

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
December 13, 2022**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, and Kirk Miller.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the November 23rd monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented the November financial reports and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents and pay the bills. Second by Bob Coleman. All in favor, motion carried.

Old Business:

1. Roadmaster Wiest provided the Board with information regarding the Snyder Mill Road Streambank Stabilization Project. Wiest said the contractor is working on the last section and that the project should be completed in a day or two. Bob Coleman inquired as to who would be doing the final inspection of the project. John Orr said that he recommends that the final inspection be done by Light-Heigel.
2. The possibility of a new salt shed, and the existing salt shed was discussed. John Orr said that he had met with Ed Fisher from Light-Heigel regarding the structural review and evaluation of the existing salt shed. Light-Heigel provided the Township with an estimated cost of \$3,020.00 for this review. Orr said that he recommends having this review done before deciding on the design & plans for a new salt shed. Light-Heigel provided a cost estimate of \$7,433.25 for design, plans, and bid documents for a new concrete cast in place salt shed. Bob Coleman said that he would first like to have at least two local contractors look at the existing salt shed and provide the Township with a recommendation and cost estimate for repair. Roadmaster Wiest was directed to contact two contractors for this information. This was tabled and will be revisited at the 12-28-22 Township meeting.
3. The proposed 2023 Budget was reviewed. Luanna Zimmerman informed the Board that the required advertising for the 2023 Budget was previously published in the Citizen Standard Newspaper. Bob Coleman made a motion to approve and adopt the 2023 Budget. Second by John Orr. With all in favor, motion carried.
4. The property, located at 725 Paxton Drive, and the agreement with the owner, dated March 10, 2020, was discussed. The Board requested that Solicitor Howland send the owner a letter requesting an onsite meeting with the owner, the Township Zoning Officer, and an Upper Paxton Township Official to review the progress that has been made to satisfy the requirements of the Plan.

New Business:

1. Luanna Zimmerman provided the Board with information on two CDs invested with Mid Penn Bank that matured as of 12-13-2022. John Orr presented the Board with information regarding projected income and expenses for 2023. After review, Robert Stoner made a motion to invest \$150,000.00 in a CD for 3 months, at the interest rate of 3.21%, with Mid Penn Bank, and \$130,000.00 in a CD for 12 months, at the interest rate of 3.91%, with Mid Penn Bank, with the excess amount from the previous CDs, including the interest, to be placed into the General Fund Account. Second by Bob Coleman. All in favor, motion carried.
2. Robert Stoner made a motion authorizing the roadcrew to purchase food and drink during a winter storm event in 2022 - 2023, from Reed's Sunoco, on the Township's account. Second by Bob Coleman. With all in favor, motion carried.
3. Possible road projects for 2023 were discussed. Roadmaster Wiest said Snyder Mill Road and Isle of Q Road are both on the list for 2023. Robert Stoner said that he would like to see an 8-to-10-year plan for road projects. Wiest said that the roadcrew also has pipe projects to complete on Neagley's Road and Pearl Street. The 2023 road projects were tabled and will be revisited at a future meeting.
4. The Board reviewed information for the purchase of running boards for the 2022 Chevrolet Silverado Truck. Robert Stoner made a motion to approve this purchase in the amount of \$562.93. Second by John Orr. All in favor, motion carried.

Public Comments: None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer