

**Upper Paxton Township Board of Supervisors  
Monthly Meeting  
February 24, 2021**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman, Supervisors; Luanna Zimmerman, Secretary/Treasurer; Rich Wiest, Roadmaster; Dave Rhoades, Brian Cole, Justin Mendinsky, Carrie McFeaters, Nick McCarron, and Braxton Sponsler.

The meeting was called to order by Chairman Stoner at 10:00 a.m. All present recited the Pledge of Allegiance to the flag. John Orr made a motion to approve the minutes from the February 9<sup>th</sup> meeting. Second by Robert Stoner. With all in favor, motion carried. Robert Stoner made a motion to pay the bills. Second by Bob Coleman. All in favor, motion carried.

**Public Comments:** None

**Roadmaster's Report:** Roadmaster Wiest reported that the roadcrew has been busy plowing snow & salting/cindering roads. Wiest inquired as to whether the Board would approve the purchase of buckets for the backhoe. Bob Coleman said that he will look into pricing. This will be revisited at a future meeting.

**Old Business:**

1. Justin Mendinsky with Herbert Rowland & Grubic and Township S.E.O. Carrie McFeaters provided the Board with information on the update to the Township's Act 537 Plan. McFeaters said that to date 74 water samples & surveys of on lot disposal systems have been completed. Mendinsky recommended getting 30 more surveys and said that he will update the map exhibit as more surveys are obtained. It was discussed to obtain the additional surveys so that all areas of the Township are represented. Mendinsky said that after additional surveys are obtained & updates to the map exhibits are completed, he will have a report for the Board to approve for submission to PA DEP. There will also be an advertised public meeting.
2. Discussion for work on Snyder Mill Road was tabled for a future meeting.
3. Bid packages for Seal Coating on various Township Roads and paving on Wert Road were reviewed. John Orr made a motion to approve and to advertise the bid packages. Second by Bob Coleman. With all in favor, motion carried.
4. The Costars Salt Contract for the 2021/2022 winter weather season was reviewed and discussed. Bob Coleman made a motion to contract for 300 Tons of salt. Second by John Orr. All in favor, motion carried.
5. Robert Stoner made a motion to update the Employee Personnel Handbook with the following information: "*When plowing snow or salting/cindering roads for the*

*Township, operators may work for a total of 14 hours and then must take a minimum of an 8-hour break before starting work again.”* Second by John Orr. With all in favor, motion carried.

**New Business:**

1. The insurance (Property, Inland Marine, Business Auto, General Liability, Umbrella Liability, Workers Comp & Linebacker) renewal provided by Robin Straub of Deibler, Straub & Troutman was reviewed. John Orr made a motion to accept the insurance proposal. Second by Bob Coleman. All in favor, motion carried.
2. Nick McCarron of the Millersburg Area Authority spoke to the Board regarding the restrictions placed on the Authority by PA DEP. Currently, the Authority is only allowed to have 9 new connections per year. McCarron requested that the Authority be informed at the onset of a request for a new construction. Luanna Zimmerman was instructed to provide a space for this on the Township Zoning Permit Application as well as notify the Township Zoning Officer.
3. Braxton Sponsler of Mountain Ridge Metals spoke to the Board regarding a proposed expansion project. Sponsler said that MRM had received several grants for the project and asked the Supervisors for a letter of support for their recent Multimodal Transportation Fund Grant. After discussion, Robert Stoner made a motion to approve and sign the letter of support. Second by Bob Coleman. With all in favor, motion carried. Mountain Ridge Metals has also requested that the Township be the “Applicant” for their RACP Grant. Sponsler said that he will coordinate a telephone call with Board and Delta One, the company helping MRM with their RACP Grant submission. This will be revisited at a future meeting.
4. The Board discussed large delivery trucks using Landfill Road as a cross connector between State Route 25 and State Route 209. It was decided to send a letter to the business located on State Route 209, near Landfill Road, and ask them to request their delivery trucks not to use Landfill Road.

**Public Comments:** None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. With all in favor, motion carried. Meeting adjourned at 12:05 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer