**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, Bruce Kance, Lisa Specht, Janet Specht, William Burch, Tammy Meckley, Scott Meckley, Craig Dorman, Cheryl Dorman, Karen Travitz, Tim Travitz, and Heath Border.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: The minutes of the January 10, 2023, monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented a list of bills to be paid from January 25, 2023. Upon review of these documents Robert Stoner made a motion to approve the bills from January 25, 2023. Second by John Orr. All in favor, motion carried. Luanna Zimmerman presented the January financial documents and a list of bills to be paid from today. Upon review of these documents John Orr made a motion to approve the financial reports and pay the bills. Second by Bob Coleman. All in favor, motion carried.

Old Business:

1. Supervisor Orr informed the Board that he had met with the roadcrew and Ed Fisher, with Light – Heigel, to discuss the existing salt shed. Orr said that we are waiting for Fisher to do an inspection of the existing salt shed to determine if it is structurally safe to be repaired. Orr also said that after discussion with the roadcrew, they are in favor of renovating the existing salt shed and adding a new 30' x 40' two – bay salt shed.
2. John Orr said that he and Luanna Zimmerman met with Wade Knaster, with Herbert Rowland & Grubic, via zoom call, to discuss their recent inspection of six bridges, located in Upper Paxton Township, that are 8' or more in width and 20' or more in length. Orr said signage and guiderail was recommended for several of these bridges and that only one bridge, located on Neagley Road, has a high priority rating for repair due to the floor of the pipe being rusted out. According to the report, this is the only structure that will be reinspected in 2023. All other bridges will be reinspected in four years. HRG indicated that information for the bridge repair on Neagley Road was passed on to the Dauphin County Commissioners for their consideration for possible funding for the project. Robert Stoner recommended that this information be passed on to the Township Roadcrew for their evaluation and that this be revisited at the 2-22-2023 Township Meeting.
3. Residents of the Township spoke with the Board regarding their concerns of a feral cat colony located in Debb Estates. It was stated that many residents have witnessed a homeowner in Debb Estates feeding these feral cats and also providing an outdoor shelter for them. The health and safety for residents in the area was discussed. It was also mentioned that feeding and outdoor housing of feral cats is prohibited in this area due to deed restrictions. Solicitor Howland informed the residents that the Township has no authority to enforce deed restrictions. He said that it is up to the residents of the

development to enforce deed restrictions by obtaining legal representation. Chairman Robert Stoner informed the residents that the Board is considering advertising an ordinance prohibiting the feeding of feral cats in a residential development. Stoner read aloud the proposed ordinance. After discussion with the residents and Solicitor Howland, Robert Stoner made a motion to advertise the previously mentioned ordinance. Second by John Orr. With all in favor, motion carried. Pete Howland said that he will provide Luanna Zimmerman with the notice for advertisement.

4. A proposed agreement with the Harrisburg Area Humane Society was reviewed and discussed. It was pointed out that, according to this agreement, feral cats are not accepted by the Humane Society. After careful consideration, it was decided to not approve and accept this agreement at this time.
5. John Orr said that at the recent COG Meeting, held on January 14, 2023, emergency services and ambulance issues were discussed. It was noted that there is a serious deficiency of these services North of Peter's Mountain. Orr said that not all Northern Dauphin County Municipalities were present at the January 14th COG Meeting. The current plan is to contact the municipalities that were not present and inform them of the discussion. After all municipalities are notified, we will be contacted and need to pass a resolution asking the Dauphin County Commissioners to conduct a study of emergency services/ambulance services in Northern Dauphin County.
6. Spring Cleanup was discussed. Traffic patterns for entering the Township Municipal Site were discussed. Employing professional flaggers for the event was also discussed. Luanna Zimmerman was asked to obtain cost estimates for this service. This will be revisited at the 2-22-2023 Township Meeting.

New Business:

1. A spring newsletter and possible articles were discussed. This will be revisited at the 2-22-2023 meeting.
2. Prioritization for 2023 roadwork was mentioned and will be revisited at the 2-22-2023 meeting when the roadcrew will be present.
3. The Township has required a sidewalk parallel to State Route 25 as part of the proposed new school plan. A question was raised as to whether the right-of-way for State Route 25 is wide enough to accommodate the sidewalk. William Burch of Burch Associates said that he will check to see if the existing right-of-way is adequate.
4. William Burch of Burch Associates reviewed the Martz Plan with the Board. The Plan involves parcels #65-017-006 & #65-017-031 and is a proposed subdivision for a side yard addition and one single family dwelling. After review and discussion, Bob Coleman made a motion to approve and sign the Plan. Second by Robert Stoner. With all in favor, motion carried.
5. Luanna Zimmerman informed the Board that the elected auditors performed the audit of the 2022 Township Financial Records on January 25, 2023 & January 26, 2023, and found that the records are correct and in order to satisfy the PA Department of Community & Economic Development standards.

6. Luanna Zimmerman said that she had met with a representative from Mid Penn Bank regarding fraud protection for Township bank accounts. Zimmerman said she was quoted a price of \$50.00 per month for this service. John Orr made a motion to authorize the monthly fee for fraud protection. Second by Bob Coleman. All in favor, motion carried.
7. John Orr said that he, Robert Stoner, and the roadcrew met with PennDOT Representative Mark Whitaker regarding a property along State Route 25 where there are natural springs and poor drainage. The roadway adjacent to this property was extremely icy and dangerous after a recent winter storm. PennDOT indicated that they will do some grading along the property to help keep the water off of the road. They also visited a property in Lenkerville, along South Market Street, where a resident is discharging water onto the roadway. Whitaker said that PennDOT will contact the property owner and let them know that this is not permitted.
8. It was noted that there was no response from the property owner located at 725 Paxton Drive, Dalmatia, PA 17017, regarding the letter that was recently mailed to him. Luanna Zimmerman was asked to notify Zoning Officer Marty Sowers and ask him to contact the property owner.

Public Comments: None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. The meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer