

**Upper Paxton Township Board of Supervisors
Regular Monthly Meeting
June 7, 2022**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, and Ken Adams.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

Public Comments: None

Approval of Minutes and Financial Report: Minutes of the May 10th monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by John Orr. With all in favor, motion carried. Luanna Zimmerman presented the May financial reports and a list of bills to be paid. Upon review of these documents, John Orr made a motion to approve the financial documents and pay the bills from today & May 25, 2022. Second by Bob Coleman. All in favor, motion carried.

Old Business:

1. John Orr informed the Board that Light – Heigel submitted the permit application to PA DEP for the proposed work within the streambank on Snyder Mill Road. Orr also said that he had written a letter to PA DEP stating the critical timeline for this project and requested this review be expedited.
2. Adams Lane was discussed. Roadmaster Wiest said that the roadcrew is currently working to install inlets along this road. The Board reviewed the bid package for work on Adams Lane. Robert Stoner made a motion to approve and advertise the bid package and to adopt & sign **Resolution No. 6-7-2022** which formally adopts all of Adams Lane as a Township Road. Stoner also stated that this roadwork will be paid for out of the General Fund Account. Second by Bob Coleman. With all in favor, motion carried.
3. Tanners Run was discussed. Roadmaster Wiest said he had spoken to Shane Snyder with National Gunite. Wiest said that Snyder has not yet prepared the quote for repair to this area. This was tabled and will be revisited at a future meeting.
4. Township resident Ken Adams thanked the Board for their efforts to encourage removal of the junk on the James Ray Fulkroad property, located at Klinger Road and SR 25, tax parcel ID #65-014-033. However, Adams informed the Board that there is more junk to be cleaned up. Chairman Stoner informed him additional citations have been issued and the Township Zoning Officer will follow up on this matter.
5. The Board reviewed the recent email from Justin Mendinsky (Herbert Rowland & Grubic) and Township Sewage Enforcement Officer Brian McFeaters pertaining to the surveys for the update to the Township's Act 537 Plan. This was tabled and will be revisited at the June 22, 2022, meeting.
6. Rich Wiest said that he had met with Dan Schlegel and Burch Associates to measure for a new salt shed to be located at the Township Municipal Site. He said that Schlegel will be getting back to us with a quote.

7. John Orr provided the Board with a follow up letter he had written to the Millersburg Ambulance Association. This will be reviewed and discussed at a future meeting.

New Business:

1. The Board reviewed the Employee Personnel Policy Handbook pertaining to Health Insurance Benefits. The cost increase an employee must pay to cover a spouse was discussed. The Board discussed with Pete Howland, over the phone, the possibility of giving the Township employees a bonus due to inflation. Howland said he will look into this and get back to Luanna Zimmerman. Bob Coleman made a motion to give each fulltime employee a bonus of \$1,250.00 to offset additional expenses due to inflation. Second by John Orr. All in favor, motion carried. Luanna Zimmerman was instructed to process this payment upon approval from Solicitor Howland.
2. John Orr informed the Board that he would like to see Upper Paxton Township have a float in the 2023 Millersburg Memorial Day Parade.

Public Comments: None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. All in favor, motion carried. Meeting adjourned at 8:42 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer