

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
October 27, 2021**

Those in attendance: Robert Stoner, John Orr, and Robert Colman, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Rich Wiest, Roadmaster; Dave Rhoades and Brian Cole, Roadcrew; and Doug Snyder.

The meeting was called to order by Chairman Stoner at 10:02 a.m. All present recited the Pledge of Allegiance to the flag. John Orr made a motion to approve the minutes from the October 12<sup>th</sup> meeting. Second by Bob Coleman. With all in favor, motion carried. Robert Stoner made a motion to pay the bills. Second by Bob Coleman. All in favor, motion carried.

**Public Comments:** None

**Roadmaster's Report:** Rich Wiest reported that the roadcrew has been busy with the following items: installing pipe, placing rip rap, and block on Adams Lane, built an inlet box at Landfill & Hoy Roads, repaired potholes, gutter grading, reopened Snyder Mill Road, roadside mowing, and getting their CDL physicals.

**Old Business:**

1. Doug Snyder, representing the Millersburg Fire Company, spoke to the Board regarding the fire tax millage for 2022. Snyder also discussed the current fire company financial reports and long-range plan for purchasing new equipment. John Orr made a motion to increase the Upper Paxton Township fire tax millage to 0.97125 mills for 2022. (This increase was set to match Millersburg Borough's millage plus account for the tax collector's commission which was reestablished with Resolution No.: 2016-01.) Second by Bob Coleman. With all in favor, motion carried.
2. Snyder Mill Road was discussed. The Board agreed to have Solicitor Howland continue to take the required steps to acquire the land in order to relocate the road. It was also decided to pursue funding from FEMA due to additional damage from Hurricane Ida. Luanna Zimmerman was also instructed to ask Zelenkofske Axelrod if streambank stabilization for this project would qualify for the use of American Rescue Plan Funds.
3. Adams Lane was discussed. Rich Wiest said that the roadcrew has installed pipe and is waiting for direction on ordering inlets to control stormwater. Luanna Zimmerman was instructed to inquire with Zelenkofske Axelrod as to whether stormwater management for this project would qualify for the use of American Rescue Plan Funds. Robert Stoner made a motion authorizing Roadmaster Wiest to order the inlet boxes if this project qualifies for the use of ARP Funds. Second by Bob Coleman. All in favor, motion carried.

4. The Millersburg Ambulance Association and the possibility of a Local Emergency Services Tax was discussed and will be revisited at a future meeting.
5. An ordinance, pertaining to the use and regulation of fireworks in Upper Paxton Township, was reviewed. After discussion and a few changes, Bob Coleman made a motion to approve the ordinance for advertisement. Second by Robert Stoner. With all in favor, motion carried.
6. Glen Park was discussed and will be revisited at a future meeting.
7. Tanner Run and the report prepared by Lehigh Engineering was discussed. Luanna Zimmerman was asked to send Solicitor Howland the report. This will be revisited at the 11-9-21 meeting.
8. Robert Stoner made a motion to purchase 3 wheels and 6 tires for the Freightliner. Second by John Orr. All in favor, motion carried.

**New Business:**

1. John Orr made a motion to pay invoice #: ARP-1065, in the amount of \$5,500.00, from Zelenkofske Axelrod LLC, out of the American Rescue Plan Funds. This invoice is for 2021 ARP professional services. Second by Bob Coleman. With all in favor, motion carried.
2. Robert Stoner made a motion to appoint John Orr and Luanna Zimmerman as applicant agents to apply for public assistance, through PEMA & FEMA, for damage done to the streambank along Snyder Mill Road during Tropical Depression IDA. Second by Bob Coleman. All in favor, motion carried.
3. Robert Stoner made a motion to have Solicitor Howland check to see if we have an ordinance for the STOP sign located at the intersection of Edward Drive traveling to Coleman Drive and also for Howland to take the proper steps for a STOP sign to be installed at the intersection traveling west on Coleman Drive to Edward Drive. Second by Bob Coleman. With all in favor, motion carried.
4. Robert Stoner made a motion to increase the employee retirement contribution for 2022 by \$250.00 making the total amount \$1,750.00 for each full-time employee to be paid as per the Employee Personnel Handbook. Second by Bob Coleman. All in favor, motion carried.
5. The 2022 Budget and chart of accounts was discussed. Tentative budget amounts were agreed upon. This will be revisited at a future meeting and advertised at a later date.

**Public Comments:** None

With no further business on the agenda, Robert Stoner moved to adjourn into Executive Session. Bob Coleman seconded the motion. With all in favor, meeting adjourned into Executive Session at 2:20 p.m. to discuss pay raises for the 2022 budget.

Following discussion, the meeting reconvened at 2:29 p.m.

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. Meeting adjourned at 2:30 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer