

## WORKSHOP MEETING MINUTES

January 23, 2013

Those in attendance: Ron Hepner, Chairman, Joe Snyder and John Orr, Supervisors; Betty Warfel, Secretary/Treasurer; Stephen Erdman, Roadmaster; Thomas Shaffer, and Douglas Snyder.

The meeting was called to order at 9:00 a.m. by Chairman Hepner. All present recited the Pledge of Allegiance to the flag.

### Public comments:

1. Doug Snyder, Millersburg Fire Chief 20, shared information regarding acceptable Open Burning practices. Supervisors will address a question posed by Snyder to the Township's Solicitor regarding emergency responders being denied access to a property by the tenant if the landlord is not present to grant permission. Under DEP guidelines, farmers may burn whatever they commercially produce on the farm. DEP prohibits the burning of tires and plastics. Plastic bags used on hay bales cannot be burned under DEP's regulations. Plastic feed bags should not be burned; however, these bags could be used as bags for garbage collection.

Snyder also discussed the locations of dry hydrants for the fire company's use in the Township. Several locations in Paxton, and along Shippen Dam Road, Shiffer's Mill Road, and Isle of Q Road were discussed.

2. Tom Shaffer addressed the Board to provide his opinions regarding appointment of a Sewage Enforcement Officer for the Township. Shaffer informed the Supervisors that this is not a good valley for septic soil and that a SEO determines whether money is saved or wasted by the resident in determining the pot ability of their land. An SEO who is also a soil scientist is a valuable asset. If a new SEO is appointed, residents may have to pay to have their soil re-tested if the new SEO will not accept his predecessor's findings. Shaffer advised that Supervisors should make sure that a newly appointed SEO is adequately insured.

Shaffer also advised the Board that purchasing a GIS system would provide valuable, time-saving information when setting up road projects. If a system should be purchased for the Township's use, compatibility with the Millersburg Area Water Authority system would be advantageous. Further information, including compatibility with the Dauphin County Planning Commission's system, will be required prior to making a decision to purchase a GIS system. Roadmaster Erdman will prepare a spreadsheet of the problems on various roads in order for Supervisors to make an assessment and road plan for projects to be put out for bid in 2013.

### Roadmaster Report

a. Steve Erdman provided photos of the pole at the end of the Strauser driveway on Paxton Drive. Chairman Hepner has made an on-site visit and taken measurements of the pole's location. Hepner will prepare correspondence to Mrs. Strauser advising her of the Township's position in this matter.

b. Kahler Road is ready for chipping. The road crew will be putting in under drain tiles, #3 stones wrapped in fabric and gutters along the 16' roadway to handle stormwater runoff issues. Having this remain as a gravel road will not work because the crown disappears when snow is plowed. Erdman advised that some of the water issues causing the potholes have been identified and the areas needing

drainage have been identified. Joe Snyder stated that he is not in favor of the work planned for this road.

c. Erdman reported that the road crew has done cleanup after the snow. Work has been done on the grader and the F800 has been taken to Sunbury Motors for repairs to the locking differential. Inspections and cleanup of equipment continues to be done. Bob Coleman has painted the spreader. Personnel issues were briefly discussed and will be an item for action at the next meeting.

d. Pipes have been installed on Kahler Road and the emergency route.

e. A hydraulics issue with the new Ford F550 will be brought to the attention of Maxwell Hydraulics.

f. Prices will be obtained for a new sign at the compost center.

g. If a tree falls on the Township's right-of-way, the tree will be removed and placed on the property owner's land.

h. The road crew removed several dumped items along a Township road and will make an attempt to determine ownership of the items.

i. The signage on Cousins Road/Cousins Drive was discussed.

Old Business:

1. Supervisors again reviewed proposals for Sewage Enforcement Officer services received from Michael Brown, Matt Williard (Light-Heigel), and Brian McFeaters. Following discussion of the proposals, John Orr made a motion that the Board retain the services of Brian McFeaters, of Annville, PA, as Sewage Enforcement Officer for 2013. Second by Joe Snyder. With all in favor, motion carried.

New Business:

1. Board members reviewed the advertisement, bid package and bid form prepared by John Orr for the replacement of the salt shed roof. Sealed bids for this project will be opened at the February 27<sup>th</sup> Workshop meeting. John Orr made a motion that the salt shed roof replacement project be advertised one time in the Upper Dauphin Sentinel. Second by Ron Hepner. With all in favor, motion carried.

2. Supervisors briefly discussed the issues caused by unopened alleys in Lenkerville. The Township has no claim on these alleys.

3. Secretary Warfel will place a notice on the Township's website that the Burn Ordinance in the General Code has been replaced by the Ordinance adopted 12-12-2012 that appears under the Amendments section until the new ordinance is codified.

4. The date for Spring Cleanup Day will be Saturday, April 13<sup>th</sup> from 7:00 a.m. to 2:00 p.m.

5. Further information is needed before street sweeping can be scheduled.

6. Secretary Warfel will contact Faye Deibler in order to have the new flag presented to the Board at a Township meeting.

7. With respect to park maintenance costs, the Township could be requested to take over this responsibility for Wiconisco Park in the future.
8. Prices for decals on the Township trucks' doors will be requested from Fast Signs.
9. A demonstration of tarring machines will be scheduled in the spring.

Public Comments: None

With no further business to discuss, Ron Hepner moved to adjourn. Second by Joe Snyder. All in favor, motion carried. Meeting adjourned at 12:30 p.m.

Respectfully submitted,

Betty A. Warfel, Secretary