

WORKSHOP MEETING MINUTES

December 10, 2012

Those in attendance: Ron Hepner, Chairman, Joe Snyder and John Orr, Supervisors; Betty Warfel, Secretary/Treasurer; Randy Witmer, Zoning Officer; Stephen Erdman, Roadmaster; Charles Miller, Lonnie Kimball & Frank Klinger, of MedEx; and Kara Latshaw

The meeting was called to order at 9:00 a.m. by Chairman Hepner. All present recited the Pledge of Allegiance to the flag.

Public comments: None

New Business:

1. Kara Latshaw addressed the Board with respect to the ownership of the portion of vacated state roadway located on her property in Paxton. According to Latshaw, she and her husband agreed to grant a personal and farming right-of-way on this 300-foot length of roadway to Shawn Coleman, who purchased the adjoining property from the Robert Fenstermacher Trust. This is currently used as a "field road". Coleman declined their offer. Research conducted on the Township's records does not indicate whether this roadway was accepted by the Township after it had been vacated by the State. Latshaw alleged that Coleman plans to develop a 30 to 40 vehicle campsite on his property and use this roadway as access to the site. Chairman Hepner stated that the Board cannot make any comments until a proposed plan is received from Mr. Coleman. Mrs. Latshaw desired to have the record indicate that she and her husband are in opposition to the Township taking over this section of road. If the Supervisors receive a proposed plan for development of a campsite from Mr. Coleman, Mrs. Latshaw will be notified.

2. Frank Klinger, Charles Miller and Lonnie Kimball, representatives of the MedEx Ambulance Services, based in Halifax, addressed the Board with a proposal to designate MedEx as second due to provide Advanced Life Support services for Upper Paxton Township. Medic 6 is currently designated as the primary responder. At the present time, an ALS unit from Perry County is the second due. Millersburg Ambulance Association provides the Basic Life Support response. Millersburg Ambulance Association and Medic 6 have reciprocal agreements in place for members. Klinger will provide a copy of the Resolution being considered by Millersburg Borough as a guideline for preparation of the same for the Township. Chairman Hepner advised Klinger that the Board will discuss this proposed Resolution with Attorney Howland at Wednesday evening's monthly meeting.

Roadmaster Report

a. Steve Erdman reported that the crew has been filling holes and patching roadway edges. They have also been cleaning pipe ends and trimming brush. Basins in Lenkerville have been cleaned. The blowout at Troutman's Auto has been repaired. Bob Hooper has been doing the boom mowing. Maintenance work has been done on various pieces of equipment. The new truck should soon be ready for pick up. Repair work is being performed on the tar buggy.

b. Erdman has requested a price estimate on a 3-yard spreader for the F-550.

c. The road crew will begin to install the pipes on hand at various project sites.

d. Erdman has discussed with Duane from Millersburg Borough the possibility of using the Borough's equipment to remove leaves from gutters at several locations throughout the Township. A determination needs to be made whether the Borough would do this work as a goodwill gesture or at a monetary cost to the Township.

e. Supervisors and Township personnel will review the proposed changes to the Personnel Policy at a later time.

Old Business:

1. Secretary Warfel shared comments she had received from former Supervisor Tom Shaffer with respect to the 2013 proposed budget. No other comments regarding the budget were reported.

2. Supervisors proceeded to discuss comments received with respect to the proposed Open Burning Ordinance. Members of the Millersburg Fire Company voiced concern as to who would be responsible for enforcement of the ordinance. Millersburg Fire Company could inform the Supervisors of violations and Township officials would handle the enforcement measures of the ordinance. Attorney Howland will have additional information regarding this proposed ordinance at Wednesday's monthly meeting.

3. No comments have been received following advertisement of the proposed Susquehanna River Zoning Ordinance. This re-zoning of the river is being done at the request of the Dauphin County Planning Commission .

4. The Board reviewed the proposed Glass Steagall Resolution. Discussion ensued as to the relevance of the contents of this Resolution to this Township. The first part of this Resolution would propose re-implementing the Glass-Steagal Act of 1933, to revive the separation between commercial banking and the securities business and the U.S. System of Public Credit by constructing and methods of funding the NAWAPA XXII. Supervisors will request Attorney Howland's input on this matter at Wednesday evening's meeting.

5. Supervisors proceeded to discuss the Township's meeting dates for 2013. Following discussion, John Orr made a motion to hold the Reorganizational Meeting on Monday, January 7th at 9:00 a.m.; the Workshop meetings will be held on the fourth Wednesday of each month at 9:00 a.m., with the exception of the December Workshop meeting to be held on Monday, December 23rd at 9:00 a.m.; and the regular monthly meetings on the second Wednesday of each month at 7:00 p.m.. Second by Ron Hepner. With all in favor, motion carried.

6. The Board again reviewed the request by Luanna Zimmerman to be exonerated from collecting the fire tax on the property of Harvey E. Coleman, Jr. Ron Hepner made a motion that Luanna Zimmerman, Tax Collector, be exonerated from collection the township's fire tax in the amount of \$53.06, and any assessed street light taxes, annually on Tax Parcel 65-031-111 owned by Harvey E. Coleman, Jr., and Rae Ann Coleman, from the year 2012 to the year 2016 in adherence to the Disabled Veteran's Real Estate Tax Exemption. Second by John Orr. All in favor, motion carried.

7. Secretary/Treasurer Warfel informed the Board that the outstanding invoice for engineering services for Early Bird/Night Owl Storage has been paid. The developers are still awaiting approval of the proposed plan from DEP.

8. Chairman Hepner reported on the Dauphin County Tax Collection Committee meeting he attended on November 28th. The procedural audit of Keystone Collections books was good overall. Keystone is handling the unprocessed 2011 EIT returns provided to them by the Powell, Rogers and Speaks. This process is progressing well and should be finished in the near future. Keystone reported that interest income may be lower in the coming year because of the rapid turnaround of the monies to school districts and municipalities. Hepner reported that, in his opinion, Keystone is doing a fine job of collecting the EIT taxes for the Township.

9. John Orr commented that he feels the role of the Township in the previously mentioned proposed MedEx Resolution needs to be clarified. He suggested that in order to prevent problems that could arise in the future, perhaps COG could bring the Millersburg Ambulance Association, Medic 6 and MedEx together to discuss the most beneficial methods of responding to calls.

10. Discussion ensued regarding installation of a new telephone system for the Township office and shop. John Orr will contact Comcast to obtain information about a system if we were to switch from Frontier.

11. Chairman Hepner reported that he attempted to contact the gentleman from the marketing firm who offered to provide Worker's Compensation rates. However, Hepner was unable to make a connection with anyone at the firm.

Public Comments: None

With no further business to discuss, Ron Hepner moved to adjourn. Second by John Orr. All in favor, motion carried. Meeting adjourned at 10:35 a.m.

Respectfully submitted,

Betty A. Warfel, Secretary