

**Upper Paxton Township Board of Supervisors  
Regular Monthly Meeting  
February 9, 2021**

Those in attendance: Robert Stoner, John Orr, and Bob Coleman; Supervisors, Pete Howland; Solicitor, Luanna Zimmerman; Secretary/Treasurer, Rich Wiest; Roadmaster, William Burch, and George Wilbert.

The meeting was called to order by Chairman Stoner at 7:00 p.m. All present recited the Pledge of Allegiance to the flag.

**Public Comments:** George Wilbert expressed concern due to the increased tractor trailer truck traffic on Landfill Road. The Board informed him that they would investigate this and explore options.

**Approval of Minutes and Financial Report:** Minutes of the January 27th monthly meeting were reviewed. Bob Coleman made a motion to approve the meeting minutes. Second by Robert Stoner. With all in favor, motion carried. Luanna Zimmerman presented the January financial reports and a list of bills to be paid. Upon review of these documents, Bob Coleman made a motion to approve the financial documents and pay the bills. Second by Robert Stoner. All in favor, motion carried.

**Old Business:**

1. Snyder Mill Road was discussed. Pete Howland said that he looked into the requirements for taking a portion of a property out of the Ag Preservation Program. He confirmed that Eminent Domain procedures need to be done to acquire the land. The Board is waiting for Burch Associates to complete the survey of the area before moving forward.
2. Chairman Stoner said that the Board met with members of the Millersburg Area Ambulance Association and a representative of Millersburg Borough Council on February 4, 2021. This meeting was held to identify issues and financial challenges the Millersburg Area Ambulance Association is facing. Stoner said there will be additional follow up meetings.
3. The Board reviewed the Winter/Spring 2021 Newsletter. After making a minor change, Luanna Zimmerman was instructed to send it to the printer. The plan is to have the newsletter mailed to Township residents around March 1, 2021.
4. John Orr made a motion to hire Building Inspection Underwriters of PA, Inc. and Lehigh Engineering, LLC, in addition to Light – Heigel & Associates, Inc., to perform UCC inspections in Upper Paxton Township. Second by Bob Coleman. With all in favor, motion carried. This will allow Township residents to choose who they want to use for UCC inspections.
5. John Orr made a motion to hire Lehigh Engineering, LLC as Upper Paxton Township's project engineer. Second by Robert Stoner. All in favor, motion carried.

6. Rich Wiest said that he made inquiries for material cost estimates for roadwork for 2021. Wiest will prepare bid packages for roadwork and this will be revisited at the 2-24-2021 meeting.

**New Business:**

1. William Burch spoke to the Board regarding the Fisher Subdivision Plan. The County comments and the comments from Light - Heigel were reviewed and addressed. It was also noted that a zoning variance for this subdivision was obtained. After review, John Orr made a motion to approve the Fisher Subdivision Plan. Second by Bob Coleman. With all in favor, motion carried.
2. William Burch discussed the Vance Miller Subdivision Plan with the Board. The comments from Light – Heigel were reviewed. After discussion, John Orr made a motion to approve this plan contingent on agreement from the Dauphin County Planning Commission. Second by Bob Coleman. All in favor, motion carried.
3. A revised Land Development Plan from David's Community Bible Church was reviewed with William Burch. Comments from Light – Heigel were also reviewed. Robert Stoner made a motion to approve this plan contingent on concurrence from the Dauphin County Planning Commission. Second by John Orr. With all in favor, motion carried.
4. The Costars Salt Contract for 2021/2022 was discussed and will be revisited at the 2-24-2021 meeting.
5. Luanna Zimmerman informed the Board that state aid fire tax relief money from 2019 (\$4,563.79) and 2020 (\$4,600.48) was received. Robert Stoner made a motion to allocate all of this money, \$9,164.27, to the Millersburg Fire Company Relief Association. Second by John Orr. All in favor, motion carried.
6. Robert Stoner read a letter from Kayla Bucher, Millersburg Borough Manager, on behalf of Millersburg Borough Council, expressing appreciation for communication and coordination of projects with Millersburg Borough in 2020. Specifically, the West Pearl Street/MYO Park Road Project and the MYO Park Renovation Project.
7. John Orr expressed his concerns for the Township Roadcrew during the recent Winter snow events. Solicitor Howland pointed out that municipalities are exempt from time limits when plowing snow and salting/cindering roads. This will be revisited with the roadcrew at the 2-24-2021 meeting.

**Public Comments:** None

With no further business on the agenda, Robert Stoner moved to adjourn. Bob Coleman seconded the motion. All in favor, motion carried. Meeting adjourned at 8:29 p.m.

Respectfully submitted,

Luanna Zimmerman,  
Secretary/Treasurer