

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
March 13, 2013**

Those in attendance: Ron Hepner, John Orr and Joseph Snyder, Supervisors; Betty Warfel, Secretary/Treasurer; Peter Howland, Esquire; Gina Donges, Dick Etzweiler, Donald Shetterly, Larry Lenker, and Earl Keefer.

The meeting was called to order by Chairman Ron Hepner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes: Minutes of the February 13th monthly meeting and the February 27th workshop meeting were reviewed by the Supervisors. Ron Hepner made a motion to accept the minutes of the February minutes including the clarifications and corrections suggested by John Orr. Second by John Orr. All in favor, motion carried.

Financial Report: Treasurer Warfel presented a monthly financial statement and list of bills for payment. Following review of the treasurer's report, Joe Snyder made a motion to pay all the Township's bills. John Orr seconded the motion. With all in favor, motion carried.

Old Business:

Proposed Revisions to the Open Burning Ordinance: Attorney Howland used comments made by residents at last month's meeting to prepare suggested revisions to the Open Burning Ordinance adopted December 12, 2012. Revisions to Sections 4.7, 4.10, 7.1.3, 7.1.7, 7.1.11, 7.1.13 and 7.1.14 were discussed. The definition of "facility" under DEP regulations was discussed as it relates to contiguous parcels owned by one individual. Under Section 4.10 further clarification is needed to define what materials are permissible to be burned and those that are restricted. Section 7.1.3 can be deleted. The size of a fire under Section 7.1.7 will be increased. Revisions to Section 7.1.11 with respect to farm burning will be revised following further review of the Air Pollution Control Act regulations. Section 7.1.13 was added to allow the Millersburg Fire Company to burn for the purpose of instructing and training personnel. Section 7.1.14 referring to controlled burns was added. Enforcement of open burning issues under the Township's nuisance ordinance would be more difficult than proving a violation under the Open Burning Ordinance. The Township cannot enforce DEP regulations. The Township holds the Spring Cleanup Day for residents to dispose of items that cannot be burned. The Board is exploring the possibility of installing recycling bins and developing an electronics drop-off facility. The comments and suggestions received at this meeting will be revisited at the Township's workshop meeting on March 27th. Revisions to make the provisions of the Ordinance clearer will be made and final touches will be made for consideration at the April 10th meeting. If the revised Ordinance is deemed acceptable, the document will be advertised for possible adoption at the May 8th monthly meeting.

Renewal of Certificates of Deposit at Mid Penn Bank: The Board considered options for the funds invested at Mid Penn Bank. Option 1 is to have all accounts have a uniform interest rate of .35%. Option 2 is to have the Special Reserve Government Checking Plus Investment Account have a rate of .65% and have the other accounts remain at the current .10% uniform interest rate. John Orr made a

motion that the Board accept the .65% interest rate for the Special Reserve Government Checking Plus Investment Account , and if acceptable to the bank, close the current Special Reserve checking account earning .10% interest and invest the monies in the Special Reserve Government Checking Plus Investment Account at the higher interest .65% rate. Second by Joe Snyder. With all in favor, motion carried. Secretary Warfel will contact the bank to inform officials of the Board's decision and inquire if the uniform interest rate on the Township's other accounts could be raised.

Employee Health Care Plan Renewal: Health care plan renewal rates have been provided by Deibler, Straub & Troutman. The cost of the plan with its current provisions would increase the premium by 22%. A packet containing options for reducing the cost of the plan were provided to each Supervisor for review prior to the April meeting.

Proposed Road Project Packages for 2013: Roadmaster Erdman provided several proposed bid packages for the Board's review and consideration.

New Business:

Revised Dauphin County Tax Collection Committee By-Laws: Supervisors reviewed the revised By-Laws. Chairman Hepner will attend the next DCTCC meeting to vote on this revision.

Exoneration from Collecting Fire Tax: Luanna Zimmerman has requested that the Board exonerate her from collecting the excess fire tax on the property of Ephraim and Elizabeth Lapp, Parcel 65 017 022, located at 476 St. David Road. The excess fire tax is in the amount of \$115.63. Dauphin County has granted Zimmerman exoneration due to a correction made on the Lapp's 2013 Real Estate Tax Notice. Ron Hepner moved that Luanna Zimmerman, Tax Collector, be exonerated from collecting the excess fire tax on the property of Ephraim and Elizabeth Lapp due to a correction made to their 2013 Real Estate Tax Notice. Second by Joe Snyder. All in favor, motion carried.

Approval for the tour de Millersburg Bike Race: The Board considered a request made by Donald Wingard to grant permission for the tour de Millersburg Bike Race to conduct the race utilizing roadways within the Township's border on August 10th and 11th. Millersburg Borough lists Upper Paxton Township as an additional insured on its insurance policy for any liability incurred during the race. Ron Hepner made a motion that the tour de Millersburg be granted permission to use the Township's roadways during the August 10th and 11th race. Second by Joe Snyder. With all in favor, motion carried. Secretary Warfel will prepare correspondence to Wingard advising him of the Board's decision.

Appointment of a Deputy Tax Collector: Luanna Zimmerman, Tax Collector, has been advised by the Dauphin County Treasurer's Office that the Board will need to appoint a Deputy Tax Collector to perform her duties in the event that she is not able due to a catastrophic event or death. Because of his familiarity with the tax collection software and her filing system, Zimmerman has requested that her son, Colby D. Zimmerman, be named as Deputy Tax Collector. Following discussion, Ron Hepner made a motion that the Board accept Luanna Zimmerman's recommendation to appoint Colby D. Zimmerman as Deputy Tax Collector. Second by John Orr. All in favor, motion carried.

Lawn Care for the MYO and Hottenstein/Kocher Glen: Randy Witmer and Joe Snyder have indicated interest in performing mowing services. With respect to retaining ownership of the Hottenstein/Kocher Glen, a decision on this matter will be tabled until the results of the stormwater runoff study being conducted by Millersburg Borough can be obtained and reviewed. There is a possibility that grant

money could be used to construct a stormwater retention area in the Glen. Decision on who will perform the lawn care this season will be tabled until the next meeting.

Request for Donation: Supervisors considered a request from the Millersburg Area Pool Association for a donation for the 2013 season. Following discussion, Supervisors instructed Secretary Warfel to prepare a letter to the Pool Association explaining that the Township pays a large portion of the pool's worker's compensation and liability insurance coverage and that an additional donation cannot be made at this time.

Resident input requested with respect to Financial Expenditures for Millersburg Borough's Parks: The Board asked the residents present at the meeting for their opinions regarding the Borough's request for financial assistance to maintain its parks. Supervisors would be willing to allocate money to purchase equipment or for specific projects. However, money would not be allocated for recurring maintenance costs. A discussion of the Rails to Trails project ensued.

Potential Candidates for the Agricultural Security Board: The function of the Agricultural Security Board was explained. A third member is needed to serve on this board. Gina Donges will consider serving on the Board.

Public Comments: Donald Shetterly inquired about the steps required for building a new home on his property. Supervisors suggested that Shetterly contact the Sewage Enforcement Officer, obtain a Zoning Permit, and contact Light-Heigel for additional permits.

With no further business on the agenda to be discussed, Ron Hepner moved to adjourn. Second by John Orr. Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary