

**Upper Paxton Township Board of Supervisors
Monthly Meeting
September 29, 2021**

Those in attendance: Robert Stoner, John Orr, and Robert Colman, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Rich Wiest, Roadmaster; Dave Rhoades and Brian Cole, Roadcrew; Tony Shiffer, and Frank Klinger.

The meeting was called to order by Chairman Stoner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. Bob Coleman made a motion to approve the minutes from the September 14th meeting. Second by John Orr. With all in favor, motion carried. Bob Coleman made a motion to pay the bills. Second by John Orr. All in favor, motion carried.

Public Comments: Tony Shiffer & Frank Klinger addressed the Board regarding a sink hole located at 544 State Street, Millersburg, PA 17061. Shiffer asked the Board if the Township could fix the problem that is causing the sink hole. He was told that the Township cannot come onto private property to remediate a problem and was advised to consult an engineer and possibly PA DEP. The Board informed Shiffer and Klinger that a phone call with Dauphin County and Millersburg Borough was being scheduled on 10/4/21 or 10/5/21 to discuss the Tanner Run stormwater issue which is located to the North of this property. At this time, it is unclear if this property is being affected by the Tanner Run Stormwater. Frank Klinger asked to be informed of the outcome of this phone call.

Roadmaster's Report: Rich Wiest reported that the roadcrew has been busy with the following items: patching on Kahler Road, preparation and clean up from Hurricane Ida, sink hole repair on Tarry Hall Rd & 4th Street, and gutter grading. Wiest also said that the initial fill for salt had been received. Roadmaster Wiest asked for permission to purchase pipe and a deflector to put on the broom. The Board said that the deflector is a budgeted item may be purchased. John Orr asked for a list of stormwater pipe needs Township wide. Orr said he wants to submit the list to Zelenkofske & Axelrod to find out if American Rescue Plan Funds can be used to purchase the pipe. Wiest also said there is a pipe located on a driveway on Tarry Hall Road that is blocked and creating issues on Tarry Hall Road. He was directed to notify the owner. The Board indicated that if the owner pays for the pipe, the roadcrew may install it.

Old Business:

1. A meeting was recently held, at Snyder Mill Road, with representatives from FEMA, PEMA, and Dauphin County. The purpose of this meeting was to determine if the additional erosion of the creek bank, caused by Hurricane Ida, was eligible for funding to repair the problem. It was determined that this was not an eligible project due to the problem initially occurring before the hurricane. John Orr made a motion to make a portion of Snyder Mill Road into a one lane road if PennDOT

Representative, Rick Levan, concurs. Second by Bob Coleman. With all in favor, motion carried.

2. Adams Lane was discussed and will be revisited at the 10-12-21 meeting due to Solicitor Howland needing to acquire property easements.
3. U.S. Treasury requirements for reporting spending for the American Rescue Plan Funds was discussed. Bob Coleman said that he is against any of the Township employees relinquishing any of their personal information in order for the Township to spend these funds. John Orr recommended writing a letter to our legislators regarding this. Luanna Zimmerman said that PSATS said yesterday that the U.S. Treasury will release a User's Guide soon. PSATS also recommends not spending these funds until the Treasury releases their final rule for spending this money. John Orr said that if it is required, he will give his personal information in order for the Township to spend the funds.
4. Luanna Zimmerman was asked to schedule a meeting with the Millersburg Ambulance Association on 10-4-21 or 10-5-21. Frank Klinger, representing the Halifax Ambulance Association, is also planning on attending.
5. Glen Park was discussed. Roadmaster Wiest said that the trees, located at Glen Park and Ruby Road, which were scheduled to be cut down, were not cut yet because the area is too wet. At this time, the Board decided that the park area is too wet for them to walk and assess. This was tabled and will be revisited at a later date.

New Business:

1. Tanner Run was discussed. The Board plans on attending the conference call with Dauphin County and Millersburg Borough sometime next week.
2. A letter, from the Veterans of Foreign Wars Post 5507, was reviewed. This letter states that the annual Millersburg Halloween Parade is scheduled for 10-20-21 from 6 pm – 9 pm with a rain date of 10-21-21. Robert Stoner made a motion to approve this date for the parade. Second by John Orr. All in favor, motion carried.
3. Robert Stoner made a motion to establish the date of Thursday, 10-28-21, from 6 pm – 8 pm as Trick or Treat night in Upper Paxton Township. Second by Bob Coleman. With all in favor, motion carried. This is the same day and time as the Millersburg Borough Trick or Treat night.
4. John Orr made a motion to give 100% of the Upper Paxton Township Volunteer Fire Relief Association allocation of \$20,506.30 to the Millersburg Fire Company Relief Association. Second by Bob Coleman. All in favor, motion carried.

5. John Orr made a motion to give each full-time employee a \$400 stipend for the use of their own personal cell phone for Township business. Each employee must produce one cell phone bill. This is to be paid during the last calendar quarter of 2021. Second by Robert Stoner. With all in favor, motion carried.
6. The Snyder Plan, which consolidates two tax parcels into one, was reviewed. Robert Stoner made a motion to approve and sign the plan. Second by Bob Coleman. All in favor, motion carried.
7. A letter from Mette, Evans & Woodside, regarding the stormwater issue on State Route 209 was reviewed and discussed. Correspondence from Light – Heigel and Burch Associates was also reviewed. The Board feels that this is progressing amicably. This matter was tabled and will be revisited at the 10-12-21 meeting.
8. Robert Stoner made a motion to allow Zoning Officer Marty Sowers to pursue steps to ensure that the two dog kennels, that were reviewed at recent hearings, are compliant with the Township Ordinance pertaining to dog kennels. Second by John Orr. With all in favor, motion carried.

Public Comments: None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:09 p.m.

Respectfully submitted,

Luanna Zimmerman,
Secretary/Treasurer